



PUBLIC MEETING AGENDA
KALAMAZOO PUBLIC LIBRARY BOARD OF TRUSTEES

June 22, 2026 5:30 p.m.
Community Room, Oshtemo Branch
7265 W. Main St, Kalamazoo, MI 49009

<https://shorturl.at/E8LxR>

or by calling

[+1 917-933-5523](tel:+19179335523)

Then enter meeting code:

[890299610#](tel:+19179335523)

PUBLIC HEARING ON 2026 – 2027 PRELIMINARY BUDGET

An opportunity will be provided for public comment on the proposed budget. (public comment)

Approval of Agenda (action)

- I. **ROLL CALL**
- II. **RECOGNITIONS, RESOLUTIONS AND COMMUNICATIONS**
- III. **PERSONS REQUESTING TO ADDRESS THE BOARD**
- IV. **CONSENT CALENDAR**
 - A. [Minutes of the Meeting of May 18, 2026](#) (action)
- V. **HUMAN RESOURCE REPORT**
 - A. HR reports for Period Ending May 31, 2026
- VI. **FINANCIAL REPORT**
 - A. [Financial Reports for the Period Ending May 31, 2026](#) (action)
- VII. **FACILITIES REPORT**
 - A. Facilities Report for the Period Ending May 31, 2026
- VIII. **REPORTS AND RECOMMENDATIONS**
 - Reports**
 - A. Oshtemo report
 - Recommendations**
 - B. [Budget](#)
 1. Final Close Estimate General Operating Fund Budget for FY 2025 – 2026 (action)
 2. Preliminary Estimate General Operating Fund Budget for FY 2026-2027 (action)
 3. CIP Close Estimate Budget Project and Reserve Adjustments for FY 2025-2026 (action)
 4. Capital Improvement Plan Budget Summary through FY End June 30, 2029 (action)

5. Close Estimate Special Revenue Fund Budget for FY 2025-2026 and Preliminary Estimate Special Revenue Fund Budget for FY 2026-2027 (action)

IX. RECOGNITIONS, RESOLUTIONS AND COMMUNICATIONS

- A. [Resolution to Adopt the Preliminary Budget and Authorize Millage Levy for 2026-2027](#)
(action)

X. COMMITTEE REPORTS

- A. Finance and Budget Committee
- B. Personnel Committee
- C. Fund Development Committee
- D. Director's Building Advisory Committee
- E. Ad hoc Bylaw Review Committee
- F. Alma Powell Building Committee

XI. OTHER BUSINESS

- A. President's Report
- B. [Director's Report](#)
- C. Director's Building Advisory

XII. CLOSED SESSION

- A. Director's Evaluation

XIII. PERSONS REQUESTING TO ADDRESS THE BOARD

XIV. COMMENTS BY TRUSTEES

XV. ADJOURNMENT

Beginning January 1, 2022, The KPL Board of Trustees Meetings will be held in-person to comply with the Michigan Open Meetings Act. Safety precautions will be in place to adjust to pandemic circumstances. Meetings will continue to be streamed virtually, with attendees having the ability to provide public comments in person and online during those points on the agenda. In person and online public commenters have a time limit of three minutes.

Online Public Comment Guidelines

*During "Public Comment" online participants will have the opportunity to address the Board and will be unmuted. There will be an opportunity to speak at the beginning of the meeting and the end. Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. During the public comment period board members and administrators attending the meeting are unable to answer any questions. If you have any questions, after stating your name, address, and contact information, please state your question. The Kalamazoo Public Library will respond to the question via the contact information given in a reasonable time frame. To provide public comment, please use the following tools in the Teams meeting. Use the "Raise Hand" function by pressing *5 to be called upon by the Board Chair, and press *6 to unmute. Please state your name and address. Use the "Q&A" window with your name and public comment and the Board Chair or designee will read it out loud. The Board Chair will ask if there are any remaining participants who would like to address the Board before continuing.*

Kalamazoo Public Library
OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
PUBLIC MEETING
 Date: May 18, 2026
 Time: 5:30 p.m.
 Location: Van Deusen Room, Central Branch

CALL TO ORDER:

President Bonner called the meeting to order at 5:30 p.m.

AGENDA APPROVAL:

The agenda was amended to remove the AI policy and add a recommendation for reclassification. The agenda was approved.

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner– yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

I. ROLL CALL

Present: Jannie Williams, Lisa Godfrey, Ian Kennedy, Brenda Hughes, Dorla Bonner, Takisha Johnson, Emily Greenman Wright, Brenda Hughes

II. RECOGNITIONS, RESOLUTIONS AND COMMUNICATIONS

III. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

IV. CONSENT CALENDAR

A. *Minutes of the Meeting of April 27, 2026*

MOTION: B. HUGHES MOVED AND I. KENNEDY SUPPORTED THE MOTION TO ACCEPT THE CONSENT CALENDAR.

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner– yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

V. HUMAN RESOURCE REPORT

A. *HR Reports for the Period Ending April 30, 2026*

Terry New, Head of Human Resources, Provided the HR report. She acknowledged the employee separations, new hires and employee anniversaries within the organization. She highlighted David Devries for his lengthy career at the library with 57 years and

that he just recently hit a milestone as a notary with 3,000 notary services. She provides some general human resource updates stating that they continue to implement the new HRIS system and that labor negotiations continue to progress well.

VI. FINANCIAL REPORT

A. *Financial Reports for the Period Ending April 30, 2026.*

Recommendation: Director Cockrell recommended the board accept the Financial Reports for the period ending April 30, 2026.

Discussion: Nnamdi Dike, Head of Finance & Budget, provided a summary of the Financial Reports for the period ending April 30, 2026. He provides details on the government pool funds, state aid, capital improvement expenditures, special revenue fund donations and endowment fund performance.

Trustee Hughes asked about the gains on the endowment fund. Nnamdi Dike notes that the balance was ran on April 30th and at that time those were the gains compared to the month previous. He states that the endowment fund is a balanced investment profile.

Trustee Greenman Wright asked if Nnamdi could clarify the gift from Friends and if it was a restricted or unrestricted gift. Nnamdi says that most of the gift is unrestricted, the restricted portion is the scholarships and mini grants they give to staff. Trustee Bonner asked about the application period for the grants. Michael said it is not an ongoing open application; the Friends send an email out every year with the timeline.

Trustee Greenman Wright clarified with the board that the Friends select the awardees for the grants not staff. Michael added that there is one library representative on the selection committee.

MOTION: L. GODFREY MOVED AND T. JOHNSON WRIGHT SUPPORTED THE MOTION TO ACCEPT THE FINANCIAL REPORTS TO BE FILED FOR AUDIT FOR THE PERIOD ENDING APRIL 30, 2026.

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner– yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

VII. FACILITIES REPORT

A. *Facilities Report for the Period Ending April 30, 2026.*

Michael Cockrell provided the facilities report for April as Tom Sowell, Head of Facilities Management, could not make it. Beautification projects are happening at Washington Square and Eastwood to clean up the grounds and allow for better camera angles. Eastwood also has work happening on their gutters to prevent water overflow and to correct damage from water. At Central they have been getting quotes for updates on the study rooms in the lower level. Also, prep work is happening with a restoration group for different aspects of the central library as the building ages. Work is underway in the Friends area to improve congestion in the stacks as books come and go. Lastly,

updates to Powell include shelving in the basement and the new furniture for the Pavilion as summer approaches and they can start using that space for programming. He highlights the Powell Party that is happening June 16th at the branch.

Discussion: Trustee Hughes commented to remind everyone that the Alma Powell branch is a full-service branch regardless of its smaller size.

VIII. REPORTS AND RECOMMENDATIONS

Reports

A. *Summer Reading Challenge*

Removed as Laura Bultman was unable to attend.

Recommendations

B. *Position Reclassification*

Recommendation: Director Cockrell recommended Board approval of the reclassification of the KPLSP AV/LOT Library Assistant position from a Library Assistant to a Library Assistant Associate.

Discussion: Director Cockrell explained that this change is because of the increased scope, complexity and responsibilities of this position in addition to Library of Things (LOT) processing duties.

Trustee Hughes mentioned that she was familiar with that job position before the duties from LOT were added and can see why this change needed to happen.

Director Cockrell also notes that the personnel committee reviewed this change before coming to full board.

MOTION: L. GODFREY MOVED AND J. WILLIAMS SUPPORTED THE APPROVAL OF THE RECLASSIFICATION OF THE KPLSP AV/LOT LIBRARY ASSISTANT POSITION.

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner – yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

IX. COMMITTEE REPORTS

A. *Finance and Budget Committee* – L. Godfrey reported that the committee looked at some major procurement activities regarding the central rotunda and Van Deusen, they also looked at the reclassification and ONEplace financials. Their attention is now on CEB and new budget planning.

B. *Personnel Committee* – J. Williams reported the committee discussed the HR updates and talked about ONEplace, but most of their time was spent on the Director's annual review process.

C. *Fund Development Committee* – No meeting.

D. *Director’s Building Advisory Committee* – No meeting.

E. *Bylaw Review Committee* – D. Bonner reported that the committee is trying to figure out next steps for working on the board procedures. She asked that board members let her know what items they’d like the committee to start with.

F. *Alma Powell Building Committee* – J. Williams reported that the committee will be meeting on Thursday.

X. OTHER BUSINESS

A. *President’s Report*

President Bonner discussed the board retreat. She said she secured a couple of names for consultants to reach out to for the retreat. She also let the board know that request for proposals will come to the board before a vendor is chosen so they know what the request was, in advance of a recommendation for a specific vendor.

B. *Director’s Report*

Director Cockrell highlights the following items:

- A 1943 Kalamazoo Public Library poster was featured in the latest issue of *American Libraries* which focused on celebrating ALA’s 150th anniversary. In a story highlighting ALA history through library poster art a KPL poster with the slogan *Reading is not Rationed – Let’s Go Read!* was prominently featured.
- The Urban Library Council has been working on multiple fronts to address what is being framed as “The e-book pricing crisis”. Public libraries are regularly paying up to 6x the consumer price for ebook titles and often with restrictions on the number of circulations allowed or an arbitrary time limit enforced. The pricing models offered by the major publishers are creating ballooning library materials budgets as libraries struggle to meet the growing demand for e-content while simultaneously maintaining traditional print collections. Despite attempts to work directly with publishers to develop fair pricing rules, the large publishers have been thus far unwilling to consider alternative solutions being proposed. There are now several legislative initiatives attempting to address the issue including House Bill 5236 (*Digital Library Protection Act*) in Illinois.
- The Technology Services department has initiated a system-wide networking infrastructure project, with installations of new networking equipment planned across all KPL locations to improve reliability, security, and performance. Simultaneously TS has launched a staff PC replacement project, with work underway to assess current hardware needs and begin the transition to updated workstations across the system.
- KPL launched a new digital platform, *ComicsPlus*, to patrons in May. Timed to coincide with “Free Comic Book Day” on May 2nd – the service has already seen strong use and clear patron interest. *Comics Plus* offers unlimited simultaneous

access to thousands of digital comics, manga, and graphic novels with a simple, user-friendly interface.

- Summer Reading kick-off is Saturday, June 6th! This year's celebration will feature some exciting updates and new elements to the program. We're looking forward to another engaging summer for our community!

Discussion: Trustees talked about the poster from 1943. Director Cockrell said that staff looked for the poster and can't find a copy here, but that ALA must have their own archives with it.

Director Cockrell discussed the e-book pricing crisis in relation to our circulation reporting as a big number of our circulation come from e-books. Trustee Bonner asked if our local legislators are doing anything about the crisis. Director Cockrell said they are not currently doing anything to address this in Michigan, but it may be because they aren't aware of the issue. Trustee Hughes asked why the digital stats aren't broken down by location. Director Cockrell says that the digital platforms do not record that data and that we could only break the data down by age. Trustee Williams asked if the increase in digital circulation is still from COVID. Director Cockrell says that while COVID did provide a bump during that time increase in digital circulation has continued since 2004, when it was added.

Director Cockrell highlighted some of the other events happening downtown during the Summer Reading Kick-off. He notes that Friends will be having their book sale, along with Art on the Mall, Art Fair and Pride weekend.

Director Cockrell reminded Board members that Party in the Park is Wednesday.

Trustee Williams asked if the email and social performance will always be included in the director's report moving forward. Director Cockrell informs the board that this is the new Marketing report, this change was to make the report more meaningful. Trustee Bonner asked for clarification on what the average open rate means. Donna clarified that the average open rate was the average between emails sent to people and actually clicks made to read the email.

Trustee Johnson said she is excited about the work being done with ONEplace. She congratulates Stacy as she runs a one-man operation while not letting the emerging leadership academy individuals be affected negatively. She also mentions that ONEplace was able to secure two more grants.

XI. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

XII. COMMENTS BY TRUSTEES

- E. Greenman Wright encouraged trustees to go and experience party in the park even if they can't read a book to kids.

- T. Johnson seconded Trustee Greenman Wrights comment. She notes that she gets all the emails from the library and is happy to be a part of everything that is happening.
- B. Hughes says she is glad to be working with everyone.
- J. Williams gave a shout out to the spring celebration that happened at Washington Square, it was great despite the chilly weather.
- I. Kennedy congratulated Director Cockrell on his 27 years of service to the Library.
- L. Godfrey had no comment.
- D. Bonner states that she is happy to see everyone and happy to have been able to walk into the meeting tonight instead of using a scooter.

XIII. CLOSED SESSION

A. Labor Negotiations

MOTION: L. GODFREY MOVED AND E. GREENMAN WRIGHT SUPPORTED THE MOTION TO MOVE INTO CLOSED SESSION

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner– yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

Trustees moved to a closed session at 6:19 p.m.

MOTION: L. GODFREY MOVED AND E. GREENMAN WRIGHT SUPPORTED THE MOTION TO MOVE INTO OPEN SESSION

Roll Call Vote: L. Godfrey – yes; I. Kennedy – yes; J. Williams – yes; D. Bonner– yes; T. Johnson; E. Greenman Wright – yes; B. Hughes – yes.

MOTION CARRIED 7-0

Trustees moved to an open session at 7:28 p.m.

XIV. ADJOURNMENT

Hearing no objection, President Bonner adjourned the meeting at 7:30 p.m.

X _____
Brenda Hughes
Secretary



Kalamazoo
Public Library

MEMO

TO: Library Trustees

FROM: Michael Cockrell,
Library Director

RE: **Financial Reports for the Month
Ending May 31, 2026**

DATE: June 22, 2026

Recommendation:

I recommend the Board accept the Financial Reports to be filed for audit for the month ending May 31, 2026.

Executive Summary:

Notes to the reports are included for your information.

Lisa Godfrey, Treasurer

Kalamazoo Public Library

Financial Reports for May 2026

Governmental Pooled Funds, Sources and Uses and Combined Balance Sheet

The Library's Governmental Pooled Funds totaled \$23,730,493 at the end of May. Sources of funds totaled \$875,366 during the month, led by KPL's receipt of property taxes associated with the 2025 tax (\$768,304). Uses of funds totaled \$1,447,524 in May, led by Salaries & Wages, Prepaid Expenditures, and Capital Expenditures. Combined balance sheet activity includes \$77,000 of Local Support revenue restricted for ONEplace operations that is attributed to next fiscal year.

Revenue, Expenditures -- General Operating Fund

The library recognized \$797,160 of General Operating Fund revenue during the month of May and has now received \$16,480,925 of Operating Fund revenue since the fiscal year began, or 98% of the adjusted budget for FY 25-26. General Fund expenditures totaled \$895,232 for the month, and operating expenses for through May totaled \$12,430,852 or 84% of the adjusted budget for FY 25-26.

