Kalamazoo Public Library

PUBLIC MEETING AGENDA
KALAMAZOO PUBLIC LIBRARY BOARD OF TRUSTEES
July 25, 2022, 5:00 p.m.
Van Deusen Room, Central Library
315 South Rose St., Kalamazoo MI 49007
Online attendees participate through this Zoom link
https://kpl-gov.zoom.us/j/89026143948
Meeting ID: 890 2614 3948
Or by calling: 1 312 626 6799

Approval of Agenda

I. ROLL CALL

II. RECOGNITIONS, RESOLUTIONS AND COMMUNICATIONS

III. PERSONS REQUESTING TO ADDRESS THE BOARD

IV. CONSENT CALENDAR
A. Minutes of the Meeting of June 27, 2022

V. FINANCIAL REPORT
A. Financial Reports for the Period Ending June 30, 2022

VI. REPORTS AND RECOMMENDATIONS
Reports
A. KPL Gaming and Idea Lab: Brian Rocha
B. Alma Powell Branch Report: Bill Caskey

VII. COMMITTEE REPORTS
A. Finance and Budget Committee
B. Personnel Committee
C. Fund Development Committee
D. Director's Building Advisory Committee
E. Ad hoc Bylaw Review Committee
F. Nominating Committee

VIII. OTHER BUSINESS
A. Appointment of New Trustee
B. Directors Report

IX. PERSONS REQUESTING TO ADDRESS THE BOARD

X. COMMENTS BY TRUSTEES

XI. ADJOURNMENT

Beginning January 1, 2022, The KPL Board of Trustees Meetings will be held in-person to comply with the Michigan Open Meetings Act. Safety precautions will be in place to adjust to pandemic circumstances. Meetings will continue to be streamed virtually, with attendees having the ability to provide public comment in person and online during those points on the agenda. In-person and online public commenters have a time limit of three minutes.

Online Public Comment Guidelines

*During "Public Comment" online participants will have the opportunity to address the Board and will be unmuted. There will be an opportunity to speak at the beginning of the meeting and at the end of the meeting. Public commenters are asked to state their name, address, and to keep comments to three minutes during each Public Comment period. To provide public comment, please use the following tools in the Zoom meeting. Use the "Raise Hand" (Press *9 for phone audio) to be called upon by the Board Chair, please state your name and address. Use the "Q&A" window with your name and public comment and the Board Chair or designee will read it out loud. The Board Chair will ask if there are any remaining participants who would like to address the Board before continuing*

Kalamazoo Public Library

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
PUBLIC MEETING
Date: June 27, 2022
Time: 4:00 p.m.
Location: Van Deusen Room, Central Library

PUBLIC HEARING: President Williams called the Public Hearing to order at 4:00 p.m. regarding the proposed Preliminary Budget for 2022-2023. She invited those attending to speak regarding this budget.

Mazalyn Raaymakers addressed the Board on the topic of the proposed budget and wages.

Brianna Jackson addressed the Board on the topic of the proposed budget and wages.

Benjamin Stanley addressed the Board on the topic of the Law Library contract.

President Williams closed the public hearing at 4:08 pm

CALL TO ORDER:
President Williams called the meeting to order at 4:08 p.m.

AGENDA APPROVAL:
Director Wieber indicated that the Nominating Committee and the Trustee Vacancy Committee need to be added to the committee reports.

I. ROLL CALL

Present: Jannie Williams, Christine Kindy, Jennifer Moore, Anna Moss, Lisa Godfrey, Christy Roth

Absent:

II. RECOGNITIONS, RESOLUTIONS AND COMMUNICATIONS

RESOLUTIONS:

A. Resolution to Adopt the Preliminary Budget and Authorize Millage Levy for 2022-2023.

MOTION: J. MOORE MOVED AND L. GODFREY SUPPORTED THE MOTION TO ADOPT THE RESOLUTION TO APPROVE THE GENERAL FUND PRELIMINARY BUDGET FOR FY 2022-2023 AND AUTHORIZE THAT 3.8999 MILLS BE LEVIED FOR LIBRARY OPERATIONS FOR 2022-2023.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

III. PERSONS REQUESTING TO ADDRESS THE BOARD

Benjamin Stanley addressed the Board on his suspension from the library.

Jeffrey Messer addressed the Board on the topic of the library serving as a cooling station.

IV. CONSENT CALENDAR

A. Minutes of the Meeting of May 23, 2022

B. *Personnel items:* Trustee Kindy read the names of the employees who have separated from KPL, are new hires and those with anniversaries.

V. FINANCIAL REPORT

A. Financial Reports for the Month Ending May 31, 2022

Recommendation: Director Wieber recommended the Board accept the Financial Reports for the month ending May 31, 2022.

MOTION: L. GODFREY MOVED AND J. MOORE SUPPORTED THE MOTION TO ACCEPT THE FINANCIAL REPORTS FOR THE MONTH ENDING MAY 31, 2022.

Discussion: Nnamdi Dike, Head of Budget and Finance, gave a summary highlighting the May Financial Reports.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

VI. REPORTS AND RECOMMENDATIONS

RECOMMENDATIONS

A. Approve Special Revenue Fund Budgets

Recommendation: Director Wieber recommended the Board approve the Special Revenue Fund Final Close Estimate Budget for FY 2021- 2022; and the Special Revenue Fund Preliminary Budget for FY 2022- 2023 by separate motions.

Executive Summary:
Final Close Estimate Budget for FY 2021-2022

The library's Special Revenue Final Close Estimate Fund Budget ("FCEB") for FY 2021-2022 incorporates carryover gift balances forecasted as of July 1, 2021. The major adjustments to the SRF in the FCEB are as follows:

- SRF Local Gifts & Grants were increased to account for the expected receipt of eRate reimbursement for the Digital Access Hotspot Project.

- Pursuant to the Stryker Johnston Grant spending plan, the library will draw its second year of support from the Library's Endowment Fund and reimburse the General Operating Fund for the wages and benefits of the new ONEplace Associate.
- Due to the impact of rising inflation, higher interest rates, and prevailing conditions in the financial markets, certain Special Revenue Funds projects will report unrealized losses on unspent funds by fiscal year-end June 30, 2022.
- The Local History Fund will transfer funds to the Capital Improvement Plan to support local history digitization equipment, and to the General Operating Fund to cover the cost of materials for the Clarence L. Miller Local History Room.
- Based on the posting of expenditures to the SRF through mid-June, Administration expects that the net fund balance for the Special Revenue fund at fiscal year-end June 30, 2022 to be $1,611,573.

MOTION: A. MOSS MOVED AND J. MOORE SUPPORTED THE MOTION TO APPROVE THE SPECIAL REVENUE FUND FINAL CLOSE ESTIMATE BUDGET FOR FY 2021-2022.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

Preliminary Estimate Budget for FY 2022-2023

The Library's Special Revenue Preliminary Estimate Fund Budget (PEB) for FY 2022-2023 incorporates the carryover balance as projected for the SRF from the prior year as noted above. Highlights of the Special Revenue budget for next fiscal year are provided below.

