

Community Living Options  
Kalamazoo, MI  
Posting: 7/8/2026-7/27/2026

### Job Posting: Clinical Operations Director

At Community Living Options (CLO), we don't just offer jobs. We offer careers that make a difference. Community Living Options prides itself on the exceptional work done every day to enhance the lives of the individuals we serve in Kalamazoo County in specialized residential homes, supported living, and through an adult education program. CLO serves adults with intellectual and developmental disabilities, mental health challenges, and autism, helping them live independent and full lives. CLO is a nonprofit organization in existence for almost 40 years. CLO is adding this new position of Clinical Operations Director to enhance the quality of services.

#### Summary:

The role of the Clinical Operations Director is to partner closely with the CEO and leadership team to steer the clinical and operational strategy to ensure seamless execution of daily programmatic operations. This new position will monitor clinical outcomes and oversee clinical program operations, including carrying a small clinical case load of CLO's Transitions program serving adults with complex behavioral plans and needs.

#### Job Duties- condensed

- \* Monitor clinical outcomes for all programs
- \* Carry consumer case load of Transitions Program individuals
- ] \* Ensure that clinical and operational procedures are consistent with legal requirements
- \* Supervise two (2) Program Directors, Quality Assurance Director, and Transitions Program Manager
- \* Negotiate programmatic contracts, maintain working relationships with current and potential funding sources, and negotiate contracts for services with outside vendors
- \* Work with Program Directors and Transitions Program Manager to ensure required staffing levels are met and assist with complex employee issues.
- \* Develop annual organizational management objectives from the strategic plan.
- \* Serve on CLO's Administrative Team

Essential Position Requirements:

1. Master's degree plus licensure of LMSW, RN, BCBA or other Master's-level billable credential required and minimum of three years' executive management experience.
2. Prior successful management experience should include demonstrated competencies in clinical oversight, program management, and contract negotiation. Experience in finance/budgeting and quality management desired.
3. Demonstrated computer and electronic medical records proficiency required.
4. Valid driver's license and good driving record which meets auto insurance company requirements.
5. Ability to collaborate with individuals of diverse backgrounds.
6. Ability to interact effectively with consumers, staff referral sources and the public required.
7. Ability to drive personal vehicle throughout workday.

This is an in-person position.

Benefits:

- 403(b) retirement savings with matching upon hire. Full vesting in 3 years of employment.
- Medical insurance, Dental, Vision, Voluntary Life Insurance, Critical Illness
- Employer-paid Life Insurance, Short-Term Disability, and Long-Term Disability Insurances
- Paid time off and holidays
- Professional development assistance
- 

**Pay:** \$85,000.00 - \$92,000.00 per year

To apply: please apply through Indeed.com

<https://www.indeed.com>

[https://www.indeed.com/viewjob?jk=3270d2a7e898ba29&from=shareddesktop\\_copy](https://www.indeed.com/viewjob?jk=3270d2a7e898ba29&from=shareddesktop_copy)

For information on CLO:

Please go to [www.communitylivingoptions.org](http://www.communitylivingoptions.org)