Capital Improvement Plan

The Capital Improvement Plan Fund activity during May included expenditure activity of \$210,684, highlighted by spending on the Computer Replacement Project (P#831RS, totaling \$207,452). Major encumbrances remaining at end of the month are attributed to the Central Boiler Replacement project (P#826), and Central Passenger Elevator project (P#895PE).

Special Revenue Fund

Special Revenue Fund activity during May included \$768 of local support revenue, offset by SRF expenditures of \$781, led by disbursements for seniors programming at Eastwood and authorized expenditures under the Friends of KPL grants.

Endowment Fund

The Bureau of Labor Statistics jobs report for May 2026 showed the U.S. economy added 172,000 jobs during the month, and unemployment remained at 4.3%. BLS also reported the consumer price index report for the twelve months through May 2026 rose to 4.2%, the highest inflation reading since 2023. The Library's Endowment Fund gained \$266,781 during May compared to the ending value of the previous month. A summary monthly statement of the Library's Endowment account is attached at the end of this internal financial report.

Kalamazoo Public Library
Sources and Uses of Funds
Governmental Pooled Funds Only
For the month ending May 31, 2026

May

BEGINNING CASH BALANCE * **\$ 24,302,597**

* Including short-term investments

SOURCES OF CASH:

Property Tax Receipts	\$ 768,305
IFT/CFT, PILOT, Other Tax Receipts	\$ -
State Aid/Renaissance Zone Reimbursement	\$ -
USF Refunds/Law Library Contract/District Ct. Penal Fines	\$ -
Interest Income	\$ 23,791
Library Fines & Fees	\$ 4,064
Other Sources: Gifts, Grants, & Reimbursements	\$ 1,438
Other (CIP and SRF Revenue, etc.)	\$ 77,768

TOTAL SOURCES OF CASH **\$ 875,366**

USES OF CASH:

Salaries & Wages	\$ (496,062)
Benefits	\$ (192,970)
Materials	\$ (88,104)
Operating Expenditures	\$ (26,106)
Facilities	\$ (55,119)
Technical Services	\$ (22,056)
Purchased Services	\$ (71,685)
Other	\$ (64,735)
Capital Expenditures	\$ (212,742)
Prepaid Expenditures	\$ (217,945)

TOTAL USES OF CASH **\$ (1,447,524)**

ENDING CASH **\$ 23,730,439**

POOLED CASH ACCOUNTS:

Petty Cash	\$ 250
Flagstar Bank General Checking	\$ 274,543
First National NOW & ACH Transfer Accounts	\$ 161,710
Consumers Credit Union - Primary Share Savings	\$ 9,526
Consumers Credit Union - General Checking	\$ 64,295
Midwest Business Exchange and Paypal Accounts	\$ 39,639

POOLED CASH ACCOUNTS **\$ 549,964**

POOLED INVESTMENT ACCOUNTS:

Flagstar Bank Premier Savings, MM & CD Accts	\$ 13,106,544
First National Bank ICS Savings, MM & CDs	\$ 7,931,554
Consumers Credit Union MM Acct & CD Accts	\$ 2,142,377

POOLED INVESTMENT ACCOUNTS **\$ 23,180,475**

TOTAL CASH AND POOLED INVESTMENTS **\$ 23,730,439**

Kalamazoo Public Library

Combined Balance Sheet

As of May 31, 2026

	Operating	Capital Improvement	Special Revenue	Endowment
Assets				
Cash & Equivalents				
Cash & Checking	\$ 13,069,910	\$ 5,729,313	\$ 422,907	\$ 166,557
Investments	\$ 4,508,309	\$ -	\$ 1,572,213	\$ 7,101,099
Total Cash & Equivalents	<u>\$ 17,578,219</u>	<u>\$ 5,729,313</u>	<u>\$ 1,995,120</u>	<u>\$ 7,267,656</u>
Accounts Receivable				
Accounts Receivable	\$ 566	\$ 233,977	\$ -	\$ -
Total Accounts Receivable	<u>\$ 566</u>	<u>\$ 233,977</u>	<u>\$ -</u>	<u>\$ -</u>
Taxes Receivable				
Taxes Receivable	\$ -	\$ -	\$ -	\$ -
Total Taxes Receivable	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Assets				
Other Assets	\$ 321,204	\$ -	\$ -	\$ -
Due to/from Other Funds	\$ -	\$ -	\$ -	\$ -
Total Other Assets	<u>\$ 321,204</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Assets	<u>\$ 17,899,989</u>	<u>\$ 5,963,290</u>	<u>\$ 1,995,120</u>	<u>\$ 7,267,656</u>
Liabilities and Fund Balance				
Current Liabilities				
Accounts Payable	\$ 37,594	\$ 174,586	\$ -	\$ -
Salaries Payable	\$ (1,383)	\$ -	\$ -	\$ -
Retirement Payable	\$ (72,206)	\$ -	\$ -	\$ -
Total Current Liabilities	<u>\$ (35,995)</u>	<u>\$ 174,586</u>	<u>\$ -</u>	<u>\$ -</u>
Long Term Liabilities				
Long Term Liabilities	\$ 77,000	\$ -	\$ -	\$ -
Total	<u>\$ 77,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Assets				
Fund Balance	\$ 17,858,984	\$ 5,788,704	\$ 1,995,120	\$ 7,267,656
Total	<u>\$ 17,858,984</u>	<u>\$ 5,788,704</u>	<u>\$ 1,995,120</u>	<u>\$ 7,267,656</u>
Total Liabilities & Fund Balance	<u>\$ 17,899,989</u>	<u>\$ 5,963,290</u>	<u>\$ 1,995,120</u>	<u>\$ 7,267,656</u>

Kalamazoo Public Library

General Operating Fund Summary

Month Ending 05/31/2026

	Month of May		CEB	YTD	Budget Left	% Complete
	Activity	Encumbrances				
1 - General Fund						
Revenue						
Property Taxes	\$768,304	\$0	\$15,456,788	\$15,356,664	\$100,124	99.4%
Other Taxes	\$0	\$0	\$119,100	\$54,975	\$64,125	46.2%
Fines and Fees	\$4,064	\$0	\$107,830	\$78,997	\$28,833	73.2%
District Court Penal Fines	\$0	\$0	\$138,753	\$0	\$138,753	0.0%
Local Support	\$1,000	\$0	\$320,300	\$316,100	\$4,200	131.5%
Interest Income	\$23,791	\$0	\$386,250	\$355,054	\$31,196	91.9%
State Aid and Reimbursements	\$0	\$0	\$232,000	\$211,109	\$20,891	113.8%
Other	\$0	\$0	\$158,001	\$108,025	\$49,976	103.6%
Total Revenue	\$797,160	\$0	\$16,919,022	\$16,480,925	\$438,097	98.4%
Expenditures						
Salaries						
Administrator Salaries	\$72,120	\$0	\$986,076	\$787,746	\$198,330	79.9%
Librarian Salaries	\$142,852	\$0	\$1,863,013	\$1,563,434	\$299,579	83.9%
Supervisory Technical Salaries	\$72,742	\$0	\$1,067,701	\$920,878	\$146,823	84.3%
Library Assistant Salaries	\$136,611	\$0	\$1,737,129	\$1,553,930	\$183,199	89.5%
Interns	\$27,140	\$0	\$356,647	\$263,998	\$92,649	74.9%
Library Aides	\$57,755	\$0	\$746,778	\$632,966	\$113,812	86.3%
Substitutes	\$7,598	\$0	\$117,662	\$97,291	\$20,371	94.6%
Total	\$516,816	\$0	\$6,875,006	\$5,820,242	\$1,054,764	84.8%
Benefits						
Employee Insurance	\$92,053	\$0	\$1,165,610	\$1,007,514	\$158,096	86.2%
Retirement	\$49,814	\$0	\$979,583	\$675,194	\$304,389	68.9%
Employer FICA-Medicare	\$36,622	\$0	\$519,193	\$425,912	\$93,281	81.8%
Other Benefits	\$4,460	\$0	\$107,634	\$55,167	\$52,467	51.3%
Total	\$182,949	\$0	\$2,772,020	\$2,163,788	\$608,232	77.9%
Materials						
Adult Books	\$11,696	\$0	\$410,752	\$391,084	\$19,668	94.6%
Childrens' Books	\$4,686	\$0	\$167,500	\$95,353	\$72,147	56.9%
Periodicals	\$0	\$0	\$43,310	\$41,372	\$1,938	95.5%
Audio-Visual Material	\$4,116	\$0	\$135,000	\$126,138	\$8,862	93.4%
Digital Materials	\$19,017	\$0	\$808,213	\$681,907	\$126,306	84.4%
Total	\$39,514	\$0	\$1,564,775	\$1,335,855	\$228,920	85.2%
Facilities						
Fuel	\$6,748	\$0	\$103,000	\$82,135	\$20,865	79.7%
Electricity	\$20,825	\$0	\$238,800	\$210,552	\$28,248	100.1%
Water	\$1,588	\$0	\$22,106	\$17,683	\$4,423	80.0%
Custodial Supplies	\$5,061	\$0	\$90,000	\$70,541	\$19,459	78.4%
Grounds Maintenance	\$2,146	\$0	\$84,500	\$124,620	(\$40,120)	140.0%

Kalamazoo Public Library

General Operating Fund Summary

Month Ending 05/31/2026

	Month of May		CEB	YTD	Budget Left	% Complete
	Activity	Encumbrances				
Vehicle Maintenance	\$0	\$0	\$15,000	\$12,650	\$2,350	120.5%
Building Repair	\$10,521	(\$2,485)	\$146,000	\$104,850	\$41,150	71.8%
Building Operations	\$3,077	\$0	\$147,952	\$125,254	\$22,698	84.7%
Total	\$49,967	(\$2,485)	\$847,358	\$748,284	\$99,074	91.4%
Operating Expenses						
Supplies	\$8,895	(\$902)	\$184,200	\$111,025	\$73,175	60.3%
Misc. Operating Expenses	\$5,364	\$0	\$118,675	\$94,210	\$24,465	79.4%
Postage & Freight	\$1,129	\$0	\$45,000	\$37,824	\$7,176	84.1%
Rent	\$0	\$0	\$18,000	\$12,843	\$5,157	71.4%
Moving & Sorting	\$385	\$0	\$10,000	\$5,976	\$4,024	59.8%
Processing Supplies	\$0	\$0	\$25,000	\$24,052	\$948	96.2%
Total	\$15,773	(\$902)	\$400,875	\$285,930	\$114,945	71.3%
Technical Services						
F&E Repair & Maintenance	\$0	\$0	\$10,000	\$1,965	\$8,035	19.6%
Software Licensing & Maint.	\$7,201	\$0	\$190,733	\$208,593	(\$17,860)	113.8%
Software as Service	\$0	\$0	\$336,360	\$322,947	\$13,413	96.5%
Telecommunications	\$3,869	\$0	\$179,415	\$132,048	\$47,367	107.5%
Cataloging & Processing	\$887	\$0	\$70,336	\$57,691	\$12,645	82.0%
Total	\$11,957	\$0	\$786,844	\$723,244	\$63,600	100.3%
Purchased Services						
Security	\$21,062	\$0	\$340,000	\$315,411	\$24,589	137.1%
Insurance	\$3,400	\$0	\$133,020	\$132,420	\$600	99.5%
Legal Services	\$6,035	\$0	\$90,000	\$18,578	\$71,422	20.6%
Printing Services	\$672	\$0	\$218,093	\$176,633	\$41,460	81.0%
Advertising	\$420	\$0	\$47,000	\$22,440	\$24,560	47.7%
Contracted Services	\$2,166	\$0	\$145,400	\$51,656	\$93,744	35.5%
Total	\$33,754	\$0	\$973,513	\$717,138	\$256,375	83.0%
Other Expenditures						
Library of Things	\$1,857	\$0	\$31,300	\$23,957	\$7,343	76.5%
Tax Charge Backs	\$0	\$0	\$15,000	\$85,488	(\$70,488)	213.7%
Travel & Conference	\$5,906	\$0	\$165,610	\$55,496	\$110,114	36.8%
Staff Development	\$4,876	\$0	\$80,910	\$48,259	\$32,651	62.3%
Board Expenses	\$220	\$0	\$15,860	\$3,654	\$12,206	30.4%
Programming	\$31,644	(\$4,580)	\$526,310	\$419,518	\$106,792	89.5%
Total	\$44,503	(\$4,580)	\$834,990	\$636,372	\$198,618	81.5%
Total	\$895,232	(\$7,967)	\$15,055,381	\$12,430,852	\$2,624,529	84.0%
Transfers						
Transfers In						
Transfers from other funds	\$0	\$0	(\$51,105)	(\$260,000)	\$208,895	508.8%

Kalamazoo Public Library General Operating Fund Summary

Month Ending 05/31/2026

	<u>Month of May</u>					
	<u>Activity</u>	<u>Encumbrances</u>	<u>CEB</u>	<u>YTD</u>	<u>Budget Left</u>	<u>% Complete</u>
Total Transfers In	\$0	\$0	(\$51,105)	(\$260,000)	\$208,895	508.8%
Transfers Out						
Transfers to other funds	\$0	\$0	\$1,600,000	\$1,600,000	\$0	100.0%
Total	\$0	\$0	\$1,600,000	\$1,600,000	\$0	100.0%
 Total	 \$0	 \$0	 \$1,548,895	 \$1,340,000	 \$208,895	 86.5%