- Local Gifts & Grants revenue budgeted $168,500 across all SRF projects in this PEB in FY 2022-2023.
- The library will draw its 3rd year of support from the KPL Endowment Fund ($155,000 of the $168,500 revenue noted above), and continue to reimburse the General Operating Fund for wages and benefits for our new ONEplace Associate under the Stryker Johnston Grant.
- The Amanda Green Librarian Scholarship expects to select another recipient in FY 2022-2023.
- Local History funds will be drawn to reimburse the cost of materials for the Clarence L. Miller Local History Room, procure access to a historic digital version of the Kalamazoo Gazette, and defray expenses associated with the library's 150th anniversary next fiscal year.
- Investment returns on SRF funds under management will return to their historic averages and yield approximately 7%.
- Administration expects that the net fund balance for the Special Revenue fund at fiscal year end June 30, 2023 to be $1,428,657. Each of these budgets have been reviewed by the Finance and Budget Committee and come to the full board with the

support and recommendation of the Committee.

MOTION: J. MOORE MOVED AND C. ROTH SUPPORTED THE MOTION TO APPROVE THE SPECIAL REVENUE FUND PRELIMINARY BUDGET FOR FY 2022-2023.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

B. Supervisory -Technical/Administrator Salary Range Changes

Recommendation: Director Wieber recommended board approval of a 3.25% increase to the salary ranges for Supervisory-Technical and Administrative staff to be effective July 1, 2022.

Executive Summary: The recommended changes to the Supervisory-Technical and Administrative salary ranges are based upon factors including changes in the State of Michigan's inflation multiplier for real estate parcels for calendar year 2022 (3.3%). The recommendation is for a 3.25% cost of living adjustment (COLA) to the starting and ending points for each position.

MOTION: L. GODFREY MOVED AND J. MOORE SUPPORTED THE MOTION TO APPROVE A 3.25% INCREASE TO THE SALARY RANGES FOR SUPERVISORY-TECHNICAL AND ADMINISTRATIVE STAFF TO BE EFFECTIVE JULY 1, 2022.

Discussion: Trustee Kindy asked if there was anything that came up at the meeting that could be shared with the Board. Trustee Moore stated that there wasn't anything particular, but that this is not a new process, this is something that is reoccurring.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

C. MERS Defined Contribution Plan for Supervisory-Technical/ Administrative New Hires

Recommendation: Director Wieber recommended the Board approve the Resolution Adopting the MERS Defined Contribution Plan for new Supervisory-Technical/Administrative hires.

Executive Summary: A defined contribution plan provides long-term cost-savings and budgetary predictability for the library, cost-sharing between the library and the employee, and plan portability for the employee. The library's desire is to continue to provide a high-quality retirement savings benefit by contributing a competitive percentage amount of an

employee's annual salary, while also offering an employee the opportunity to contribute an additional amount that will be matched by KPL. KPL will automatically contribute 7% of an employee's salary into an IRS-qualified/defined 401a, and then the employee may contribute up to an additional 3%, which would be matched by the library, for a total 13%. The employee portion would go into a 457 plan, and that percentage amount may be adjusted by the employee on an annual basis. The vesting period is 2 years, as compared to the current 6-year vesting period in the defined benefit plan. If an employee leaves the library prior to retirement— and if they are vested—they can take the retirement investment with them.

MOTION: L. GODFREY MOVED AND J. MOORE SUPPORTED THE MOTION TO APPROVE THE RESOLUTION ADOPTING THE MERS DEFINED CONTRIBUTION PLAN FOR NEW SUPERVISORY-TECHNICAL/ADMINISTRATIVE HIRES.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

D. Northside Cultural Business district TIF Plan Participation

Recommendation: Director Wieber recommended board adoption of the Resolution to Participate in the Northside Cultural Business District Authority Allowing an Annual Capture of 50%.

Executive Summary: In an effort to revitalize, spur economic growth, and improve affordable housing opportunities in the area just north of downtown bounded by Westnedge Ave, Frank Street, Willard Street, and the Kalamazoo River, the Kalamazoo City Commission established the Northside Cultural Business District Authority and Development Area in 2018. Its priorities are to:

- Provide financial incentives to increase the number of resident-owned businesses, especially those by underserved, underrepresented, historically disenfranchised, historically excluded, and low-income residents.
- Increase the amount of affordable housing available based on income levels in the City of Kalamazoo.
- Build the cultural identity of the neighborhood with a new logo, murals, art installations, and preserving culturally significant places.
- Improve facades, infrastructure, sidewalks, and streetscaping in the district.
- Use Neighborhood Enterprise Zone to support the building and rehabilitation of affordable homeownership.

Tax capture legislation passed in 2017 gives public libraries the ability to opt into tax incremental financing authorities and set a percentage capture. As a vital part of Kalamazoo, KPL recognizes the positive benefit that can result from a healthy and successful Northside neighborhood, and it supports efforts led by the NCBDA. The library also recognizes the

original intent of the library's millage is designed to allow the library board to use tax revenues in support of library activities and priorities. Therefore, it is recommended that KPL participate in the tax incremental financing plan for the NCBDA, and at a tax capture rate of 50% annually.

The Finance and Budget Committee reviewed this topic, and a Racial Equity Assessment (REA) was conducted by a team of staff members. The purpose of the REA is to facilitate conscious consideration of equity and examination of how communities of color, low-income and other marginalized populations will be affected by a proposed action or decision. The REA group recognized the complexity of the TIF Plan in terms of benefits/harms to these communities and it was beneficial to conduct this assessment.

MOTION: A. MOSS MOVED AND C. ROTH SUPPORTED THE MOTION TO ADOPT THE RESOLUTION TO PARTICIPATE IN THE NORTHSIDE CULTURAL BUSINESS DISTRICT AUTHORITY ALLOWING AN ANNUAL CAPTURE OF 50%.

Discussion: Director Wieber, Maddie Woods of NACD, Antonio Mitchell, City of Kalamazoo and Jessica Wood, attorney for City of Kalamazoo provided further explanation on the details of the plan and TIF.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

MOTION: C. KINDY MOVED AND C. ROTH SUPPORTED THE MOTION TO AUTHORIZE THE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE NCBDA TO ESTABLISH KPL'S PARTICIPATION AND CAPTURE AMOUNT IN THE NEW AUTHORITY.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

VII. COMMITTEE REPORTS

A. Finance and Budget Committee – Trustee Moore shared that the committee met and will continue to work and schedule additional meetings as needed.