Kalamazoo Public Library
Capital Improvement Plan Fund
 Month of May 2026

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Allocation	Close Estimate Budget	Allocation Balance Remaining
3 - Capital Improvement Plan						
REVENUE						
Other Local Gifts & Grants						
800 - Capital Improvement Plan	\$ -	\$ -	\$ 243,977	\$ -	\$ 243,977	\$ -
830 - Computer & Technology Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ 243,977	\$ -	\$ 243,977	\$ -
State Aid & Reimbursements						
800 - Share of Local Community Stabilization Fund	\$ -	\$ -	\$ 613,026	\$ -	\$ 613,026	\$ -
Total Revenue & State Aid	\$ -	\$ -	\$ 857,003	\$ -	\$ 857,003	\$ -
EXPENDITURES						
Furnishings						
810 - Furnishings Reserve	\$ -	\$ -	\$ -	\$ 208,947	\$ 148,019	\$ 356,966
Total Furnishings Reserve	\$ -	\$ -	\$ -	\$ 208,947	\$ 148,019	\$ 198,772
Central Library						
803 - Central Building Furnishings	\$ -	\$ -	\$ 963	\$ 11,674	\$ -	\$ 10,711
812 - Office Furnishings - KPL Reorganization	\$ -	\$ -	\$ 4,659	\$ 7,371	\$ 15,000	\$ 17,712
813 - Display/Public - Central	\$ -	\$ -	\$ -	\$ 48,585	\$ (44,000)	\$ 4,585
813S- Central Rotunda Shelving	\$ -	\$ 42,449	\$ -	\$ -	\$ 44,000	\$ 44,000
818 - Circulation Room Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
861 - IT Office Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
884F - Digital Lab Furnishings	\$ -	\$ -	\$ -	\$ 4,500	\$ (4,500)	\$ -
889 - Youth Services Patron Spaces	\$ -	\$ -	\$ 3,446	\$ 10,935	\$ (7,489)	\$ -
892 - Local History Room Furniture	\$ -	\$ -	\$ -	\$ 1,000	\$ (1,000)	\$ -
892F - Local History Digitization - FFE	\$ -	\$ -	\$ -	\$ 1,371	\$ (1,371)	\$ -
Total Central Library	\$ -	\$ 42,449	\$ 9,068	\$ 85,436	\$ 640	\$ 77,008
Branch Libraries						
815 - Oshtemo Patron Spaces	\$ -	\$ -	\$ -	\$ 16,750	\$ (16,750)	\$ -
815CF - Oshtemo Courtyard Furniture	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
816POW - Northside Library Project	\$ -	\$ -	\$ 17,059	\$ 2,075	\$ 70,000	\$ 55,016
817 - Washington Square Patron Spaces	\$ -	\$ -	\$ 10,132	\$ 27,945	\$ (17,813)	\$ -
881 - Eastwood Branch Patron Furnishings	\$ -	\$ -	\$ -	\$ 11,128	\$ (11,128)	\$ -
882 - Alma Powell Branch Furnishings	\$ -	\$ -	\$ 1,429	\$ 5,000	\$ -	\$ 3,571
882R - 308 W. North Renovations	\$ -	\$ -	\$ -	\$ 206,606	\$ (206,606)	\$ -
882PP - Alma Powell Branch Pavilion Project	\$ -	\$ -	\$ 3,590	\$ 6,000	\$ -	\$ 2,410
Total Branch Libraries	\$ -	\$ -	\$ 32,210	\$ 285,504	\$ (182,297)	\$ 70,997
System-Wide Projects						
811F - Carpet Cleaning Equipment	\$ -	\$ -	\$ -	\$ 3,212	\$ -	\$ 3,212
814 - Desks & Chairs - Multiple Departments	\$ -	\$ -	\$ 3,376	\$ 13,927	\$ 10,000	\$ 20,551
819 - Materials Lending Machine Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
898F - Library of Things -- Furniture & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total System-Wide Projects	\$ -	\$ -	\$ 3,376	\$ 17,139	\$ 10,000	\$ 23,763
Total Furniture & Equipment	\$ -	\$ 42,449	\$ 44,654	\$ 597,026	\$ (23,638)	\$ 370,540
Building Alterations						
820 - Building Alterations Reserve	\$ -	\$ -	\$ -	\$ 328,629	\$ -	\$ 328,629
Total Building Reserve	\$ -	\$ -	\$ -	\$ 328,629	\$ -	\$ 328,629
Structural Projects						
805 - Central Tile Maintenance & Replacement	\$ -	\$ -	\$ -	\$ 50,357	\$ -	\$ 50,357
807 - Washington Square Bldg Projects	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000
809 - Washington Square Infrastructure Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
809E - Washington Square Exterior Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
821 - Oshtemo Infrastructure Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
822 - Eastwood Infrastructure Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
822R - Eastwood Roof & Exterior Projects	\$ -	\$ -	\$ 81,492	\$ 138,324	\$ 112,000	\$ 168,832
823R - Oshtemo Branch Roof Project	\$ -	\$ -	\$ -	\$ 39,959	\$ -	\$ 39,959
828 - Eastwood Building Projects	\$ -	\$ -	\$ -	\$ 19,440	\$ (19,440)	\$ -

Kalamazoo Public Library
Capital Improvement Plan Fund
 Month of May 2026

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Allocation	Close Estimate Budget	Allocation Balance Remaining
3 - Capital Improvement Plan						
828H - Eastwood Furnace Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Structural Projects	\$ -	\$ -	\$ 81,492	\$ 268,080	\$ 92,560	\$ 279,148
Mechanical Projects						
825 - Central Chiller / Cooling tower	\$ -	\$ -	\$ -	\$ 7,070	\$ 25,845	\$ 32,915
825O - Central ONEplace Cooling tower	\$ -	\$ -	\$ -	\$ 25,845	\$ (25,845)	\$ -
826 - Central Steam Boiler	\$ 965	\$ -	\$ 1,610,886	\$ 948,481	\$ 1,178,616	\$ 516,211
841 - Central Louvers on AHU-2	\$ -	\$ -	\$ -	\$ 45,000	\$ (45,000)	\$ -
887 - Generator, Central, Eastwood & Powell	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000
895 - Central Freight Elevator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
895PE - Central Passenger Elevator	\$ -	\$ -	\$ 96,907	\$ 150,572	\$ 30,000	\$ 83,665
Total Mechanical Projects	\$ 965	\$ -	\$ 1,707,793	\$ 1,251,968	\$ 1,163,616	\$ 707,791
Control & Security Systems						
827 - Security Systems	\$ -	\$ -	\$ 451	\$ 10,571	\$ -	\$ 10,120
827A - Library Access Controls Project	\$ -	\$ -	\$ -	\$ 6,557	\$ -	\$ 6,557
827D - ADA Compliant Staff Doors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Control & Security Systems	\$ -	\$ -	\$ 451	\$ 17,128	\$ -	\$ 16,677
Other Facilities Projects						
806 - Central Restrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
808 - Dropbox Replacement	\$ -	\$ -	\$ -	\$ 18,889	\$ -	\$ 18,889
811 - Master Flooring Plan	\$ -	\$ -	\$ -	\$ 256,923	\$ -	\$ 256,923
811E - Carpet Master Plan - Eastwood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
811W - Carpet Master Plan - WSQ	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
816a - Library Space Study	\$ -	\$ -	\$ -	\$ 132,500	\$ -	\$ 132,500
821C - Oshtemo Courtyard Improvements	\$ -	\$ -	\$ -	\$ 73,300	\$ -	\$ 73,300
821P - Oshtemo Parking & Ramp Project	\$ -	\$ -	\$ -	\$ 195,370	\$ -	\$ 195,370
823 - Oshtemo Building Projects	\$ -	\$ -	\$ -	\$ 14,033	\$ -	\$ 14,033
824 - Eastwood Drop Ceiling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
829 - Central Building Projects	\$ -	\$ -	\$ -	\$ 24,036	\$ -	\$ 24,036
829L - Central Exterior Lighting Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
829S - Central Sewage Pump Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
892B - Local History Digitization - Bldg Alt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
893 - Vehicles	\$ -	\$ -	\$ 3,840	\$ 3,840	\$ -	\$ -
802 - COVID-Related Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
829V - Van Duesen Renovations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Facilities Projects	\$ -	\$ -	\$ 3,840	\$ 718,891	\$ -	\$ 715,051
Total Building Alterations	\$ 965	\$ -	\$ 1,793,576	\$ 2,584,696	\$ 1,256,176	\$ 2,047,296
Computer & Technology						
830 - Computer & Technology Reserve	\$ -	\$ -	\$ -	\$ 277,064	\$ (45,110)	\$ 231,954
Total Computer & Tech. Reserve	\$ -	\$ -	\$ -	\$ 277,064	\$ (45,110)	\$ 231,954
Public Technology & Hardware						
831 - Computer Equipment & Peripherals	\$ 1,799	\$ -	\$ 32,829	\$ 4,372	\$ 50,000	\$ 21,543
831RS - Computer Replacement Project	\$ 207,452	\$ 114,457	\$ 207,452	\$ -	\$ 308,976	\$ 101,524
843 - Branch digital signage	\$ -	\$ -	\$ -	\$ 4,443	\$ -	\$ 4,443
844 - USB Charging Stations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
857 - Selfcheck Upgrade Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
862 - AV Enhancements	\$ 468	\$ -	\$ 468	\$ 15,957	\$ -	\$ 15,489
865 - Tech Innovation Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
884 - Digital Lab (The Hub) Equipment	\$ -	\$ -	\$ -	\$ 3,587	\$ 9,500	\$ 13,087
892A - Local History Digitization - Automation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Technology & Hardware	\$ 209,719	\$ 114,457	\$ 240,749	\$ 28,359	\$ 368,476	\$ 156,086
Portable Technology						
878 - Portable Devices	\$ -	\$ -	\$ 1,547	\$ 1,547	\$ -	\$ -
Total Portable Technology	\$ -	\$ -	\$ 1,547	\$ 1,547	\$ -	\$ -
Other Tech/Computer Equipment						
854 - Other Tech/Computer Equipment	\$ -	\$ -	\$ 9,745	\$ 15,720	\$ -	\$ 5,975

Kalamazoo Public Library
Capital Improvement Plan Fund
 Month of May 2026

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Allocation	Close Estimate Budget	Allocation Balance Remaining
3 - Capital Improvement Plan						
855 - Communications Systems	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000
855PA - KPL PA System Project	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ 13,000
856 - IT Infrastructure Projects	\$ -	\$ -	\$ -	\$ 9,327	\$ -	\$ 9,327
879 - Office scanners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
898 - Library of Things (Tech Related)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Tech/Computer Equipment	\$ -	\$ -	\$ 9,745	\$ 41,047	\$ -	\$ 31,302
RFID/Circulation						
852 - RFID/ILS Equipment	\$ -	\$ -	\$ -	\$ 262	\$ -	\$ 262
Total RFID/Circulation Tech.	\$ -	\$ -	\$ -	\$ 262	\$ -	\$ 262
Total Computer & Technology	\$ 209,719	\$ 114,457	\$ 252,041	\$ 348,279	\$ 323,366	\$ 419,604
Total CIP Expenditures	\$ 210,684	\$ 156,906	\$ 2,090,271	\$ 3,530,001	\$ 1,555,904	\$ 2,837,440

Draw on Major CIP Reserve: Central Boiler: **\$ (680,000)**
 Transfer to Major CIP Reserve: Mobile Library: **\$ 40,000**
 Transfer to Major CIP Reserve: New Alma Powell Branch: **\$ 1,150,000**

APPROVED BUDGETED CIP EXPENDITURES + TRANSFERS TO (FROM) MAJOR CIP RESERVES: \$ 2,065,904

Transfers						
800 -CIP Transfers (from) Other Funds	\$ -	\$ -	\$ (1,403,981)	\$ -	\$ (1,600,000)	\$ (196,019)
800 -CIP Transfers to Other Funds	\$ -	\$ -	\$ 2,493,981	\$ -	\$ -	\$ (2,493,981)
Total	\$ -	\$ -	\$ 1,090,000	\$ -	\$ (1,600,000)	\$ (2,690,000)
Total Transfers	\$ -	\$ -	\$ 1,090,000	\$ -	\$ (1,600,000)	\$ (2,690,000)

BEGINNING FUND BALANCE (All Projects) \$ 1,697,307

TOTAL NET SURPLUS/(DEFICIT) -- All Projects \$ (210,684)

ENDING FUND BALANCE (All Projects) \$ 1,486,623

Kalamazoo Public Library

Special Revenue Fund

Month Ending 05/31/2026

	Month of April		Activity YTD	Budget Left	% Complete
	Activity	Encumbrances			
Revenue					
Local Support					
110 - Administrative Services	\$0	\$0	\$0	\$0	0.0%
233 - Ready to Read - Gifts	\$300	\$0	\$1,090	(\$1,090)	0.0%
235 - Ready to Read - Spelling Bee	\$0	\$0	\$7,891	(\$7,891)	0.0%
301 - Gifts & Memorials - Materials	\$0	\$0	\$1,025	(\$1,025)	0.0%
308 - Library Gifts	\$468	\$0	\$3,991	(\$3,991)	0.0%
315C - AG Scholarship - KPL Funds	\$0	\$0	\$500	(\$500)	0.0%
325 - Friends of KPL Grants	\$0	\$0	\$9,200	(\$9,200)	0.0%
325LT - Departmental Activites	\$0	\$0	\$20,800	(\$20,800)	0.0%
Total Local Support	\$768	\$0	\$44,497	(\$44,497)	0.0%
Interest Income	\$0	\$0	\$0	\$0	0.0%
Other					
235 - Ready to Read - Spelling Bee	\$0	\$0	\$315	(\$315)	0.0%
Total Other	\$0	\$0	\$315	(\$315)	0.0%
Total Revenue	\$768	\$0	\$44,812	(\$44,812)	0.0%
Expenditures					
Materials					
Adult Books					
301 - Gifts & Memorials - Materials	\$0	\$0	\$286	(\$286)	0.0%
Total Adult Books	\$0	\$0	\$286	(\$286)	0.0%
Youth Books					
148 - Mobile Library	\$0	\$0	\$0	\$0	0.0%
233 - Ready to Read - Gifts	\$31	\$0	\$14,730	(\$14,730)	0.0%
301 - Gifts & Memorials - Materials	\$0	\$0	\$0	\$0	0.0%
Total Youth Books	\$31	\$0	\$14,730	(\$14,730)	0.0%
Audio-Visual Material	\$0	\$0	\$0	\$0	0.0%
Total	\$31	\$0	\$15,016	(\$15,016)	0.0%
Technical Services					
Hotspot Data Access	\$0	\$0	\$0	\$0	0.0%
Total	\$0	\$0	\$0	\$0	0.0%
Purchased Services					
Contracted Services	\$0	\$0	\$0	\$0	0.0%
Printing Services	\$0	\$0	\$0	\$0	0.0%
Total	\$0	\$0	\$0	\$0	0.0%
Other Expenditures					

Kalamazoo Public Library

Special Revenue Fund

Month Ending 05/31/2026

	Month of April		Activity YTD	Budget Left	% Complete
	Activity	Encumbrances			
Travel & Conference	\$0	\$0	\$0	\$0	0.0%
Staff Development	\$0	\$0	\$0	\$0	0.0%
Miscellaneous Disbursements					
235 - Ready to Read - Spelling Bee	\$0	\$0	\$7,639	(\$7,639)	0.0%
306 - ONEplace Stryker Johnston Grant	\$0	\$0	\$342	(\$342)	0.0%
307 - ONEplace Nonprofit Services	\$0	\$0	\$1,264	(\$1,264)	0.0%
325 - Friends of KPL Grants	\$207	\$0	\$7,236	(\$7,236)	0.0%
325LT - Departmental Activites	\$43	\$0	\$2,804	(\$2,804)	0.0%
386 - Eastwood Gifts & Memorials	\$500	\$0	\$1,000	(\$1,000)	0.0%
387 - Oshtemo Gifts & Memorials	\$0	\$0	\$0	\$0	0.0%
391 - Children's Mini-Grant	\$0	\$0	\$0	\$0	0.0%
397 - KCF- Local History Fd (Patton Trust)	\$0	\$0	\$65,000	(\$65,000)	0.0%
Total Miscellaneous Disbursements	\$750	\$0	\$85,285	(\$85,285)	0.0%
Programming Expenditures	\$0	\$0	\$0	\$0	0.0%
Total	\$750	\$0	\$85,285	(\$85,285)	0.0%
Total	\$781	\$0	\$100,301	(\$100,301)	0.0%
Transfers					
Transfers In					
4-7901-0-3					
306 - ONEplace Stryker Johnston Grant	\$0	\$0	(\$397)	\$397	0.0%
307 - ONEplace Nonprofit Services	\$0	\$0	(\$6,309)	\$6,309	0.0%
311 - DEI Development	\$0	\$0	(\$2,283)	\$2,283	0.0%
320 - Mobile Digital Access Project	\$0	\$0	(\$1,907)	\$1,907	0.0%
Total Transfers In	\$0	\$0	(\$10,896)	\$10,896	0.0%
Transfers Out					
4-7902-0-3					
306 - ONEplace Stryker Johnston Grant	\$0	\$0	\$6,309	(\$6,309)	0.0%
307 - ONEplace Nonprofit Services	\$0	\$0	\$397	(\$397)	0.0%
308 - Library Gifts	\$0	\$0	\$1,907	(\$1,907)	0.0%
310 - KPL Antiracism Transformation Tear	\$0	\$0	\$2,283	(\$2,283)	0.0%
397 - KCF- Local History Fd (Patton Trust)	\$0	\$0	\$260,000	(\$260,000)	0.0%
Total	\$0	\$0	\$270,896	(\$270,896)	0.0%
Total	\$0	\$0	\$260,000	(\$260,000)	0.0%
NET SURPLUS/(DEFICIT)					
233 - Ready to Read - Gifts	\$269	\$0	(\$13,640)	\$13,640	0.0%
235 - Ready to Read - Spelling Bee	\$0	\$0	\$567	(\$567)	0.0%
301 - Gifts & Memorials - Materials	\$0	\$0	\$739	(\$739)	0.0%
306 - ONEplace Stryker Johnston Grant	\$0	\$0	(\$6,254)	\$6,254	0.0%

Kalamazoo Public Library

Special Revenue Fund

Month Ending 05/31/2026

	Month of April		Activity YTD	Budget Left	% Complete
	Activity	Encumbrances			
307 - ONEplace Nonprofit Services	\$0	\$0	\$4,648	(\$4,648)	0.0%
308 - Library Gifts	\$468	\$0	\$2,084	(\$2,084)	0.0%
310 - KPL Antiracism Transformation Team	\$0	\$0	(\$2,283)	\$2,283	0.0%
311 - DEI Development	\$0	\$0	\$2,283	(\$2,283)	0.0%
315C - AG Scholarship - KPL Funds	\$0	\$0	\$500	(\$500)	0.0%
320 - Mobile Digital Access Project	\$0	\$0	\$1,907	(\$1,907)	0.0%
325 - Friends of KPL Grants	(\$207)	\$0	\$1,964	(\$1,964)	0.0%
325LT - Departmental Activites	(\$43)	\$0	\$17,996	(\$17,996)	0.0%
386 - Eastwood Gifts & Memorials	(\$500)	\$0	(\$1,000)	\$1,000	0.0%
397 - KCF- Local History Fd (Patton Trust)	\$0	\$0	(\$325,000)	\$325,000	0.0%
TOTAL NET SURPLUS/(DEFICIT)	(\$13)	\$0	(\$315,489)	\$315,489	0.0%



Schwab One® Account of

KALAMAZOO PUB LIBRARY ENDWMNT

Account Number
****_*005

Statement Period
May 1-31, 2026



Asset Allocation

	This Period	Current Allocation
Cash and Cash Investments	168,556.81	2%
Fixed Income	2,105,765.70	29%
Equities	3,699,982.25	51%
Mutual Funds	346,423.44	5%
Exchange Traded Funds	946,928.00	13%
Total	\$7,267,656.20	100%

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
MINT	PIMCO ENHANCED SHORT	407,916.00	6%
PANW	PALO ALTO NETWORKS INC	352,112.50	5%
PMZIX	PIMCO MORTGAGE	346,423.44	5%
EFA	ISHARES MSCI EAFE ETF	314,400.00	4%
ORCL	ORACLE CORP	282,225.00	4%

Income Summary

Federal Tax Status	This Period		YTD	
	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Schwab One® Interest	0.00	0.27	0.00	4.81
Cash Dividends	0.00	6,771.71	0.00	27,076.21
Corporate Bond and Other Interest	0.00	0.00	0.00	22,993.75
Certificate of Deposit Interest	0.00	0.00	0.00	6,014.63
Agency Security Interest	0.00	0.00	0.00	4,958.33
Total Income	\$0.00	\$6,771.98	\$0.00	\$61,047.73
Accrued Interest Paid ⁴	0.00	0.00	0.00	(1,663.89)

⁴ Certain accrued interest paid on taxable bonds may be deductible; consult your tax advisor

Margin Loan Information

Opening Margin Loan Balance	Closing Margin Loan Balance	Funds Available to Withdraw *	Securities Buying Power *
\$0.00	\$0.00	\$4,357,692.29	\$8,715,385.14

Margin Loan Rates
Vary by Balance
10.075% - 11.825%

* Values include any cash plus the amount available using margin borrowing.
For more information about margin rates, please visit schwab.com/margin/margin-rates-and-requirements.

KALAMAZOO PUBLIC LIBRARY

Kalamazoo County, Michigan

Final Close Estimate Budget, Fiscal Year Ending June 30, 2026

And

Preliminary Estimate Budget, Fiscal Year Ending June 30, 2027

For the Library's:

**General Operating Fund
Capital Improvement Plan Fund
Special Revenue Fund**

Dated June 22, 2026

result of this forecast is an increase in total general operating revenue of \$678,981 in the PEB for FY 2026-2027, revenue growth of 4.0% compared to the FCEB of the prior fiscal year.

- b. Expenditures: Salary and Benefits do not add any new salaried positions for the FY 2026-2027 preliminary budget, although we expect that all positions that are currently vacant will be filled early next fiscal year. The shift in demand for Digital Materials by Library patrons has continued and is reflected in significantly higher budgets request for digital content next fiscal year. Requests for Purchased Services and Programming budgets also increase at a pace exceeding the current rate of inflation, offset by lower budget requests for Facilities services. Compared to the FCEB of the prior fiscal year, and including an allowance for budget reserves, General Fund expenditures are forecast to increase by \$868,658 or 5.9%, during FY 2026-2027.
 - c. Transfer from the Special Revenue Fund (“SRF”): The budget includes a transfer from the SRF into the General Operating Fund of \$50,224, which consists of reimbursement from local history funds for reference resources, physical books and digital material expenditures for the Clarence L. Miller Local History Room.
 - d. Transfer to the Capital Improvement Plan (“CIP”): The budget includes a transfer from the General Operating Fund to the Capital Improvement Fund of \$1,800,000 during FY 2026-2027 to support CIP projects for next fiscal year and beyond.
3. The Library’s FY 2025-2026 Close Estimate Budget for the Capital Improvement Plan fund reallocates \$496,392 of CIP funds among completed capital projects and reserves to upgrade computer equipment & peripherals across the library district, complete elevator and cooling tower repairs at Central, replenish category reserves, and reconcile ongoing projects.
4. The Library’s Preliminary Estimate CIP Budget Summary for the three-year period ending June 30, 2029, continues the grouping of capital projects that have been previously approved, and sets forth preliminary allocations for two and three fiscal years out. Highlighted projects planned for FY 2026-2027 include the repair of the passenger elevators, upgrades to security controls, parking lot infrastructure, first level rotunda shelving and the Van Duesen Room at Central; roof replacement and exterior improvements at Eastwood; parking lot and courtyard improvements at Oshtemo; additional reserves for a new branch library on the Kalamazoo northside, and routine end of useful life replacement of various public and workspace furnishings, fixtures and equipment for patrons and staff throughout the Library district.
5. Adjustments to the Library’s Special Revenue Close Estimate Fund Budget (“CEB”) for FY 2025-2026 include the transfer of funds between Ready-to-Read projects to reconcile the accounts and close a few completed projects (Stryker Johnston Grant for ONEplace, Digital Hotspot Access project, etc.).
6. The Library’s Special Revenue Fund Preliminary Estimate Budget (“PEB”) for FY 2026-2027 incorporates carryover balances for SRF projects from the prior fiscal year. Highlights of the Special Revenue budget for next fiscal year include a continuation of Ready to Read Programs for children, the Great Grownup Spelling Bee, and the selection of another recipient of the Amanda Green Librarian Scholarship.

Each of these budgets was reviewed in detail by the Finance and Budget Committee and are presented for consideration by the full Library Board of Trustees.

OVERVIEW

Kalamazoo Public Library

General Operating Fund

OVERVIEW

Fiscal Years ending 6/30/2026 through 6/30/2027

	FYE 6/30/25 Audited Financials	FY 25-26 Preliminary Budget	FY 25-26 Mid-Yr Close Estimate Budget	FY 25-26 Final Close Estimate Budget	FY 26-27 Preliminary Budget	Variance to Prior Budget (FCEB)
	(A)	(B)	(C)	(D)	E = [D - C]	
Revenue						
Property Tax, IFT and PILT Revenue	\$ 14,831,753	\$ 15,575,888	\$ 15,575,888	\$ 15,475,800	\$ 16,236,281	\$ 760,481
State Aid and Reimbursements	\$ 267,579	\$ 185,539	\$ 232,000	\$ 331,294	\$ 276,094	\$ (55,200)
Charges for Services	\$ 102,322	\$ 107,580	\$ 107,580	\$ 96,730	\$ 96,730	\$ -
District Court Penal Fines	\$ 138,753	\$ 146,171	\$ 138,753	\$ 138,753	\$ 138,753	\$ -
Other Revenue	\$ 978,552	\$ 730,801	\$ 860,801	\$ 932,697	\$ 906,397	\$ (26,300)
A Sub Total: Revenue from Operations	\$ 16,318,959	\$ 16,745,979	\$ 16,915,022	\$ 16,975,274	\$ 17,654,255	\$ 678,981
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE AND FINANCING SOURCES	\$ 16,318,959	\$ 16,745,979	\$ 16,915,022	\$ 16,975,274	\$ 17,654,255	\$ 678,981
Expenditures						
Salaries	\$ 6,515,574	\$ 6,867,383	\$ 6,875,005	\$ 6,678,182	\$ 6,678,182	\$ -
Benefits	\$ 2,600,154	\$ 2,776,021	\$ 2,772,021	\$ 2,724,286	\$ 2,724,286	\$ -
Materials	\$ 1,456,575	\$ 1,567,275	\$ 1,564,775	\$ 1,558,095	\$ 1,673,536	\$ 115,441
Facilities	\$ 798,738	\$ 818,890	\$ 847,358	\$ 901,608	\$ 823,267	\$ (78,341)
Operating Expenses	\$ 340,202	\$ 400,875	\$ 400,875	\$ 387,124	\$ 389,935	\$ 2,811
Technical Services	\$ 714,747	\$ 720,954	\$ 786,844	\$ 811,589	\$ 799,757	\$ (11,832)
Purchased Services	\$ 909,679	\$ 863,513	\$ 973,513	\$ 861,550	\$ 908,571	\$ 47,021
Other Expenditures	\$ 622,108	\$ 780,800	\$ 834,990	\$ 862,820	\$ 939,100	\$ 76,280
B Sub-Total Operating Expenditures	\$ 13,957,777	\$ 14,795,711	\$ 15,055,381	\$ 14,785,254	\$ 14,936,634	\$ 151,380
Budget Reserves	\$ -	\$ -	\$ -	\$ -	\$ 717,278	\$ 717,278
TOTAL OPERATING EXPENDITURES	\$ 13,957,777	\$ 14,795,711	\$ 15,055,381	\$ 14,785,254	\$ 15,653,912	\$ 868,658
Transfers						
Transfers to / (from) Other Funds	\$ (158,818)	\$ (51,105)	\$ (51,105)	\$ (51,105)	\$ (50,224)	\$ 881
Transfers to Capital Improvement Plan	\$ 1,580,630	\$ 1,600,000	\$ 1,600,000	\$ 2,000,000	\$ 1,800,000	\$ (200,000)
C Total Operating Expenditures & Transfers	\$ 15,379,589	\$ 16,344,606	\$ 16,604,276	\$ 16,734,149	\$ 17,403,688	\$ 669,539
D NET CHANGE TO OPERATING FUND BALANCE	\$ 939,370	\$ 401,373	\$ 310,746	\$ 241,125	\$ 250,567	\$ 9,442
E BEGINNING FUND BALANCE	\$ 14,210,072	\$ 14,539,818	\$ 15,149,442	\$ 15,149,442	\$ 15,390,567	\$ 241,125
F TOTAL ENDING FUND BALANCE	\$ 15,149,442	\$ 14,941,191	\$ 15,460,188	\$ 15,390,567	\$ 15,641,133	\$ 250,567
Composition of Fund Balance						
G Non-spendable Prepaid Expenditures	\$ 398,771	\$ -	\$ -	\$ 321,204	\$ -	
H Restricted ONEplace Grants	\$ 80,701	\$ 99,801	\$ 80,701	\$ 114,775	\$ 114,775	
I Assigned for Cash Flow	\$ -	\$ 7,397,855	\$ 7,527,690	\$ 7,392,627	\$ 7,826,956	
J Unassigned Fund Balance	\$ 14,669,970	\$ 7,443,535	\$ 7,851,797	\$ 7,561,960	\$ 7,699,402	
K Total Ending Fund Balance	\$ 15,149,442	\$ 14,941,191	\$ 15,460,188	\$ 15,390,567	\$ 15,641,133	

Kalamazoo Public Library's Property Tax Revenue for FY 2026-2027 is based upon a maximum allowable 3.8565 mills levied during the 2026 tax year for operating purposes. The 3.8565 millage rate results from the effect of the Headlee rollback provision of MCL 211.34d upon the maximum authorized rate of 4.0 mills.

ATTACHMENT 1

General Operating Fund Final Close Estimate Budget (“FCEB”) for Fiscal Year
2025 – 2026

Kalamazoo Public Library

General Operating Fund

Final Close Estimate Budget: Detail

Fiscal Year ending 6/30/2026

FY 2025 - 2026							
	PEB	Mid-Yr CEB ("CEB")	FY to Date	Final CEB ("FCEB")	Variance to Prior Budget	%	
	W	Y	X	Z	AA = [Z - Y]	[X / Z]	
REVENUE							
1	Property Taxes	\$ 15,456,788	\$ 15,456,788	\$ 14,588,359	\$ 15,375,000	\$ (81,788)	94.9%
2	Other Taxes	\$ 119,100	\$ 119,100	\$ 54,975	\$ 100,800	\$ (18,300)	54.5%
3	Fines and Fees	\$ 107,580	\$ 107,580	\$ 74,933	\$ 96,730	\$ (10,850)	77.5%
4	District Court Penal Fines	\$ 146,171	\$ 138,753	\$ -	\$ 138,753	\$ -	0.0%
5	Local Support	\$ 240,300	\$ 320,300	\$ 315,100	\$ 320,300	\$ -	98.4%
6	Interest Income	\$ 386,250	\$ 390,250	\$ 331,248	\$ 457,437	\$ 67,187	72.4%
7	State Aid and Reimbursements	\$ 185,539	\$ 232,000	\$ 211,109	\$ 331,294	\$ 99,294	63.7%
8	Other	\$ 104,251	\$ 150,251	\$ 49,938	\$ 154,960	\$ 4,709	32.2%
8.a	Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUE AND FINANCING SOURCES		\$ 16,745,979	\$ 16,915,022	\$ 15,625,662	\$ 16,975,274	\$ 60,252	92.0%
EXPENDITURES							
Salaries and Wages							
9	Administrator Salaries	\$ 986,076	\$ 986,076	\$ 715,626	\$ 963,396	\$ (22,680)	74.3%
10	Librarian Salaries	\$ 1,863,013	\$ 1,863,013	\$ 1,420,581	\$ 1,735,830	\$ (127,183)	81.8%
11	Supervisory Technical Salaries	\$ 1,092,570	\$ 1,067,701	\$ 848,136	\$ 1,070,701	\$ 3,000	79.2%
12	Library Assistant Salaries	\$ 1,737,129	\$ 1,737,129	\$ 1,417,320	\$ 1,773,286	\$ 36,157	79.9%
13	Interns	\$ 352,333	\$ 356,647	\$ 237,048	\$ 304,000	\$ (52,647)	78.0%
14	Library Aides	\$ 733,406	\$ 746,778	\$ 570,757	\$ 714,700	\$ (32,077)	79.9%
15	Substitutes	\$ 102,857	\$ 117,662	\$ 93,958	\$ 116,269	\$ (1,393)	80.8%
16	Vacancy Credit	\$ -	\$ -	\$ -	\$ -	\$ -	
17	Total Salaries & Wages	\$ 6,867,383	\$ 6,875,005	\$ 5,303,426	\$ 6,678,182	\$ (196,823)	79.4%
Benefits							
18	Employee Insurance	\$ 1,168,410	\$ 1,165,610	\$ 1,022,854	\$ 1,126,188	\$ (39,422)	90.8%
19	Retirement	\$ 979,583	\$ 979,583	\$ 825,380	\$ 979,583	\$ -	84.3%
20	Employer FICA-Medicare	\$ 520,393	\$ 519,193	\$ 389,290	\$ 510,881	\$ (8,312)	76.2%
21	Other Benefits: RPO, Parking, etc.	\$ 107,634	\$ 107,634	\$ 54,782	\$ 107,634	\$ -	50.9%
22	Total Benefits	\$ 2,776,021	\$ 2,772,021	\$ 2,292,306	\$ 2,724,286	\$ (47,734)	84.1%
23	Total Salaries and Benefits	\$ 9,643,404	\$ 9,647,026	\$ 7,595,732	\$ 9,402,468	\$ (244,558)	
Materials							
24	Adult Books	\$ 413,252	\$ 410,752	\$ 391,084	\$ 444,652	\$ 33,900	88.0%
25	Children's Books	\$ 167,500	\$ 167,500	\$ 95,353	\$ 160,000	\$ (7,500)	59.6%
26	Periodicals	\$ 43,310	\$ 43,310	\$ 41,372	\$ 42,410	\$ (900)	97.6%
27	Audio-Visual Material	\$ 135,000	\$ 135,000	\$ 126,138	\$ 135,000	\$ -	93.4%
28	Digital Materials & Digital AV Material	\$ 808,213	\$ 808,213	\$ 681,907	\$ 776,033	\$ (32,180)	87.9%
29	Total Materials	\$ 1,567,275	\$ 1,564,775	\$ 1,335,854	\$ 1,558,095	\$ (6,680)	85.7%
Facilities							
30	Fuel	\$ 103,000	\$ 103,000	\$ 82,135	\$ 94,300	\$ (8,700)	87.1%
31	Electricity	\$ 210,332	\$ 238,800	\$ 210,552	\$ 249,000	\$ 10,200	84.6%
32	Water	\$ 22,106	\$ 22,106	\$ 17,683	\$ 22,706	\$ 600	77.9%
33	Custodial Supplies	\$ 90,000	\$ 90,000	\$ 70,541	\$ 93,150	\$ 3,150	75.7%
34	Grounds Maintenance	\$ 89,000	\$ 84,500	\$ 124,620	\$ 132,500	\$ 48,000	94.1%
35	Vehicle Maintenance	\$ 10,500	\$ 15,000	\$ 12,650	\$ 16,000	\$ 1,000	79.1%
36	Building Repairs	\$ 146,000	\$ 146,000	\$ 104,850	\$ 146,000	\$ -	71.8%
37	Building Operations	\$ 147,952	\$ 147,952	\$ 125,254	\$ 147,952	\$ -	84.7%
38	Total Facilities	\$ 818,890	\$ 847,358	\$ 748,285	\$ 901,608	\$ 54,250	83.0%
Operating Expenses							
39	Supplies	\$ 184,200	\$ 184,200	\$ 111,025	\$ 161,724	\$ (22,476)	68.7%
40	Misc. Operating Expenses	\$ 118,675	\$ 118,675	\$ 94,210	\$ 121,900	\$ 3,225	77.3%
41	Postage & Freight	\$ 45,000	\$ 45,000	\$ 37,824	\$ 49,500	\$ 4,500	76.4%
42	Rent	\$ 28,000	\$ 28,000	\$ 18,819	\$ 26,000	\$ (2,000)	72.4%