B. Personnel Committee – Trustee Godfrey shared that the committee has been meeting to discuss the Director's Evaluation tool. They also considered the possibility of a board retreat and are looking at possible facilitators for the discussion.

C. Fund Development Committee – President Williams shared that the committee met and discussed the Special Revenue fund, the budget, local history spending, the 150th anniversary celebration, and the endowment fund. Director Wieber added that they ended the meeting with plans to look at the investment policy.

D. Director's Building Advisory Committee – No meeting

E. *Ad hoc Bylaw Review Committee* – Trustee Roth shared that the committee did not meet last month but will have discussion during other business.

F. Nominating Committee – Trustee Godfrey shared that the committee met following a survey of the Board for suggestions and recommendations for the Vice Chair role. The committee recommend that Christy Roth fill the role.

MOTION: L. GODFREY MOVED AND A. MOSS SUPPORTED THE MOTION FOR CHRISTY ROTH TO FILL THE VICE CHAIR ROLE.

Discussion: There was no discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

G. Trustee Vacancy Committee – Trustee Kindy shared that the committee met and created a timeline for the process. They have received nine applications and are in the process of applying the rubric. The committee will meet to review the letters of interest and then set a time for an open meeting to discuss the results.

VIII. OTHER BUSINESS

A. Bylaw Revisions

Chair of the Bylaws Review Committee, C. Roth, indicated the draft revised bylaws had been introduced previously and were now ready for board discussion and questions. Discussion took place on the possibility of adding text into the bylaws that would allow the Board to directly supervise other library employees or contractors.

Trustee Kindy observed that some of the changes in the bylaws were to syntax rather than alterations. Committee members confirmed and provided explanation.

MOTION: C. ROTH MOVED AND L. GODFREY SUPPORTED THE MOTION TO ACCEPT THE SUGGEST REVISIONS TO THE BOARD OF TRUSTEE BYLAWS.

Discussion: Trustee Kindy asked, when necessary, would the Board revisit the question of adding other Board direct reports to the bylaws. Trustee Godfrey responded that the Board could amend the bylaws at any time.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

B. RFP for Director's Evaluation Consultant

Trustee Kindy talked about the purpose behind pursuing a consultant and the timeline of the RFP. Trustee Moss pointed out a date modification.

MOTION: C. ROTH MOVED AND C. KINDY SUPPORTED THE MOTION TO ACCEPT THE RFP PROPOSAL FOR A CONSULTANT TO GUIDE THE LIBRARY BOARD IN ESTABLISHING A FORMAL PROCESS FOR THE LIBRARY DIRECTOR ANNUAL EVALUATION PROCESS WITH THE DATE CHANGES PRESENTED IN WRITING: OCTOBER 14, 2022, TO NOVEMBER 14, 2022

Discussion: No further discussion.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

C. Director's Report
Director Wieber reported on the following topics:

- Active shooter training is scheduled tomorrow at the Alma Powell library, and on July 27, training will be held at the Central and Oshtemo libraries.

- DEI officer interviews were held last week. The interviewing team will meet this week to consider next steps.

- The library recently received notification of an $75,000 award from the Kalamazoo Community Foundation for its annual grant application to help fund ONEplace activities.

- Leadership Team participated in "Social Justice at Work in Libraries," a series of three online trainings and self-paced learning in May and June, taught by Mia Henry, and arranged in-house by ONEplace. In upcoming biweekly meetings, the team will continue to discuss the training and identify ways to implement social justice and equity in all things KPL.

- The Growlers baseball game for staff, board and families was Sunday, June 26. Approximately 75 tickets were reserved.

- The 25th annual Party in the Park was planned as a hybrid event this year. The in-person event in Bronson Park was canceled due to rain, but fun was still had inside the Central Library with stories and characters filling the children's room. The library received special recognition from the Michigan Legislature, especially through the work of Representatives Rogers and Morse.

- The Mobile Library (MBL) has a schedule full of outreach events at parks, city events and organization events. For the latest MBL calendar visit kpl.gov/mbl.

Trustee Moss acknowledged the incredible outreach work and programming that is done by the library and how library staff are being leaders in their field to communities.

President Williams concurred with A. Moss's comments. She shared comments on Mia Henry's work with the library and on a recent session with people of color (POC) leaders in the city of Kalamazoo. She applauded the POC affinity luncheon that was recently held. She then shared that she liked that the Leadership Team attend the Justice at Work course and encouraged the Trustees to take the course. In closing she expressed appreciation to Director Wieber and KPL staff.

IX. PERSONS REQUESTING TO ADDRESS THE BOARD

Benjamin Stanley addressed the board on the topic of his suspension.

Mazalyn Raaymakers addressed the board on the topic of wages for Library Aides.

X. COMMENTS BY TRUSTEES

- J. Moore concurred with A. Moss comments about the remarkable work that is done by library staff and that she appreciates that KPL had a booth at the Juneteenth celebration at Bronson Park and the Arcadia Festival site.

- C. Kindy expressed appreciation for the success of the library and the hard work, growth areas and training for staff. She stated that she is looking forward to having a consultant work with the Board to create the very best evaluation process as it's one of the most important things the Board can do.

- L. Godfrey stated that she appreciates the opportunity to support the work of the Northside Development Plan.

- C. Roth concurred with A. Moss's comments during the Director's report. She thanked Janice Carter, Executive Assistant for coordinating the events at the Growlers Baseball game. She thanked the Board for their vote of confidence in her and for appointing her to the Vice Chair role; she looks forward to working in the role in helping the library move forward with its goals and objectives. The thanked the public commentors and added that she is happy that the library is participating in the Northside Cultural Business District Plan.

- J. Williams shared that she came from a poor family and know what struggles are about. She stated that she is looking forward to the negotiations with the Library Aides being materialized. She voiced that her heart is touched by hearing comments from the employee group and that she is confident that the library will get a contract that will work and meet the needs.

- Director Wieber acknowledged the Friends Bookstore for the success of their June 4th parking lot book sale.

XI. CLOSED SESSION

A. Director Evaluation

MOTION: A. MOSS MOVED AND C. ROTH SUPPORTED THE MOTION TO MOVE TO CLOSED SESSION TO CONDUCT THE DIRECTOR'S EVALUATION.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

Trustees moved to an open session at 5:47 p.m.

MOTION: J. MOORE MOVED AND A. MOSS SUPPORTED THE MOTION TO RETURN TO OPEN SESSION.

Roll Call Vote: J. Moore – yes; C. Kindy – yes; L. Godfrey – yes; C. Roth – yes; A. Moss – yes; J. Williams – yes.

MOTION CARRIED 6-0

Trustees moved to an open session at 6:26 p.m.

Recommendation: The Personnel Committee is satisfied with the Director's performance for the past year and will continue the contract of the Director an additional year (ending June 30, 2025) and will adjust his salary with a 4.75% increase for the period 7/1/2022 to 6/30/2023.