Kalamazoo Public Library

General Operating Fund

Final Close Estimate Budget: Detail

Fiscal Year ending 6/30/2026

FY 2025 - 2026							
	PEB	Mid-Yr CEB ("CEB")	FY to Date	Final CEB ("FCEB")	Variance to Prior Budget	% Complete	
	W	Y	X	Z	AA = [Z - Y]	[X / Z]	
43	Processing Supplies	\$ 25,000	\$ 25,000	\$ 24,052	\$ 28,000	\$ 3,000	85.9%
44	Total Operating Expenses	\$ 400,875	\$ 400,875	\$ 285,930	\$ 387,124	\$ (13,751)	73.9%
Technical Services							
45	F&E Repair & Maintenance	\$ 10,000	\$ 10,000	\$ 1,965	\$ 10,000	\$ -	19.7%
46	Software & Licenses	\$ 183,327	\$ 190,733	\$ 208,593	\$ 227,374	\$ 36,641	91.7%
47	Software as a Service	\$ 334,511	\$ 336,360	\$ 322,947	\$ 346,360	\$ 10,000	93.2%
48	Telecommunications	\$ 122,780	\$ 179,415	\$ 132,048	\$ 158,855	\$ (20,560)	83.1%
49	Cataloging & Processing	\$ 70,336	\$ 70,336	\$ 57,691	\$ 69,000	\$ (1,336)	83.6%
50	Total Technical Services	\$ 720,954	\$ 786,844	\$ 723,244	\$ 811,589	\$ 24,745	89.1%
Purchased Services							
51	Security	\$ 230,000	\$ 340,000	\$ 315,411	\$ 340,000	\$ -	92.8%
52	Insurance	\$ 133,020	\$ 133,020	\$ 132,420	\$ 135,000	\$ 1,980	98.1%
53	Legal Services	\$ 90,000	\$ 90,000	\$ 18,578	\$ 40,000	\$ (50,000)	46.4%
54	Printing Services	\$ 218,093	\$ 218,093	\$ 176,633	\$ 228,650	\$ 10,557	77.3%
55	Advertising	\$ 47,000	\$ 47,000	\$ 22,440	\$ 47,000	\$ -	47.7%
56	Contracted Services	\$ 145,400	\$ 145,400	\$ 51,656	\$ 70,900	\$ (74,500)	72.9%
57	Total Purchased Services	\$ 863,513	\$ 973,513	\$ 717,138	\$ 861,550	\$ (111,963)	83.2%
Other Expenditures							
58	Library of Things	\$ 31,300	\$ 31,300	\$ 23,957	\$ 32,000	\$ 700	74.9%
59	Tax Charge Backs	\$ 40,000	\$ 15,000	\$ 85,488	\$ 90,000	\$ 75,000	95.0%
60	Staff Development	\$ 77,410	\$ 80,910	\$ 48,259	\$ 54,300	\$ (26,610)	88.9%
61	Travel & Conference	\$ 150,810	\$ 165,610	\$ 55,496	\$ 150,610	\$ (15,000)	36.8%
62	Board Expenses	\$ 12,000	\$ 15,860	\$ 3,654	\$ 15,860	\$ -	23.0%
63	Programming	\$ 469,280	\$ 526,310	\$ 419,518	\$ 520,050	\$ (6,260)	80.7%
64	Total Other Expenditures	\$ 780,800	\$ 834,990	\$ 636,372	\$ 862,820	\$ 27,830	73.8%
64.a	Budget Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	
65	TOTAL OPERATING EXPENDITURES	\$ 14,795,711	\$ 15,055,381	\$ 12,042,555	\$ 14,785,254	\$ (270,127)	81.4%
66	Transfers from Other Funds	\$ (51,105)	\$ (51,105)	\$ -	\$ (51,105)	\$ -	0.0%
67	Transfers to Capital Improvement Plan	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 2,000,000	\$ 400,000	80.0%
68	TOTAL OPERATING EXPENDITURES & TRANSFERS	\$ 16,344,606	\$ 16,604,276	\$ 13,642,555	\$ 16,734,149	\$ 129,873	
69	NET CHANGE TO OPERATING FUND BALANCE	\$ 401,373	\$ 310,746		\$ 241,125	\$ (69,621)	
70	BEGINNING FUND BALANCE	\$ 14,539,818	\$ 15,149,442		\$ 15,149,442	\$ -	
71	NET INCREASE / (DECREASE) TO FUND BALANCE	\$ 401,373	\$ 310,746		\$ 241,125	\$ (69,621)	
72	TOTAL ENDING FUND BALANCE	\$ 14,941,191	\$ 15,460,188		\$ 15,390,567	\$ (69,621)	
Composition of Fund Balance							
73	Non-spendable Prepaid Expenditures	\$ -	\$ -		\$ 321,204	\$ 321,204	
74	Restricted ONEplace Grants	\$ 99,801	\$ 80,701		\$ 114,775	\$ 34,074	
75	Assigned for Cash Flow	\$ 7,397,855	\$ 7,527,690		\$ 7,392,627	\$ (135,063)	
76	Unassigned Fund Balance	\$ 7,443,536	\$ 7,851,797		\$ 7,561,960	\$ (289,836)	
	TOTAL ENDING FUND BALANCE	\$ 14,941,192	\$ 15,460,188		\$ 15,390,567	\$ (69,621)	

Kalamazoo Public Library General Operating Fund

Final Close Estimate Budget: Explanation of Significant Variances Fiscal Year 2025-2026

Line Number	Category	Variance to CEB	Explanation
REVENUE			
1	Property Taxes	\$ (81,788)	Reduction due to addition of tax-captured parcels and fewer than expected parcel transfers across KPL district during fiscal year
6	Interest Income	\$ 67,187	Higher interest earnings during FY as Federal Reserve did not ease short term rates as anticipated
7	State Aid and Reimbursements	\$ 99,294	Increase largely due to library's KPL's receipt of Small Business Taxpayer Exemption Reimbursement (SBTE) from SOM for 2025, 2024 and 2023
EXPENDITURES			
<u>Salary & Benefits</u>			
9, 10 & 12	Administrator, Librarian & Library Assistant Salaries	\$ (113,706)	Reflects vacancies in Administrator and Librarian positions plus, promotions and reclassifications among Library Assistant positions during FY 25-26
13 & 14	Interns and Library Aides	\$ (84,724)	Hours of Interns and Library Aides reduced to reflect library activity and service area staffing during FY
18	Employee Insurance	\$ (39,422)	Reduced insurance budget due to choices by Library employees, overall census of eligible employees and increased in State Medical Cap payable
<u>Materials</u>			
24	Adult Books	\$ 33,900	Increase due to increased fiction, non fiction and law library material
28	Digital Materials & Digital AV Material	\$ (32,180)	Digital Material reserve reduced to zero at FYE
<u>Facilities</u>			
34	Grounds Maintenance	\$ 48,000	Increase in Grounds Maintenance due to new snow removal contract to include snow plow responsibilities at Central parking lot
<u>Operating Expenses</u>			
39	Supplies	\$ (22,476)	Reduction of Supplies reflects usage fiscal year to date
<u>Technical Services</u>			
50	Total Technical Services	\$ 24,745	Additional Software License and SaaS costs offset by reduced Telecommunications expenses across KPL district
<u>Purchased Services</u>			
53	Legal Services	\$ (50,000)	Reduced to reflect anticipated usage of Legal services during the fiscal year
56	Contracted Services	\$ (74,500)	Reduced budget as various consultants were not engaged during FY across several library agencies
<u>Other Expenditures</u>			
59	Tax Charge Backs	\$ 75,000	Increased Tax Chargebacks due to large claim during FY 25-26
60	Staff Development	\$ (26,610)	Reduced to reflect FY 25-26 activity
61	Travel & Conference	\$ (15,000)	Reduced to reflect FY 25-26 activity

Kalamazoo Public Library

General Operating Fund

Final Close Estimate Budget: Explanation of Significant Variances

Fiscal Year 2025-2026

Line Number	Category	Variance to CEB	Explanation
OPERATING INCOME, TRANSFERS & FUND BALANCE			
67	Transfers to CIP: Variance	\$ 400,000	Increase General Operating support of CIP from \$1.6 million to \$2 million during FY 25-26
69	Net Change to Operating Fund Balance: Amount	\$ 241,125	Net Revenue less Operating Expenditures and Operating Fund Transfer activity during FY 25-26
72	Total Ending Fund Balance: Amount	\$ 15,390,567	Total Operating Fund Balance shown represents net projected impact of this Final CEB to the General Fund balance at FYE 6/30/2026
73	Non-spendable Prepaid Expenditures	\$ 321,204	Library expenses attributable to next fiscal year and beyond that were disbursed during FY 25-26

ATTACHMENT 2

General Operating Fund Preliminary Estimate Budget (“PEB”) for Fiscal Year
2026 – 2027

Kalamazoo Public Library

General Operating Fund

Preliminary Estimate Budget: Detail

Fiscal Year Ending June 30, 2027

		FY 2025-2026			FY 2026-2027	
		Preliminary Estimate Budget ("PEB")	Mid-Year Close Estimate Budget ("CEB")	Final CEB ("FCEB")	Preliminary Estimate Budget ("PEB")	Variance to Prior Budget
		(A)	(B)	(C)	(D)	E = [D - C]
REVENUE						
1	Property Taxes	\$ 15,456,788	\$ 15,456,788	\$ 15,375,000	\$ 16,135,481	\$ 760,481
2	Other Taxes	\$ 119,100	\$ 119,100	\$ 100,800	\$ 100,800	\$ -
3	Fines and Fees	\$ 107,580	\$ 107,580	\$ 96,730	\$ 96,730	\$ -
4	District Court Penal Fines	\$ 146,171	\$ 138,753	\$ 138,753	\$ 138,753	\$ -
5	Local Support	\$ 240,300	\$ 320,300	\$ 320,300	\$ 294,000	\$ (26,300)
6	Interest Income	\$ 386,250	\$ 390,250	\$ 457,437	\$ 457,437	\$ -
7	State Aid and Reimbursements	\$ 185,539	\$ 232,000	\$ 331,294	\$ 276,094	\$ (55,200)
8	Other	\$ 104,251	\$ 150,251	\$ 154,960	\$ 154,960	\$ -
8.a	Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE AND FINANCING SOURCES		\$ 16,745,979	\$ 16,915,022	\$ 16,975,274	\$ 17,654,255	\$ 678,981
EXPENDITURES						
Salaries and Wages						
9	Administrator Salaries	\$ 986,076	\$ 986,076	\$ 963,396	\$ 963,396	\$ -
10	Librarian Salaries	\$ 1,863,013	\$ 1,863,013	\$ 1,735,830	\$ 1,735,830	\$ -
11	Supervisory Technical Salaries	\$ 1,092,570	\$ 1,067,701	\$ 1,070,701	\$ 1,070,701	\$ -
12	Library Assistant Salaries	\$ 1,737,129	\$ 1,737,129	\$ 1,773,286	\$ 1,773,286	\$ -
13	Interns	\$ 352,333	\$ 356,647	\$ 304,000	\$ 304,000	\$ -
14	Library Aides	\$ 733,406	\$ 746,778	\$ 714,700	\$ 714,700	\$ -
15	Substitutes	\$ 102,857	\$ 117,662	\$ 116,269	\$ 116,269	\$ -
16	Subtotal Salaries & Wages	\$ 6,867,383	\$ 6,875,005	\$ 6,678,182	\$ 6,678,182	\$ -
17	Vacancy Credit	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salaries & Wages		\$ 6,867,383	\$ 6,875,005	\$ 6,678,182	\$ 6,678,182	\$ -
Benefits						
18	P.A. 152 Medical Benefits	\$ 915,705	\$ 924,741	\$ 941,261	\$ 941,261	\$ -
18.a	Dental, Vision & Other Insurance	\$ 252,705	\$ 240,869	\$ 184,927	\$ 184,927	\$ -
19	Retirement	\$ 979,583	\$ 979,583	\$ 979,583	\$ 979,583	\$ -
20	Employer FICA-Medicare	\$ 520,393	\$ 519,193	\$ 510,881	\$ 510,881	\$ -
21	Other Benefits	\$ 107,634	\$ 107,634	\$ 107,634	\$ 107,634	\$ -
22	Total Benefits	\$ 2,776,021	\$ 2,772,021	\$ 2,724,286	\$ 2,724,286	\$ -
22.a	Total Salaries and Benefits	\$ 9,643,404	\$ 9,647,026	\$ 9,402,468	\$ 9,402,468	\$ -
Materials						
23	Adult Books	\$ 413,252	\$ 410,752	\$ 444,652	\$ 404,352	\$ (40,300)
24	Children's Books	\$ 167,500	\$ 167,500	\$ 160,000	\$ 190,650	\$ 30,650
25	Periodicals	\$ 43,310	\$ 43,310	\$ 42,410	\$ 42,260	\$ (150)
26	Audio-Visual Material	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ -
27	Digital Materials & AV Digital	\$ 808,213	\$ 808,213	\$ 776,033	\$ 901,274	\$ 125,241
28	Total Materials	\$ 1,567,275	\$ 1,564,775	\$ 1,558,095	\$ 1,673,536	\$ 115,441
Facilities						
29	Fuel	\$ 103,000	\$ 103,000	\$ 94,300	\$ 87,628	\$ (6,672)
30	Electricity	\$ 210,332	\$ 238,800	\$ 249,000	\$ 246,878	\$ (2,122)
31	Water	\$ 22,106	\$ 22,106	\$ 22,706	\$ 21,852	\$ (854)
32	Custodial Supplies	\$ 90,000	\$ 90,000	\$ 93,150	\$ 93,150	\$ -
33	Grounds Maintenance	\$ 89,000	\$ 84,500	\$ 132,500	\$ 80,700	\$ (51,800)
34	Vehicle Maintenance	\$ 10,500	\$ 15,000	\$ 16,000	\$ 14,798	\$ (1,202)
35	Building Repair	\$ 146,000	\$ 146,000	\$ 146,000	\$ 138,980	\$ (7,020)
36	Building Operations	\$ 147,952	\$ 147,952	\$ 147,952	\$ 139,281	\$ (8,671)