MOTION: C. KINDY MOVED AND L. GODFREY SUPPORTED THE MOTION TO CONTINUE THE CONTRACT OF THE DIRECTOR FOR AN ADDITIONAL YEAR (ENDING JUNE 30, 2025) AND TO ADJUST HIS SALARY WITH A 4.75% INCREASE FOR THE PERIOD 7/1/2022 TO 6/30/2023.

XII. ADJOURNMENT

Hearing no objection, President Williams adjourned the meeting at 6:28 p.m.

X_____

Anna Myers Moss
Secretary

Kalamazoo Public Library
kpl.gov

MEMO

TO:	Library Trustees	FROM:	Ryan Wieber Library Director
RE:	**Financial Reports for the Month Ending June 30, 2022**	DATE:	July 25, 2022

Recommendation:

I recommend the Board accept the Financial Reports for the month ending June 30, 2022.

Executive Summary:

Notes to the reports are included for your information.

Jennifer Moore, Treasurer

Kalamazoo Public Library
Financial Reports for June 2022

Governmental Pooled Funds, Sources and Uses and Combined Balance Sheet

The Library's Governmental Pooled Funds totaled $16,214,063 at the end of June. Sources of funds totaled $79,549 during the month, highlighted by the Library's receipt of its first distribution of State Aid to Public Libraries ($62,434). Uses of funds totaled $1,076,558 in June, led by Salaries & Wages, Benefits, and Prepaid Expenditures. Balance Sheet activity reflects the recording of various accounts receivable to the Library's financial ledger, as further described below.

Revenue, Expenditure, and Cash Balance Summary -- General Operating Fund

General Operating Fund revenue recognized totaled $321,866, while expenditures totaled $1,341,430 during the month of June. General Fund expenditures for FY 2021-2022 through June total $11,932,069, or 93% of the adjusted general fund budget. General Fund revenue received for FY 21-22 through June has totaled $13,592,241, or approximately 97% of the adjusted revenue budget for the fiscal year. Accrued revenue to be collected by the General Fund include the Library's share of District Court Penal Fines, 2nd distribution of State Aid to Public Libraries and Law Library revenue from Kalamazoo County for the six-month period from January thru fiscal year ending June 30, 2022. Outstanding items to be expensed this fiscal year include certain materials, supplies, services rendered, and Programming charges that represent current fiscal year expenses for which invoices were not received by June 30th.

Capital Improvement Plan

Capital Improvement Plan fund activity during June consisted of $69,064 of expenditures, highlighted by spending on Local History Digitization (P#892A, totaling $19,517), and the Idea Lab (P#884, totaling $11,383). Major CIP encumbrances outstanding at the end of the month include furnishing and equipment projects for Library patrons and staff at Central (various projects totaling $21,830), and several projects at Washington Square, Oshtemo and Eastwood branches (projects totaling $45,334).

Special Revenue Fund

Financial activity in the Special Revenue Fund during June was highlighted by the recognition of a draw of Stryker Johnston grant funds for ONEplace operations from the Library's Endowment Fund (P#306, totaling $320,000). The SRF also accrued reimbursement from the Universal Service Administrative Company for another year of hotspot data access for Kalamazoo County residents under the Digital Access Project (P#320, totaling $113,672). Special Revenue Fund expenditures totaled $29,403, led by Programming expenses under the Stryker Johnston Grant for ONEplace (P #306, totaling $25,250).

Endowment Fund

Economic conditions were mixed during the month of June. Interest rates and gas prices fell slightly from the previous month and the Bureau of Labor Statistics reported that 372,000 new jobs were created during the month, exceeding expectations. Conversely, BLS also reported the Consumer Price Index spiked to 9.1% for the 12 months through June, its highest level in 40 years. The market value of the Library's Endowment Fund at the end of June was $6,656,610, a decrease in value of $520,173 compared to the fund value at the end of May ($200,173 decrease in value net of transfer to SRF for year two of Stryker Johnson grant). A copy of page 1 of the monthly statement from TD Ameritrade is attached at the end this internal financial report.

Kalamazoo Public Library
Sources and Uses of Funds
Governmental Pooled Funds Only
For the month ending June 30, 2022

	June	
BEGINNING CASH BALANCE *		**$ 17,211,072**
* Including short-term investments		
SOURCES OF CASH:		
Property Tax Receipts	$ 1,696	
IFT/CFT, PILOT, Other Tax Receipts	$ -	
State Aid/Renaissance Zone Reimbursement	$ 66,014	
USF Refunds/Law Library Contract/District Ct. Penal Fines	$ -	
Interest Income	$ 4,171	
Library Fines & Fees	$ 508	
Other Sources: Gifts, Grants, & Reimbursements	$ 7,160	
Other (CIP and SRF Revenue, etc.)	$ -	
TOTAL SOURCES OF CASH		**$ 79,549**
USES OF CASH:		
Salaries & Wages	$ (427,873)	
Benefits	$ (128,388)	
Materials	$ (98,026)	
Operating Expenditures	$ (18,396)	
Facilities	$ (51,715)	
Technical Services	$ (43,956)	
Purchased Services	$ (68,422)	
Other	$ (64,808)	
Capital Expenditures	$ (33,899)	
Prepaid Expenditures	$ (141,076)	
TOTAL USES OF CASH		**$ (1,076,558)**
ENDING CASH		**$ 16,214,063**
POOLED CASH ACCOUNTS:		
Petty Cash	$ 250	
Flagstar Bank General Checking	$ 101,709	
First National NOW & ACH Transfer Accounts	$ 139,925	
Consumers Credit Union - Share Savings/Navia Admin	$ 30,147	
Consumers Credit Union - General Checking	$ 14,015	
Midwest Business Exchange Account/Paypal	$ 29,907	
POOLED CASH ACCOUNTS		**$ 315,954**
POOLED INVESTMENT ACCOUNTS:		
Flagstar Bank Premier Savings, MM & CDs	$ 5,787,276	
First National Bank ICS Savings, MM & CDs	$ 8,210,678	
Consumers Credit Union Business Money Market Acct	$ 1,900,155	
POOLED INVESTMENT ACCOUNTS		**$ 15,898,109**
TOTAL CASH AND POOLED INVESTMENTS		**$ 16,214,063**

Kalamazoo Public Library
Combined Balance Sheet
As of June 30, 2022

	Operating	Capital Improvement	Special Revenue	Endowment
Assets				
Cash & Equivalents				
Cash & Checking	$ 8,954,307	$ 2,927,172	$ 392,355	$ 445,883
Investments	$ 3,940,229	$ -	$ 1,780,516	$ 5,210,727
Total Cash & Equivalents	$ 12,894,536	$ 2,927,172	$ 2,172,871	$ 5,656,610
Accounts Receivable				
Accounts Receivable	$ 298,930	$ 35,000	$ 433,672	$ -
Total Accounts Receivable	$ 298,930	$ 35,000	$ 433,672	$ -
Taxes Receivable				
Taxes Receivable	$ -	$ -	$ -	$ -
Total Taxes Receivable	$ -	$ -	$ -	$ -
Other Assets				
Other Assets	$ 293,187	$ -	$ -	$ -
Due to/from Other Funds	$ -	$ -	$ -	$ -
Total Other Assets	$ 293,187	$ -	$ -	$ -
Total Assets	**$ 13,486,653**	**$ 2,962,172**	**$ 2,606,543**	**$ 5,656,610**
Liabilities and Fund Balance				
Current Liabilities				
Accounts Payable	$ 141,128	$ 31,142	$ 1,500	$ -
Salaries Payable	$ 266,580	$ -	$ -	$ -
Retirement Payable	$ 25,902	$ -	$ -	$ -
Total Current Liabilities	$ 433,610	$ 31,142	$ 1,500	$ -
Long Term Liabilities				
Long Term Liabilities	$ 95,000	$ -	$ 500,000	$ -
Total	$ 95,000	$ -	$ 500,000	$ -
Net Assets				
Fund Balance	$ 12,958,043	$ 2,931,030	$ 2,105,043	$ 5,656,610
Total	$ 12,958,043	$ 2,931,030	$ 2,105,043	$ 5,656,610
Total Liabilities & Fund Balance	**$ 13,486,653**	**$ 2,962,172**	**$ 2,606,543**	**$ 5,656,610**

Kalamazoo Public Library
General Operating Fund
Month of June 2022

	Month of June					
	Activity	Encumbrances	YTD	FCEB	Budget Left	% Complete
1 - General Fund						
Revenue						
Property Taxes	$ 1,696	$ -	$ 12,297,071	$ 12,368,382	$ 71,311	99.4%
Other Taxes	$ -	$ -	$ 63,803	$ 101,100	$ 37,297	63.1%
Fines and Fees	$ 508	$ -	$ 16,334	$ 19,000	$ 2,666	86.0%
District Court Penal Fines	$ 140,901	$ -	$ -	$ 140,901	$ 140,901	0.0%
Local Support	$ -	$ -	$ 95,035	$ 111,000	$ 15,965	85.6%
Interest Income	$ 4,171	$ -	$ 28,570	$ 30,000	$ 1,430	95.2%
State Aid and Reimbursements	$ 128,438	$ -	$ 612,826	$ 663,358	$ 50,532	92.4%
Other	$ 46,152	$ -	$ 129,830	$ 158,500	$ 28,670	81.9%
Total Revenue	$ 321,866	$ -	$ 13,243,469	$ 13,592,241	$ 348,772	97.4%
Expenditures						
Salaries						
Administrator Salaries	$ 83,003	$ -	$ 750,214	$ 752,483	$ 2,269	99.7%
Librarian Salaries	$ 181,235	$ -	$ 1,628,092	$ 1,663,161	$ 35,069	97.9%
Supervisory Technical Salaries	$ 110,745	$ -	$ 948,211	$ 954,463	$ 6,252	99.3%
Library Assistant Salaries	$ 184,416	$ -	$ 1,656,412	$ 1,671,281	$ 14,869	99.1%
Interns	$ 14,675	$ -	$ 117,353	$ 131,975	$ 14,622	88.9%
Hourly Staff	$ 63,398	$ -	$ 560,988	$ 652,064	$ 91,076	86.0%
Substitute Salaries	$ 11,853	$ -	$ 72,973	$ 62,506	$ (10,467)	116.7%
Compensation Reserves	$ -	$ -	$ -	$ 62,967	$ 62,967	0.0%
Total	$ 649,325	$ -	$ 5,734,244	$ 5,950,900	$ 216,656	97.9%
Benefits						
Employee Insurance	$ 97,907	$ -	$ 1,128,415	$ 1,171,587	$ 43,172	96.3%
Retirement	$ 76,185	$ -	$ 969,257	$ 963,773	$ (5,484)	100.6%
Employer FICA-Medicare	$ 50,050	$ -	$ 424,174	$ 440,811	$ 16,637	96.2%
Other Benefits	$ 44,016	$ -	$ 85,163	$ 64,285	$ (20,878)	132.5%
Total	$ 268,157	$ -	$ 2,607,009	$ 2,640,456	$ 33,447	98.7%
Materials						
Adult Books	$ 51,238	$ -	$ 481,216	$ 527,915	$ 46,699	91.2%
Juvenile Books	$ 9,761	$ -	$ 101,813	$ 98,500	$ (3,313)	103.4%
Periodicals	$ 364	$ -	$ 36,221	$ 44,140	$ 7,919	82.1%
Audio-Visual Material	$ 42,108	$ -	$ 307,271	$ 443,918	$ 136,647	69.2%
Digital Materials	$ 10,433	$ -	$ 178,129	$ 200,000	$ 21,871	89.1%
Library of Things	$ 5,854	$ -	$ 48,011	$ 45,000	$ (3,011)	106.7%
Total	$ 119,758	$ -	$ 1,152,661	$ 1,359,473	$ 206,812	84.8%
Facilities						
Fuel	$ 2,969	$ -	$ 64,212	$ 65,500	$ 1,288	98.0%
Electricity	$ 33,829	$ -	$ 182,250	$ 174,200	$ (8,050)	104.6%
Water	$ 2,354	$ -	$ 10,437	$ 9,500	$ (937)	109.9%
Custodial Supplies	$ 6,938	$ -	$ 50,706	$ 90,000	$ 39,294	56.3%
Grounds Maintenance	$ 4,792	$ -	$ 43,985	$ 68,945	$ 24,960	63.8%
Vehicle Maintenance	$ 535	$ -	$ 6,768	$ 7,000	$ 232	96.7%