Kalamazoo Public Library

General Operating Fund

Preliminary Estimate Budget: Detail

Fiscal Year Ending June 30, 2027

		FY 2025-2026			FY 2026-2027	
		Preliminary Estimate Budget ("PEB")	Mid-Year Close Estimate Budget ("CEB")	Final CEB ("FCEB")	Preliminary Estimate Budget ("PEB")	Variance to Prior Budget
		(A)	(B)	(C)	(D)	E = [D - C]
37	Total Facilities	\$ 818,890	\$ 847,358	\$ 901,608	\$ 823,267	\$ (78,341)
Operating Expenses						
38	Supplies	\$ 184,200	\$ 184,200	\$ 161,724	\$ 161,335	\$ (389)
39	Misc. Operating Expenses	\$ 118,675	\$ 118,675	\$ 121,900	\$ 129,295	\$ 7,395
40	Postage & Freight	\$ 45,000	\$ 45,000	\$ 49,500	\$ 47,000	\$ (2,500)
41	Rent, Moving & Sorting	\$ 28,000	\$ 28,000	\$ 26,000	\$ 24,305	\$ (1,695)
42	Processing Supplies	\$ 25,000	\$ 25,000	\$ 28,000	\$ 28,000	\$ -
43	Total Operating Expenses	\$ 400,875	\$ 400,875	\$ 387,124	\$ 389,935	\$ 2,811
Technical Services						
44	F&E Repair & Maintenance	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
45	Software & Licenses	\$ 183,327	\$ 190,733	\$ 227,374	\$ 217,247	\$ (10,127)
46	Software as a Service	\$ 334,511	\$ 336,360	\$ 346,360	\$ 361,060	\$ 14,700
47	Telecommunications	\$ 122,780	\$ 179,415	\$ 158,855	\$ 141,400	\$ (17,455)
48	Cataloging & Processing	\$ 70,336	\$ 70,336	\$ 69,000	\$ 70,050	\$ 1,050
49	Total Technical Services	\$ 720,954	\$ 786,844	\$ 811,589	\$ 799,757	\$ (11,832)
Purchased Services						
50	Security	\$ 230,000	\$ 340,000	\$ 340,000	\$ 346,007	\$ 6,007
51	Insurance	\$ 133,020	\$ 133,020	\$ 135,000	\$ 140,764	\$ 5,764
52	Legal Services	\$ 90,000	\$ 90,000	\$ 40,000	\$ 40,000	\$ -
53	Printing Services	\$ 218,093	\$ 218,093	\$ 228,650	\$ 228,400	\$ (250)
54	Advertising	\$ 47,000	\$ 47,000	\$ 47,000	\$ 62,000	\$ 15,000
55	Contracted Services	\$ 145,400	\$ 145,400	\$ 70,900	\$ 91,400	\$ 20,500
56	Total Purchased Services	\$ 863,513	\$ 973,513	\$ 861,550	\$ 908,571	\$ 47,021
Other Expenditures						
57	Library of Things	\$ 31,300	\$ 31,300	\$ 32,000	\$ 32,800	\$ 800
58	Tax Charge Backs	\$ 40,000	\$ 15,000	\$ 90,000	\$ 90,000	\$ -
59	Staff Development	\$ 77,410	\$ 80,910	\$ 54,300	\$ 58,300	\$ 4,000
60	Travel & Conference	\$ 150,810	\$ 165,610	\$ 150,610	\$ 157,900	\$ 7,290
61	Board Expenses	\$ 12,000	\$ 15,860	\$ 15,860	\$ 12,000	\$ (3,860)
62	Programming	\$ 469,280	\$ 526,310	\$ 520,050	\$ 588,100	\$ 68,050
63	Total Other Expenditures	\$ 780,800	\$ 834,990	\$ 862,820	\$ 939,100	\$ 76,280
63.a	Budget Reserves	\$ -	\$ -	\$ -	\$ 717,278	\$ 717,278
64	TOTAL OPERATING EXPENDITURES	\$ 14,795,710	\$ 15,055,381	\$ 14,785,254	\$ 15,653,912	\$ 868,658
65	Transfers from Other Funds	\$ (51,105)	\$ (51,105)	\$ (51,105)	\$ (50,224)	\$ 881
66	Transfers to Capital Improvement Plan	\$ 1,600,000	\$ 1,600,000	\$ 2,000,000	\$ 1,800,000	\$ (200,000)
67	TOTAL OPERATING EXPENDITURES & TRANSFERS	\$ 16,344,606	\$ 16,604,276	\$ 16,734,149	\$ 17,403,688	\$ 669,539
68	NET CHANGE TO OPERATING FUND BALANCE	\$ 401,373	\$ 310,746	\$ 241,125	\$ 250,567	\$ 9,442
69	BEGINNING FUND BALANCE	\$ 14,539,818	\$ 15,149,442	\$ 15,149,442	\$ 15,390,567	\$ 241,125
70	TOTAL ENDING FUND BALANCE	\$ 14,941,191	\$ 15,460,188	\$ 15,390,567	\$ 15,641,133	\$ 250,567
Composition of Fund Balance						
71	Non-spendable Prepaid Expenditures	\$ -	\$ -	\$ 321,204	\$ -	\$ (321,204)
72	Restricted ONEplace Grants	\$ 99,801	\$ 80,701	\$ 114,775	\$ 114,775	\$ -
73	Assigned for Cash Flow	\$ 7,397,855	\$ 7,527,690	\$ 7,392,627	\$ 7,826,956	\$ 434,329
74	Unassigned Fund Balance	\$ 7,443,535	\$ 7,851,797	\$ 7,561,960	\$ 7,699,402	\$ 137,442
75	TOTAL ENDING FUND BALANCE	\$ 14,941,191	\$ 15,460,188	\$ 15,390,567	\$ 15,641,133	\$ 250,567

Capital Improvement Plan Close Estimate Budget CIP Project &
Reserve Adjustments for FY 2025-2026

ATTACHMENT 4

Preliminary Capital Improvement Plan Budget Summary for the
Three Years ending June 30, 2029

Kalamazoo Public Library Capital Improvement Plan

Preliminary CIP Budget Summary thru Fiscal Year Ending June 30, 2029

Line Item	Audited	FY 2025-2026				FY 2026-2027	FY 2027-2028	FY 2028-2029	CIP Budget thru 6/30/2029	
		PEB	CEB	YTD	Var. to PEB					
		W	Y	X	Z = [Y-X]					
Budgeted Revenue										
600	Transfer from General Fund - Operations	\$ 1,580,630	\$ 1,600,000	\$ 2,000,000	\$ 1,600,000	\$ 400,000	\$ 1,800,000	\$ 1,600,000	\$ 1,400,000	\$ 6,800,000
600.a	Transfer from General Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
600.b	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
601	Transfer from Schensul Memorial Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
602	Transfer from Schensul Memorial Fund	\$ 290,000	\$ 240,000	\$ 243,977	\$ 243,977	\$ 3,977	\$ 250,000	\$ 250,000	\$ 250,000	\$ 993,977
603	Transfer from SRF (Patton Local History Trust)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604	Transfer from SRF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
604.a	Transfer to SRF (Mobile & Digital Access)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
605	Reimbursements	\$ 79,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
606	CIP Revenue (LCSA Share)	\$ 607,003	\$ 607,003	\$ 613,026	\$ 613,026	\$ 6,023	\$ 613,026	\$ 613,026	\$ 613,026	\$ 2,452,104
607	Total Revenue	\$ 2,556,637	\$ 2,447,003	\$ 2,857,003	\$ 2,457,003	\$ 410,000	\$ 2,663,026	\$ 2,463,026	\$ 2,263,026	\$ 10,246,081
Budgeted Expenditures										
Capital Projects by Category										
608	Furnishings	\$ 92,764	\$ 85,000	\$ 85,000	\$ 44,654	\$ -	\$ 125,000	\$ 685,000	\$ 625,000	\$ 1,520,000
609	Building Alterations	\$ 1,577,044	\$ 1,653,981	\$ 1,900,064	\$ 1,793,577	\$ 246,083	\$ 1,712,150	\$ 2,402,000	\$ 2,720,451	\$ 8,734,665
610	Computer & Technology	\$ 277,540	\$ 245,000	\$ 398,400	\$ 252,041	\$ 153,400	\$ 383,800	\$ 180,000	\$ 180,000	\$ 1,142,200
611	Total Expenditures	\$ 1,947,348	\$ 1,983,981	\$ 2,383,464	\$ 2,090,272	\$ 399,483	\$ 2,220,950	\$ 3,267,000	\$ 3,525,451	\$ 11,396,865
612	Total Major Reserves	\$ 2,450,000	\$ 2,800,000	\$ 3,200,000	\$ 3,200,000	\$ 400,000	\$ 4,000,000	\$ 4,000,000	\$ 500,000	
613	Total Expenditures + Reserves	\$ 4,397,348	\$ 4,783,981	\$ 5,583,464	\$ 5,290,272	\$ 799,483	\$ 6,220,950	\$ 7,267,000	\$ 4,025,451	
614	Beginning of Year Fund Balance (as July 1, 202__)	\$ 5,436,596	\$ 5,185,454	\$ 5,436,596	\$ 5,436,596	\$ 251,142	\$ 5,910,135	\$ 6,352,211	\$ 5,548,237	
615	Revenues Over (Under) Expenditures	\$ 609,289	\$ 463,022	\$ 473,539	\$ 366,731	\$ 10,517	\$ 442,076	\$ (803,974)	\$ (1,262,425)	
Fund Balance										
616	Major Reserve for Building Repairs	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	
617	Major Reserve for Technology	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	
618	Major Reserve for Oshtemo Infrastructure	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	
618.a	Major Reserve for Eastwood Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
619	Major Reserve for Central Boiler	\$ 680,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
620	Major Reserve for New Alma Powell Branch	\$ 750,000	\$ 1,900,000	\$ 2,300,000	\$ 2,300,000	\$ 400,000	\$ 3,500,000	\$ 3,500,000	\$ -	
621	Reserved for Mobile Library	\$ 120,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ -	\$ 200,000	\$ 240,000	\$ 280,000	
622	Assigned to Capital Projects	\$ 3,595,885	\$ 2,688,476	\$ 2,550,135	\$ 2,443,327	\$ (138,341)	\$ 2,152,211	\$ 1,308,237	\$ 3,505,812	
623	End of Year Total Fund Balance (as of June 30, 202__)	\$ 6,045,885	\$ 5,648,476	\$ 5,910,135	\$ 5,803,327	\$ 261,659	\$ 6,352,211	\$ 5,548,237	\$ 4,285,812	

NOTES

This CIP budget forecast includes the next three years ending June 30, 2029. The plan makes a substantial deposit to the Alma Powell branch reserve during FY 2025-2026 and FY 2026-2027. CIP allocations for FY 2026-2027 include funding to upgrade computer equipment & peripherals, make deposits to major CIP reserves and CIP category reserves, and continue major building renovation and infrastructure improvements at the Central Library, and all library branches.

ATTACHMENT 5

Special Revenue Fund Close Estimate Budget for Fiscal Year 2025-2026

and

Special Revenue Fund Preliminary Estimate Budget (“PEB”) for Fiscal Year
2026 – 2027

Kalamazoo Public Library

Special Revenue Fund

Detail of FY 2025-2026 Close Estimate Budget and FY 2026-2027 Preliminary Estimate Budget

Account Description /Account	FY 2025-2026			FY 2026-2027	
	PEB	CEB	Variance to Prior PEB	PEB	Variance to Prior CEB
Beginning	\$ 9,423	\$ 5,242	\$ (4,181)	\$ 100	\$ (5,142)
233 - Ready to Read - Gifts					
Revenue: Other Local Gifts & Grants	\$ 4,000	\$ 1,100	\$ (2,900)	\$ 1,500	\$ 400
Revenue: Interest Income	\$ 2,000	\$ -	\$ (2,000)	\$ -	\$ -
Transfers In: Transfers from Other Projects	\$ -	\$ (14,000)	\$ (14,000)	\$ (19,000)	\$ (5,000)
Transfers In: Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Juvenile Books	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 233:	\$ (9,000)	\$ 100	\$ 11,100	\$ 5,500	\$ 5,400
Projected Ending	\$ 423	\$ 5,342	\$ 4,919	\$ 5,600	\$ 258
Beginning	\$ 7,250	\$ 7,250	\$ -	\$ 7,250	\$ -
234 - Ready to Read - KCF					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 234:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ 7,250	\$ 7,250	\$ -	\$ 7,250	\$ -
Beginning	\$ 97,552	\$ 97,559	\$ 7	\$ 84,169	\$ (13,390)
235 - Ready to Read - Spelling Bee					
Revenue: Other Local Gifts & Grants	\$ 10,000	\$ 7,900	\$ (2,100)	\$ 8,000	\$ 100
Revenue: Bee - Spectator Tickets	\$ 500	\$ 350	\$ (150)	\$ 350	\$ -
Transfers: Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ 14,000	\$ 14,000	\$ 19,000	\$ 5,000
Expenditures: Juvenile Books	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ 6,500	\$ 7,640	\$ 1,140	\$ 8,000	\$ 360
Net for 235:	\$ 4,000	\$ (13,390)	\$ 12,890	\$ (18,650)	\$ 5,460
Projected Ending	\$ 101,552	\$ 84,169	\$ (17,383)	\$ 65,519	\$ (18,650)
Beginning	\$ 11,161	\$ 12,313	\$ 1,152	\$ 12,313	\$ -
301 - Gifts & Memorials - Materials					
Revenue: Other Local Gifts & Grants	\$ 500	\$ 1,000	\$ 500	\$ 1,000	\$ -
Expenditures: Adult Books	\$ 500	\$ 500	\$ -	\$ 500	\$ -
Expenditures: Juvenile Books	\$ 500	\$ 500	\$ -	\$ 500	\$ -
Expenditures: Audio Visual Materials	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 301:	\$ (500)	\$ -	\$ 500	\$ -	\$ -
Projected Ending	\$ 10,661	\$ 12,313	\$ 1,652	\$ 12,313	\$ -
Beginning	\$ 940	\$ 940	\$ -	\$ 940	\$ -
301A- Ann Schwendener Memorial Fund					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Juvenile Books	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In: Transfers from Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 301A:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ 940	\$ 940	\$ -	\$ 940	\$ -
Beginning	\$ 225,338	\$ 225,338	\$ -	\$ 225,338	\$ -
302 - Amy P. Mesara Trust					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 302:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ 225,338	\$ 225,338	\$ -	\$ 225,338	\$ -
Beginning	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -
305 - Law Library Gifts					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Totals for 305:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -
Beginning	\$ 6,651	\$ 6,651	\$ -	\$ -	\$ (6,651)
306 - ONEplace Stryker Johnston Grant					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Funds or Projects	\$ -	\$ 6,309	\$ 6,309	\$ -	\$ -
Transfers: Transfers to Other Funds or Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Programming	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Travel & Conference	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Staff Memberships	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ 342	\$ 342	\$ -	\$ -
Net for 306:	\$ -	\$ (6,651)	\$ 5,967	\$ -	\$ -
Projected Ending	\$ 6,651	\$ -	\$ (6,651)	\$ -	\$ -
Beginning	\$ 19,520	\$ 18,187	\$ (1,333)	\$ 23,232	\$ 5,045
307 - ONEplace Nonprofit Services					
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers (from) Other Funds or Projects	\$ -	\$ (6,309)	\$ (6,309)	\$ -	\$ -