Kalamazoo Public Library
General Operating Fund
Month of June 2022

	Month of June					
	Activity	Encumbrances	YTD	FCEB	Budget Left	% Complete
1 - General Fund						
Building Repair	$ 15,883	$ (3,560)	$ 127,658	$ 121,800	$ (5,858)	104.8%
Building Operations	$ 10,418	$ (5,562)	$ 108,217	$ 126,000	$ 17,783	85.9%
Total	$ 77,717	$ (9,122)	$ 594,233	$ 662,945	$ 68,712	89.6%
Operating Expenses						
Supplies	$ 13,095	$ 3,376	$ 109,526	$ 140,000	$ 30,474	78.2%
Misc. Operating Expenses	$ 7,176	$ -	$ 66,753	$ 101,370	$ 34,617	65.9%
Postage & Freight	$ 4,847	$ -	$ 32,785	$ 42,000	$ 9,215	78.1%
Rent	$ 3,179	$ -	$ 39,210	$ 36,200	$ (3,010)	108.3%
Processing Supplies	$ 2,109	$ 29,969	$ 21,809	$ 35,000	$ 13,191	62.3%
Total	$ 30,406	$ 33,345	$ 270,082	$ 354,570	$ 84,488	76.2%
Technical Services						
F&E Repair & Maintenance	$ 25	$ -	$ 3,469	$ 16,700	$ 13,231	20.8%
Software as Service	$ 26,519	$ -	$ 341,512	$ 342,985	$ 1,473	99.6%
Software Licensing & Maint.	$ 10,053	$ -	$ 139,219	$ 160,885	$ 21,666	86.5%
Telecommunications	$ 12,046	$ -	$ 127,937	$ 148,471	$ 20,534	86.2%
Cataloging & Processing	$ 10,912	$ -	$ 59,950	$ 85,800	$ 25,850	69.9%
Total	$ 59,555	$ -	$ 672,086	$ 754,841	$ 82,755	89.0%
Purchased Services						
Security	$ 46,936	$ -	$ 197,360	$ 180,000	$ (17,360)	109.6%
Insurance	$ 2,096	$ -	$ 98,992	$ 92,000	$ (6,992)	107.6%
Legal Services	$ 4,122	$ -	$ 38,442	$ 30,000	$ (8,442)	128.1%
Printing Services	$ 24,665	$ -	$ 95,286	$ 117,000	$ 21,714	81.4%
Advertising	$ 2,667	$ -	$ 28,013	$ 38,000	$ 9,987	73.7%
Contracted Services	$ 18,594	$ -	$ 139,329	$ 165,692	$ 26,363	84.1%
Total	$ 99,081	$ -	$ 597,423	$ 622,692	$ 25,269	95.9%
Other Expenditures						
Programming	$ 31,695	$ -	$ 193,350	$ 271,240	$ 77,890	71.3%
Tax Charge Backs	$ -	$ -	$ 28,381	$ 35,000	$ 6,619	81.1%
Staff Development	$ 194	$ -	$ 36,772	$ 59,371	$ 22,599	61.9%
Travel & Conference	$ 5,984	$ -	$ 40,756	$ 78,370	$ 37,614	52.0%
Board Expenses	$ 19	$ -	$ 5,072	$ 5,050	$ (22)	100.4%
Total	$ 37,892	$ -	$ 304,331	$ 449,031	$ 144,700	67.8%
Total Expenditures	$ 1,341,890	$ 24,223	$ 11,932,069	$ 12,794,908	$ 862,839	93.3%
Transfers						
Total Transfers Out	$ 540,000	$ -	$ 1,000,000	$ 1,000,000	$ -	100.0%
Total Transfers In	$ (100,460)	$ -	$ (141,297)	$ (141,981)	$ (684)	99.5%
Total	$ 439,540	$ -	$ 858,703	$ 858,019	$ (684)	100.1%
Total Expenditures & Transfers	**$ 1,781,430**	**$ 24,223**	**$ 12,790,772**	**$ 13,652,927**	**$ 862,155**	

Kalamazoo Public Library
Capital Improvement Plan Fund
Month of June 2022

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Balance	New Approved Requests	Balance Remaining
Revenue						
Local Revenue						
Other Local Gifts & Grants						
800 - Capital Improvement Plan	$ -	$ -	$ 150,000	$ -	$ 150,000	$ -
830 - Computer & Technology Reserve	$ -	$ -	$ -	$ -	$ -	$ -
884 - Digital Lab (Hub) Equipment	$ -	$ -	$ 1,500	$ -	$ -	$ (1,500)
800 - Reimbursements	$ -	$ -	$ -	$ -	$ -	$ -
Total	$ -	$ -	$ 151,500	$ -	$ 150,000	$ (1,500)
Total Revenue Received	**$ -**	**$ -**	**$ 151,500**	**$ -**	**$ 150,000**	**$ (1,500)**
Approved Expenditures						
Furnishings						
Furnishings Reserve						
810 - Furnishings Reserve		$ -	$ -	$ 66,322	$ 75,000	$ 141,322
Total Furnishings Reserve	$ -	$ -		$ 66,322	$ 75,000	$ 198,772
Central Library						
803 - Central Building Furnishings	$ -	$ -	$ -	$ 4,200	$ -	$ 4,200
812 - Office Furnishings - KPL Reorganization	$ 17,659	$ (16,337)	$ 18,299	$ 7,397	$ 25,000	$ 14,098
813 - Display/Public - Central	$ -	$ -	$ 3,800	$ 15,000	$ 60,000	$ 71,200
818 - Circulation Room Furnishings	$ -	$ -	$ -	$ -	$ -	$ -
861 - IT Office Furnishings	$ -	$ -	$ -	$ -	$ -	$ -
884F - Digital Lab Furnishings	$ -	$ -	$ -	$ 4,500	$ -	$ 4,500
889 - Children's Room Table/Chairs	$ -	$ -	$ -	$ 6,388	$ -	$ 6,388
892 - Local History Room Furniture	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000
892F - Local History Digitization - FFE	$ -	$ -	$ 629	$ 2,000	$ -	$ 1,371
Total Central Library	$ 17,659	$ (16,337)	$ 22,728	$ 40,485	$ 85,000	$ 102,757
Branch Libraries						
815 - Workspaces & Public Areas - Oshtemo	$ -	$ -	$ -	$ 25,103	$ -	$ 25,103
817 - Workspaces & Public Areas - WSQ	$ -	$ -	$ -	$ 10,445	$ -	$ 10,445
881 - Eastwood/Powell - Furniture	$ -	$ -	$ 7,712	$ 53,734	$ -	$ 46,022
Total Branch Libraries	$ -	$ -	$ 7,712	$ 89,282	$ -	$ 81,570
System-Wide Projects						
811F - Carpet Cleaning Equipment	$ -	$ -	$ 10,313	$ -	$ 13,524	$ 3,211
814 - Chairs - Multiple Departments	$ -	$ 2,486	$ 1,676	$ 8,369	$ -	$ 6,693
819 - Materials Lending Machine Project	$ -	$ -	$ -	$ 10,000	$ -	$ 10,000
898F - LoT -- Furniture & Equipment	$ -	$ -	$ 2,365	$ 20,000	$ -	$ 17,635
Total System-Wide Projects	$ -	$ 2,486	$ 14,354	$ 38,369	$ 13,524	$ 37,539
Total Furniture & Equipment	**$ 17,659**	**$ (13,851)**	**$ 44,794**	**$ 234,458**	**$ 173,524**	**$ 420,638**
Building Alterations						
Building Reserve						
820 - Building Alterations Reserve	$ -	$ -	$ -	$ 102,061	$ 5,000	$ 107,061
Total Building Reserve	$ -	$ -		$ 102,061	$ 5,000	$ 107,061
Structural Projects						
805 - Central Tile Maintenance & Replacement	$ -	$ -	$ 7,410	$ -	$ 7,657	$ 247
807 - Washington Square Bldg Projects	$ -	$ -	$ -	$ 23,500	$ 12,600	$ 36,100
809 - Washington Square Infrastructure Projects	$ -	$ -	$ 5,000	$ -	$ 78,000	$ 73,000
821 - Oshtemo Infrastructure Projects	$ -	$ -	$ -	$ 48,200	$ -	$ 48,200
828 - Eastwood Building Projects	$ -	$ -	$ 10,727	$ 10,900	$ 32,500	$ 32,673
Total Structural Projects	$ -	$ -	$ 23,137	$ 82,600	$ 130,757	$ 190,220
Mechanical Projects						
826 - Central Steam Boiler	$ -	$ -	$ -	$ 22,056	$ -	$ 22,056
841 - Central Louvers on AHU-2	$ -	$ -	$ -	$ 45,000	$ -	$ 45,000
887 - Generator, Central, Eastwood & Powell	$ -	$ -	$ -	$ 75,000	$ -	$ 75,000