Kalamazoo Public Library

Special Revenue Fund

Detail of FY 2025-2026 Close Estimate Budget and FY 2026-2027 Preliminary Estimate Budget

Account Description /Account	FY 2025-2026			FY 2026-2027	
	PEB	CEB	Variance to Prior PEB	PEB	Variance to Prior CEB
Transfers: Transfers to Other Funds or Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Programming	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ 1,264	\$ 1,264	\$ 3,600	\$ 2,336
Net for 307:	\$ -	\$ 5,045	\$ (13,029)	\$ (3,600)	\$ 7,381
Projected Ending	\$ 19,520	\$ 23,232	\$ 3,712	\$ 19,632	\$ (3,600)
308 - Library Gifts					
Beginning	\$ 57,366	\$ 59,324	\$ 1,958	\$ 58,917	\$ (407)
Revenue: Other Local Gifts & Grants	\$ 1,000	\$ 4,000	\$ 3,000	\$ 2,000	\$ (2,000)
Revenue: Interest Income	\$ 10,662	\$ -	\$ (10,662)	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ 1,907	\$ 1,907	\$ -	\$ (1,907)
Expenditures: Miscellaneous Disbursements	\$ 5,000	\$ 2,500	\$ (2,500)	\$ 5,000	\$ 2,500
Net for 308:	\$ 6,662	\$ (407)	\$ (2,585)	\$ (3,000)	\$ (5,414)
Projected Ending	\$ 64,028	\$ 58,917	\$ (5,111)	\$ 55,917	\$ (3,000)
309 - Jochem Fund					
Beginning	\$ 166,215	\$ 166,215	\$ -	\$ 166,215	\$ -
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 309:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ 166,215	\$ 166,215	\$ -	\$ 166,215	\$ -
310 - KPL Antiracism Transformation Team					
Beginning	\$ 2,283	\$ -	\$ (2,283)	\$ -	\$ -
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 310:	\$ -	\$ -	\$ (2,283)	\$ -	\$ -
Projected Ending	\$ 2,283	\$ -	\$ (2,283)	\$ -	\$ -
311 - DEI Development					
Beginning	\$ 10,000	\$ 12,283	\$ 2,283	\$ 12,283	\$ 2,283
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 311:	\$ -	\$ -	\$ 2,283	\$ -	\$ 2,283
Projected Ending	\$ 10,000	\$ 12,283	\$ 2,283	\$ 12,283	\$ -
315 - Amanda Green Librarian Scholarship					
Beginning	\$ 234,200	\$ 243,257	\$ 9,057	\$ 236,724	\$ 2,524
Revenue: Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Unrealized Gain (Loss)	\$ 16,394	\$ 16,394	\$ -	\$ 16,571	\$ 177
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ 22,928	\$ 22,928	\$ -	\$ 22,959	\$ 32
Net for 315:	\$ (6,534)	\$ (6,534)	\$ -	\$ (6,388)	\$ 145
Projected Ending	\$ 227,667	\$ 236,724	\$ 9,057	\$ 230,335	\$ (6,388)
315C - Amanda Green Scholarship - KPL Funds					
Beginning	\$ 5	\$ 105	\$ 100	\$ 605	\$ 500
Revenue: Other Local Gifts & Grants	\$ 250	\$ 500	\$ 250	\$ 500	\$ -
Revenue: Unrealized Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 315C:	\$ 250	\$ 500	\$ 250	\$ 500	\$ -
Projected Ending	\$ 255	\$ 605	\$ 350	\$ 1,105	\$ 500
320 - Digital Access Project (Hotspots)					
Beginning	\$ (1,907)	\$ -	\$ 1,907	\$ -	\$ -
Revenue: USF / USAC Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Other Local Gifts & Grants (from DAFA Partners)	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue: Other Local Gifts & Grants (not DAFA partners)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers: Transfers to (from) Other Funds or Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Hotspot Data Access	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
Net for 320:	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Ending	\$ (1,907)	\$ -	\$ 1,907	\$ -	\$ -
325LT- KPL Departmental Activities					
Beginning	\$ 4,370	\$ (1,519)	\$ (5,889)	\$ 14,281	\$ 15,800
Revenue: Other Local Gifts & Grants	\$ -	\$ 20,800	\$ 20,800	\$ -	\$ (20,800)
Revenue: Interest Income	\$ 5,000	\$ -	\$ (5,000)	\$ -	\$ -
Transfers: Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures: Miscellaneous Disbursements	\$ 7,500	\$ 5,000	\$ (2,500)	\$ 5,000	\$ -
Net for 325:	\$ (2,500)	\$ 15,800	\$ 18,300	\$ (5,000)	\$ (20,800)
Projected Ending	\$ 1,870	\$ 14,281	\$ 12,411	\$ 9,281	\$ (5,000)
325 - Friends of KPL Grants					
Beginning	\$ 45,753	\$ 45,178	\$ (575)	\$ 47,142	\$ 1,964
Revenue: Other Local Gifts & Grants	\$ -	\$ 9,200	\$ 9,200	\$ -	\$ (9,200)

Kalamazoo Public Library

Special Revenue Fund

Detail of FY 2025-2026 Close Estimate Budget and FY 2026-2027 Preliminary Estimate Budget

Account Description /Account		FY 2025-2026			FY 2026-2027	
		PEB	CEB	Variance to Prior PEB	PEB	Variance to Prior CEB
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ 30,000	\$ 7,236	\$ (22,764)	\$ 30,000	\$ 22,764
	Net for 325:	\$ (30,000)	\$ 1,964	\$ (13,564)	\$ (30,000)	\$ 13,564
	Projected Ending	\$ 15,753	\$ 47,142	\$ 31,389	\$ 17,142	\$ (30,000)
	Beginning	\$ 9,815	\$ 9,815	\$ -	\$ 9,815	\$ -
380 - KPL Wellness Fund						
Revenue:	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue:	Unrealized Gain (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
	Net for 380:	\$ -	\$ -	\$ -	\$ -	\$ -
	Projected Ending	\$ 9,815	\$ 9,815	\$ -	\$ 9,815	\$ -
	Beginning	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -
382 - Collection Development						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Adult Books	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Juvenile Books	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -
	Net for 387:	\$ -	\$ -	\$ -	\$ -	\$ -
	Projected Ending	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -
	Beginning	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ (1,000)
386 - Eastwood Mini-Grants						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ (1,000)
Expenditures:	Miscellaneous Disbursements	\$ 1,000	\$ -	\$ (1,000)	\$ -	\$ -
	Net for 386:	\$ (1,000)	\$ (1,000)	\$ -	\$ -	\$ (1,000)
	Projected Ending	\$ -	\$ -	\$ -	\$ -	\$ -
	Beginning	\$ 500	\$ 500	\$ -	\$ 500	\$ -
387 - Oshtemo Gifts & Memorials						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ 500	\$ -	\$ (500)	\$ 500	\$ 500
	Net for 387:	\$ (500)	\$ -	\$ 500	\$ (500)	\$ (500)
	Projected Ending	\$ -	\$ 500	\$ 500	\$ -	\$ (500)
	Beginning	\$ 4,531	\$ 4,531	\$ -	\$ 4,531	\$ -
390 - Youth Services Gifts & Memorials						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ 1,000	\$ -	\$ (1,000)	\$ 1,000	\$ 1,000
	Net for 390:	\$ (1,000)	\$ -	\$ (1,000)	\$ (1,000)	\$ 1,000
	Projected Ending	\$ 3,531	\$ 4,531	\$ 1,000	\$ 3,531	\$ -
	Beginning	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -
390WC - Youth Writing Contest						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) Other Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:	Miscellaneous Disbursements	\$ 2,000	\$ -	\$ (2,000)	\$ 2,000	\$ 2,000
	Net for 390:	\$ (2,000)	\$ -	\$ (2,000)	\$ (2,000)	\$ 2,000
	Projected Ending	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)
	Beginning	\$ 1,232,215	\$ 1,382,958	\$ 150,743	\$ 1,338,866	\$ (44,092)
397 - KCF - Local History Fund (Patton Trust)						
Revenue:	Other Local Gifts & Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue:	Unrealized Gain (Loss)	\$ 86,255	\$ 86,255	\$ -	\$ 93,721	\$ 7,466
Transfers:	Transfers to (from) Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers:	Transfers to (from) General Fund	\$ 51,105	\$ 51,105	\$ -	\$ 50,224	\$ (881)
Expense:	Miscellaneous Disbursements	\$ 79,242	\$ 79,242	\$ -	\$ 80,041	\$ 800
	Totals for 397:	\$ (44,092)	\$ (44,092)	\$ -	\$ (36,545)	\$ 7,547
	Projected Ending	\$ 1,188,123	\$ 1,338,866	\$ 150,743	\$ 1,302,322	\$ (36,545)



Kalamazoo
Public Library

MEMO

TO: Library Trustees

FROM: Michael Cockrell
Library Director

RE: **Resolution to Adopt the Budget and
Authorize a Millage Levy for FY 2026 – 2027**

DATE: June 22, 2026

Recommendation:

I recommend the board adopt the attached resolution to approve the General Operating Fund – Preliminary Budget for FY 2026-2027 and authorize that 3.8565 mills for Library operational purposes.

Kalamazoo Public Library

RESOLUTION TO ADOPT THE BUDGET AND AUTHORIZE A MILLAGE LEVY FOR 2026-2027

Minutes of a Meeting of the Board of Trustees of the Kalamazoo Public Library,
Kalamazoo Michigan, held on June 22, 2026 at 5:30 p.m.

TRUSTEES PRESENT: _____

TRUSTEES ABSENT: _____

The following preamble and resolution were offered by Trustee_____ and supported by Trustee_____.

WHEREAS, it is necessary for the Board of Trustees of the Kalamazoo Public Library to adopt a budget for fiscal year 2026 – 2027 to support the Library’s operation and millage levy; and

WHEREAS, a public hearing was held pursuant to public notice on June 22, 2026 at which time all interested persons were given an opportunity to comment on the proposed budget and the millage levy for fiscal year 2026 – 2027; and

WHEREAS, the Board of Trustees has given due consideration to the budget and operational requirements of the Library and the proposed millage levy; and

WHEREAS, the Board of Trustees desires to provide for the appropriate certification of the operational millage levy for the Library;

NOW, THEREFORE, BE IT HEREBY RESOLVED that for the 2026 – 2027 fiscal year, the Board of Trustees hereby adopts and approves the budget as recommended for the Library by the Director in the total amount of \$17,654,255

BE IT FURTHER RESOLVED that as to the 2026 – 2027 fiscal year, the millage for Kalamazoo Public Library for operational purposes shall be in the amount of \$16,539,472.

BE IT FURTHER RESOLVED that the foregoing amounts are hereby levied by the Kalamazoo Public Library in the following manner:

The above-enumerated millage amount shall be levied on December 1, 2026, that being a maximum allowable 3.8565 mills for Library operational purposes.

BE IT FURTHER RESOLVED that the Secretary of the Board of Trustees is hereby authorized and directed to report the aforementioned levies to the proper assessing officer or officers of the appropriate agencies, and the Secretary may provide copies of this Resolution when requested by an appropriate agency.

AYES: Trustees _____

NAYS: Trustees _____

RESOLUTION DECLARED ADOPTED.

Brenda Hughes, Secretary

Certificate

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Kalamazoo Public Library, Kalamazoo, Michigan at a meeting held on June 22, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan 1976, as amended, and that the minute of said meeting were kept and will be or have been made available as required by said Act.

Brenda Hughes, Secretary

Director's Report
June 2026

From the Director:

The KPL Plan 2023-2025 Vision: Leading a stronger community through literacy, learning and innovation.

Core Values

- We are committed to excellence in programs, services, and collections
- We are community-focused
- We are committed to and intentional about equity and anti-racism
- We have safe, beautiful, and comfortable spaces
- We are committed to continuous improvement and innovation
- We have a passionate, engaged, knowledgeable, and creative staff

Priorities

- Strengthening Organizational Health
- Advancing Equity and Inclusion: Library Services for All in our Diverse Community
- Inspiring Literacy, Learning, and Engagement

Strengthening Organizational Health

1. KPL was one of eight libraries in the country to be awarded a micro-grant to “support collaborations between public libraries and local news organizations focused on trusted civic information, community voice, and democratic participation”. A small KPL team led by Elissa Zimmer (who was also responsible for our successful submission to ULC) will work with local partners Public Media Network and NowKalamazoo to develop their ideas. Project development and training will take place from June-October 2026 and implementation will take place from November-May 2027.
2. ONEplace led several learning sessions for nonprofit professionals, including an in-person workshop on evaluation during May. ONEplace also kept the Emerging Leader Academy moving forward, with the 2026 cohort nearing graduation. ONEplace also brought nonprofit leaders together through the ELA Alumni event and coalition meetings.

3. Social Work Intern Jessie C. offered a trauma-informed libraries training with her WMU supervisor Aisha Couson-Walters on May 27th. Staff learned about how trauma can occur in libraries, how it can affect them, and steps KPL might take to support staff. More to come!
4. The Professional Development committee had Break the Box Consulting out for a De-escalation training for frontline staff on June 3rd at OSH. Staff left with tools on how to help diffuse tense situations and ways to approach patrons and other staff members that they may not have thought of before.

Advancing Equity & Inclusion:

5. Kiersten Jouppi and Sarah Van Eck continued their book club at the Juvenile Home. In addition to reading Angie Thomas' *On the Come Up*, the kids learned a little about zines and created their own.
6. EAS Senior Breakfast continued to bring in 30 people in May with breakfast by Finch & Co and a presentation on poetry, and self-care advice with Dr. Tasleem Jamila Firdausee.
7. Alongside the Summer Reading Challenge, the latest addition of the Adult Reading Challenge is also launching! This is our 4th year, and each year we see enthusiastic readers return for the new challenge.
8. The Mobile Library attended Kalamazoo Pride 2026 on June 6th. 775 people visited the library area to spin the prize wheel for library giveaways, take and/or design buttons, and share thoughts on Pride. Many also came on board the Mobile Library to register or renew their library card, check out the curated collection of LGBTQIA+ books, or select a book to keep. We gave away 132 themed books to excited participants. Amanda adds: "As I was getting ready to leave, a patron with a walker came up having made it all the way down the street specifically to visit the Mobile Library. Everything was packed up but I was able to reach a bag and a copy of a teen book to give them and they were thrilled, not expecting the book. It was a great final interaction 😊"
9. Youth Services coordinated a spring OneCard distribution process with KPS and KPL staff to reach students who did not receive cards in the fall. Through this additional distribution, students at 21 schools received OneCards, ensuring more than 300 additional students had the same access to library resources and opportunities as their classmates before summer reading and the start of the new school year.