Kalamazoo Public Library
Capital Improvement Plan Fund
Month of June 2022

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Balance	New Approved Requests	Balance Remaining
895 - Central Freight Elevator	$ -	$ -	$ -	$ -	$ -	$ -
Total Mechanical Projects	$ -	$ -	$ -	$ 142,056	$ -	$ 142,056
Control & Security Systems						
827 - Security Systems	$ 6,078	$ -	$ 74,989	$ 76,163	$ 44,442	$ 45,616
Total Control & Security Systems	$ 6,078	$ -	$ 74,989	$ 76,163	$ 44,442	$ 45,616
Other Facilities Projects						
806 - Central Restrooms	$ 1,189	$ (889)	$ 77,356	$ 78,739	$ -	$ 1,383
808 - Dropbox Replacement	$ -	$ -	$ -	$ 25,720	$ -	$ 25,720
811 - Carpet Master Plan	$ -	$ -	$ -	$ 257,448	$ -	$ 257,448
816a - Second Floor Master Plan	$ -	$ -	$ -	$ 30,000	$ 60,000	$ 90,000
823 - Oshtemo Building Projects	$ 4,941	$ (4,757)	$ 29,656	$ 19,545	$ 12,500	$ 2,389
824 - Eastwood Drop Ceiling	$ -	$ -	$ -	$ -	$ -	$ -
829 - Central Building Projects	$ 1,402	$ -	$ 3,296	$ 11,715	$ 6,406	$ 14,825
892B - Local History Digitization - Bldg Alt	$ -	$ -	$ -	$ -	$ -	$ -
893 - Vehicles	$ 6,896	$ -	$ 6,896	$ 7,050	$ -	$ 154
897 - System - Door Counter Sensors	$ -	$ -	$ -	$ -	$ -	$ -
802 - COVID-Related Projects	$ -	$ -	$ -	$ 25,000	$ -	$ 25,000
Total Other Facilities Projects	$ 14,428	$ (5,646)	$ 117,204	$ 455,217	$ 78,906	$ 416,919
Total Building Alterations	**$ 20,506**	**$ (5,646)**	**$ 215,330**	**$ 858,097**	**$ 259,105**	**$ 901,872**
Computer & Technology						
Computer & Tech. Reserve						
830 - Computer & Technology Reserve	$ -	$ -	$ -	$ 89,145	$ 80,000	$ 169,145
Total Computer & Tech. Reserve	$ -	$ -		$ 89,145	$ 80,000	$ 169,145
Public Technology & Hardware						
831 - Computer Equipment & Peripherals	$ -	$ -	$ 36,999	$ (5,167)	$ 60,000	$ 17,834
843 - Branch digital signage	$ -	$ -	$ -	$ 4,443	$ -	$ 4,443
844 - USB Charging Stations	$ -	$ -	$ -	$ -	$ -	$ -
857 - Selfcheck Upgrade Project	$ -	$ -	$ -	$ 4,746	$ -	$ 4,746
862 - AV Enhancements	$ -	$ -	$ -	$ 13,096	$ -	$ 13,096
865 - Tech Innovation Projects	$ -	$ -	$ 8,135	$ 9,250	$ -	$ 1,115
884 - Digital Lab (The Hub) Equipment	$ 11,383	$ -	$ 26,364	$ 16,891	$ 10,000	$ 527
892A - Local History Digitization - Automation	$ 19,517	$ -	$ 19,517	$ 39,859	$ -	$ 20,342
Total Public Technology & Hardware	$ 30,900	$ -	$ 91,015	$ 83,118	$ 70,000	$ 62,103
Portable Technology						
878 - Portable Devices	$ -	$ -	$ -	$ 11,209	$ -	$ 11,209
Total Portable Technology	$ -	$ -	$ -	$ 11,209	$ -	$ 11,209
Other Tech/Computer Equipment						
854 - Other Tech/Computer Equipment	$ -	$ -	$ 12,788	$ 36,312	$ -	$ 23,524
855 - Communications Systems	$ -	$ -	$ 284	$ 656	$ -	$ 372
856 - IT Infrastructure Projects	$ -	$ -	$ 10,716	$ 12,500	$ -	$ 1,784
879 - Office scanners	$ -	$ -	$ -	$ 3,000	$ -	$ 3,000.00
898 - Library of Things (Tech Related)	$ -	$ -	$ -	$ 10,000	$ (10,000)	$ -
Total Other Tech/Computer Equipment	$ -	$ -	$ 23,788	$ 62,468	$ (10,000)	$ 28,680
RFID/Circulation						
852 - RFID/ILS Equipment	$ -	$ -	$ -	$ 262	$ -	$ 262
Total RFID/Circulation Tech.	$ -	$ -	$ -	$ 262	$ -	$ 262
Total Computer & Technology	**$ 30,900**	**$ -**	**$ 114,803**	**$ 246,202**	**$ 140,000**	**$ 271,399**
Total CIP Expenditures	**$ 69,065**	**$ (19,497)**	**$ 374,927**	**$ 1,338,757**	**$ 572,629**	**$ 1,593,909**

Kalamazoo Public Library
Capital Improvement Plan Fund
Month of June 2022

	Monthly Activity	Monthly Encumbrances	Activity YTD	Carryover Balance	New Approved Requests	Balance Remaining
Transfer to Specific CIP Reserve: Central Boiler Project:					$ 235,000	
Transfer to Specific CIP Reserve: Oshtemo Infrastructure Projects:					$ 415,000	
Transfer to Specific CIP Reserve: Eastwood Infrastructure Projects:					$ 140,000	
APPROVED BUDGETED CIP EXPENDITURES + TRANSFERS TO SPECIFIC CIP RESERVES:					**$ 1,362,629**	
Transfers						
800 -CIP Transfers (from) Other Funds	$ (575,000)	$ -	$ (1,035,000)	$ -	$ (1,035,000)	$ -
800 -CIP Transfers to Other Funds	$ 575,000	$ -	$ 575,000	$ -	$ 575,000	$ -
Total	$ -	$ -	$ (460,000)	$ -	$ (460,000)	$ -
Total Transfers	**$ -**	**$ -**	**$ (460,000)**	**$ -**	**$ (460,000)**	**$ -**