10. KPS Community Education Center for Adult Education invited KPL for a Library Card drive at their location in Chenery wherein we issued a dozen library cards and updated more. KPL also hosted the three classes at Central on May 19th for a tour of the library services and to issue cards to students who were absent during the drive. Most of the students are ESL and were very excited by our many collections and services that suited their interests. KPL staff also coordinated with KPS CEC staff to ensure that we have a tour and library card drive each semester going forward, to begin in fall 2026.

Inspiring Literacy, Learning, and Engagement:

11. The Friends annual summer book sale on June 6th was a success with crowds filling the Van Deusen room all morning as well as strong sales in the bookstore. The Friends also reported several memberships sold during the sale. At the end of the event, 50 large boxes of the remaining paperback books were donated to the local legal community's effort to gather books for a small library in the County Jail. The law firm was thrilled with the large donation to their cause.

12. In addition to our usual weekly Babytime, Storytime, and Move and Groove, Central Children's Room also had three Creation Labs, including tracing and painting life-sized portraits, puffy paint DIY tote bags, and beaded bracelets.

13. On May 9th, Oshtemo hosted local author Emmy Kastner for her newest book, "All the Ice Cream in the Land" patrons enjoyed a Storytime, crafts, cornhole, and ice cream provided by Plainwell Ice Cream Co. The event was a great success!

14. Amanda Raklovits, Derek Johnson, and Jade Woodridge visited the Galilee Baptist Church's After School Program on May 12th. Participants experimented with modular robots and circuits and selected a book to keep from the Mobile Library.

15. The Mobile Library attended the World Migratory Bird Day Celebration in Upjohn Park on May 16th. Over 200 people visited the library's area to spin the prize wheel, designed their own button, and shared bird sightings (or target birds) on our whiteboards. We also gave out 58 books to kids and teens to keep for their home libraries.

16. Local History's Keith Howard continues to do great outreach programs promoting KPL. Most recently he presented on the topic of Rural Schools for the Mason Area Historical Society, with an audience of 25 people! These speaking engagements are often well

attended, but people with high interest in the topic, and has the outcome of perpetuating our reputation as a source of reliable historical information.

17. TS hosted a passport fair on June 6 which was a drop-in event for the public to apply for a passport. During this program, we had 18 people apply for passports with stations set up in the study rooms and the passport office to make the process as efficient as possible.
18. Youth Services has been hard at work preparing for summer reading! We're excited to implement some of the changes we're trying out this year. In the Central Children's Room, Sarah Van Eck undertook the decorations in the room and they are stunning!
19. All branches hosted Musical Storybooks in partnership with the Kalamazoo Symphony Orchestra. This season's book was *The Listening Walk*, accompanied by two percussionists who created all the sounds of the outdoors on various instruments. Several preschools came to the program on fieldtrips, and everyone enjoyed playing along to the story on their shaky eggs.
20. Through a generous mini-grant from the Friends, the Idea Lab purchased a 3D scanner which will be available to the public this month. The scanner will allow staff to create 3D models of real-world objects and then 3D print them.
21. Oshtemo staff have been working toward building up our Early Literacy collection. Theo G. and Amanda S. have been adding to the collection resources for parents and caregivers that help support children on their reading journey. We purchased 2 shelving units, that when combined, make a whole tree. We have named it our Growing Reader Resource Tree. Oshtemo received five literacy-based games that will go on the tree, which are cataloged as LoT items. We will be adding the decodable readers that we received from a Friends Mini Grant on the tree as well.
22. The Children's Room hosted Alex Thomas and Friends and their special effects make-up program. The kids had a blast creating gruesome injuries for themselves. We look forward to welcoming Alex Thomas back in the fall for a Halloween make-up session.



23. The Mobile Library attended the first Family Literacy Day of the season in the Kalamazoo Literacy Council's Read and Seed Garden on May 20th. Over 50 people explored different stations in the community garden, including the Mobile Library where we read an urban garden-themed book and children were able to select a book to keep for their home library.
24. The Law Library's Stacy N. has continued to develop a relationship with the local courts and other organizations by visiting in-person. Law interns have also been out to observe court sessions, which reinforces Law Library as a presence, as well as giving the interns valuable insight on court processes.
25. Even though it was a cold (50 degrees) May evening, more than 200 patrons came out to enjoy this year's Washington Square Spring Celebration. Four dance groups performed: 2 ballet folklorico groups from El Concilio, hip hop dance group Unique Unity, and a dance class from Move with Joy our neighbor across the street. Patrons enjoyed stations that included: llamas, face painting, a portrait artist, KPL's technical services van with 3D printer projects, a balloon sculptor, KPL's seed library, Edison Resident Scholars, Edison Neighborhood Association, the Friends of the Library, the Fresh Food Fairy, Kalamazoo Immigrant Solidarity Coalition. Unique Unity's popcorn and snow cones, a bean bag toss, a cupcake walk, and food – tamales, pizza and aguas frescas. The Washington Square Staff appreciates all the volunteers who came from various departments and locations to help us make this event a big success.
26. Sandra Farag attended the KPS Community Feedback Sessions led by Superintendent Dr. Darrin Slade. These sessions provided an opportunity to reinforce KPL's strong partnership with KPS and share our ongoing commitment to supporting students, families, educators, and the broader school community year after year.
27. TS will be hosting an electronic recycling program for the community this summer. People can drop off their old electronics and we will dispose of them in an environmentally responsible way. The event is scheduled for August 29th.
28. Jill Lansky coordinated a very successful Party in the Park, celebrating 30 years of literacy, learning, and community connection. This beloved event continues to spark joy while bringing together partners, families, and community leaders around a shared commitment to making early childhood literacy a priority in Kalamazoo. For those that could not attend in-person, Amanda Raklovits, Julian Cruz, and Drew Rife delivered over 400 Party in the Park bags to preschoolers unable to attend the event.

29. The Introduction to Ayurvedic Practices workshops at EAS and WSQ were very well attended with over a dozen patrons at each program. Patrons were energized by the topic and have requested more workshops which are being planned for fall quarter with cooking and nutrition as the theme.

30. Amanda Raklovits and Derek Johnson joined Steve Siebers with the Mobile Library at two of his preschool visits to La Escuelita (El Concilio) and Loy Norrix Child Care Center. Children participated in songs and stories and selected a book to keep for their home library.

31. The Mobile Library provided a special Mother's Day activity at the Douglass Community Association on May 9th. 30 kids and teens decorated photo frames to give their mother, grandmother, or special person in their life. Participants could also select a book to add to their home library.

32. The Mobile Library attended the parent workshop at the Kalamazoo Drop-In Child Care Center on May 12th to register library cards, promote library services, and invite participants onboard the vehicle to select a book for their home library.

MAC Report - May Email Performance

Total # of emails sent	8 emails 269,052 sends
Average open rate	28.39%
Top 3 most clicked links	kpl.gov (428 clicks) kpl.gov/summer-reading-challenge (353 clicks) kpl.gov/event/unearth-a-story-summer-reading-kick-off/ (213)
Total email subscribers at end of May	58,343

May Social Performance

Total Impressions	158,870
Engagements	9,741
Top 3 most clicked links	<p>David Devries Notary Post - FB https://www.facebook.com/share/p/18dwybGUgS/</p> <p>Party in the Park Reel/Story - FB https://www.facebook.com/share/p/18dwybGUgS/</p> <p>Spring Celebration - Instagram https://www.instagram.com/p/DYVBFNjEd_S</p> <p>Party in the Park Reel/Story – Tiktok https://www.tiktok.com/@kalamazoopubliclibrary/video/7641323274378431757</p>
Audience Growth	47.5% (decrease from 537 to 282) – April was Reading Together we will assume a growth in June and July
Net Audience Growth at end of May	94 additional followers

Printed Material Distributed May

Summer Reading Challenge Booklet	3,000 – Used by kids and teens to participate in Summer Reading
Three Book Battle Bookmarks	1500 – Used to promote teen event and program around reading
PRISM – Summer Edition	58,343 – Distributed throughout Kalamazoo and Kalamazoo County
Adult Reading Challenge	1,500 – Used to promote a quarterly program to support adult readers

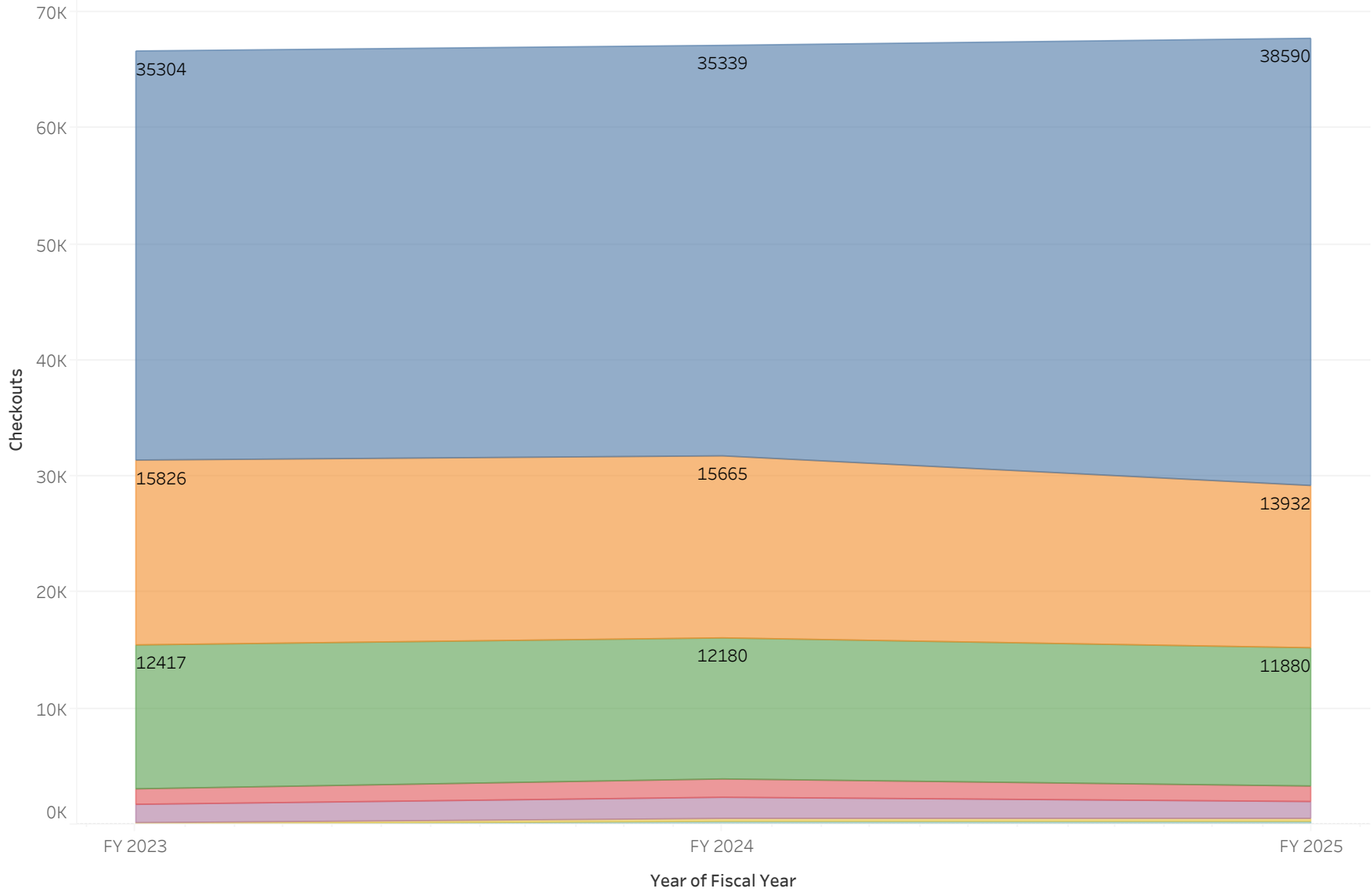
NOTES:

During the summer MAC will focus on the following:

- Marketing Strategy for 202702029
- Updating PRISM layout, design and distribution plan
- Updating of KPL Brand and Style Manual
- Finalizing Fall Social Media schedule.

Board Report for May

(Checkouts only)



Library

DIGITAL

CENTRAL

OSHTEMO

EASTWOOD

WASHSQUARE

POWELL

MOBILELIB

Circ Stats for May

	Grand Total	CENTRAL	DIGITAL	EASTWOOD	MOBILELIB	OSHTEMO	POWELL	WASHSQUARE
Grand Total	125780	45146	38590	3974	398	32097	669	4906
LISTEN	25492	2357	21951	48	8	962	55	111
READ	77469	30084	14255	2551	346	26784	268	3181
WATCH	21379	11915	2384	1276	37	3887	345	1535
Other	1440	790		99	7	464	1	79

Programming Stats

Number of Programs for May

	Grand Total	Central	Mobile Library	Eastwood	Oshtemo	Washington S..	Powell	Ready to Read
Grand Total	117	22	31	7	22	25	8	2
Adult								
Onsite	17	9		2	4	1	1	
Outreach	20	3	16			1		
Kids								
Onsite	34	6		4	16	7	1	
Outreach	32		15			14	1	2
Teen								
Onsite	14	4		1	2	2	5	

Number of Attendees for May

	Grand Total	Central	Mobile Library	Oshtemo	Eastwood	Washington S..	Powell	Ready to Read
Grand Total	5,504	433	910	649	79	722	35	2,676
Adult								
Onsite	186	69		79	29	8	1	
Outreach	420	245	160			15		
Kids								
Onsite	1,049	72		542	47	382	6	
Outreach	3,743		750			296	21	2,676
Teen								
Onsite	106	47		28	3	21	7	

Outreach by Branch # of Programs for May

Grand Total	Mobile Library	Central	Washington Sqr	Powell	Ready to Read
52	31	3	15	1	2

Outreach by Branch # Attendees for April

Grand Total	Mobile Library	Central	Oshtemo	Eastwood	Powell	Washington Sqr
3,535	2,899	93	16	14	4	509

Patron Interactions

Computer Use for May

Grand Total	FY 2025				
	Central	Eastwood	Oshtemo	Powell	Washington Sqr
5122	3999	207	483	54	379

Library Visits for May

Grand Total	Digital	Central	Eastwood	Oshtemo	Washington Sqr	Powell
123,436	94,567	16,693	1,443	7,293	2,534	906

New Users for May

Grand Total	Central	Oshtemo	Digital	Eastwood	Mobile Library	Powell	Washington Sqr
432	213	81	75	12	21	8	22

Patron Questions (Gimlet) for May

	Grand Total	Central
Grand Total	526	526
In person	401	401
Phone	125	125

Books Distributed

Number of Books Distributed in May

	Grand Total	Central	Mobile Library	Powell	Eastwood	Oshtemo	Washington Sqr	Ready to Read
Grand Total	2936	0	4 3 5	0	0	0	9	2501
Adult	17	0	17	0	0	0	0	
Kids	2919	0	4 1 8	0	0	0	9	2501
Teen	0	0		0	0	0	0	

ViaMail Stats for May

Grand Total	Central	Oshtemo	Mobile Library
190	151	3	36

MelCat Stats for May

Loans	969	Borrows	1105
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Database Stats for May

Database Name	Grand Total	Searches	Sessions
Grand Total	4,030	3616	414
MeL & Other Databases	142	59	83
Local History	3,821	3490	331
Law Library	67	67	0