BEGINNING FUND BALANCE (All Projects)	**$ 832,471**
TOTAL NET SURPLUS/(DEFICIT) -- All Projects	**$ (69,065)**
ENDING FUND BALANCE (All Projects)	**$ 763,406**

Kalamazoo Public Library
Special Revenue Fund
Month of June 2022

	Month of June					
	Activity	Encumbrances	Activity YTD	FCEB	Budget Left	% Complete
4. Special Revenue Fund						
REVENUE						
Local Support						
233 - Ready to Read - Gifts	$ -	$ -	$ 11,362	$ 1,000	$ (10,362)	1136.2%
235 - Ready to Read - Spelling Bee	$ -	$ -	$ -	$ 5,000	$ 5,000	0.0%
301 - Gifts & Memorials - Materials	$ -	$ -	$ 1,075	$ 1,000	$ (75)	107.5%
305 - Law Library Gifts	$ -	$ -	$ 2,000	$ -	$ (2,000)	0.0%
306 - ONEplace Stryker Johnston Grant	$ 320,000	$ -	$ 320,000	$ 320,000	$ 320,000	100.0%
307 - ONEplace Nonprofit Services	$ -	$ -	$ 2,400	$ -	$ (2,400)	0.0%
308 - Library Gifts	$ -	$ -	$ 1,512	$ 1,000	$ (512)	151.2%
315 - Amanda Green Scholarship	$ -	$ -	$ 1,270	$ -	$ (1,270)	0.0%
387 - Oshtemo Gifts & Memorials	$ -	$ -	$ 500	$ -	$ (500)	0.0%
Total Local Support	$ 320,000	$ -	$ 340,119	$ 328,000	$ 307,881	103.7%
Other						
235 - Ready to Read - Spelling Bee	$ -	$ -	$ -	$ 1,000	$ 1,000	0.0%
315 - Amanda Green Scholarship	$ -	$ -	$ -	$ 15,844	$ 15,844	0.0%
320 - Digital Access Project (Hotspots)	$ 113,672	$ -	$ 113,672	$ 120,960	$ 7,288	94.0%
397 - KCF- Local History Fd (Patton Trust)	$ -	$ -	$ -	$ 53,578	$ 53,578	0.0%
Total Other Revenue	$ 113,672	$ -	$ 113,672	$ 191,382	$ 77,710	59.4%
Total Revenue	$ 433,672	$ -	$ 20,119	$ 398,422	$ 378,303	5.0%
EXPENDITURES						
Materials						
Adult Books						
301 - Gifts & Memorials - Materials	$ -	$ -	$ 803	$ -	$ (803)	0.0%
Total Adult Books	$ -	$ -	$ 803	$ -	$ (803)	0.0%
Juvenile Books						
233 - Ready to Read - Gifts	$ 465	$ -	$ 9,006	$ 15,000	$ 5,994	60.0%
301 - Gifts & Memorials - Materials	$ -	$ -	$ -	$ 2,100	$ 2,100	0.0%
Total Juvenile Books	$ 465	$ -	$ 9,006	$ 17,100	$ 8,094	52.7%
Audio-Visual Material						
301 - Gifts & Memorials - Materials	$ -	$ -	$ -	$ 100	$ 100	0.0%
Total Audio-Visual Material	$ -	$ -	$ -	$ 100	$ 100	0.0%
Total	$ 465	$ -	$ 9,809	$ 17,200	$ 7,391	57.0%
Operating Expenses						
Misc. Operating Expenses						
235 - Ready to Read - Spelling Bee	$ -	$ -	$ -	$ 4,500	$ 4,500	0.0%
306 - ONEplace Stryker Johnston Grant	$ -	$ -	$ 782	$ 5,929	$ 5,147	13.2%
307 - ONEplace Nonprofit Services	$ 276	$ -	$ 276	$ -	$ (276)	0.0%
308 - Library Gifts	$ -	$ -	$ 4,269	$ 3,000	$ (1,269)	142.3%
310 - KPL Antiracism Transformation Team	$ -	$ -	$ 254	$ 3,000	$ 2,746	8.5%
315 - Amanda Green Scholarship	$ -	$ -	$ -	$ 12,641	$ 12,641	0.0%
320 - Mobile Digital Access Project	$ -	$ -	$ 120,960	$ 5,000	$ (115,960)	2419.2%
394 - Friends Mini-Grants 2020	$ -	$ -	$ 802	$ 3,000	$ 2,198	26.7%
397 - KCF- Local History Fd (Patton Trust)	$ 3,413	$ -	$ 3,413	$ 17,000	$ 13,588	20.1%
Total Misc. Operating Expenses	$ 3,688	$ -	$ 130,755	$ 54,070	$ (76,685)	241.8%

Kalamazoo Public Library
Special Revenue Fund
Month of June 2022

	Month of June Activity	Month of June Encumbrances	Activity YTD	FCEB	Budget Left	% Complete
4. Special Revenue Fund						
Total	$ 3,688	$ -	$ 130,755	$ 54,070	$ (76,685)	241.8%
Purchased Services						
Contracted Services						
306 - ONEplace Stryker Johnston Grant	$ -	$ -	$ 51,000	$ 175,000	$ 124,000	29.1%
Total Contracted Services	$ -	$ -	$ 51,000	$ 175,000	$ 124,000	29.1%
Total	$ -	$ -	$ 51,000	$ 175,000	$ 124,000	29.1%
Other Expenditures						
Programming						
306 - ONEplace Stryker Johnston Grant	$ 25,250	$ -	$ 97,064	$ 50,000	$ (47,064)	194.1%
Total Programming	$ 25,250	$ -	$ 97,064	$ 50,000	$ (47,064)	194.1%
Staff Development						
306 - ONEplace Stryker Johnston Grant	$ -	$ -	$ -	$ 529	$ 529	0.0%
Total Staff Development	$ -	$ -	$ -	$ 529	$ 529	0.0%
Travel & Conference						
306 - ONEplace Stryker Johnston Grant	$ -	$ -	$ 900	$ 4,750	$ 3,850	18.9%
Total Travel & Conference	$ -	$ -	$ 900	$ 4,750	$ 3,850	18.9%
Total	$ 25,250	$ -	$ 97,964	$ 55,279	$ (42,685)	177.2%
Total	$ 29,403	$ -	$ 289,528	$ 301,549	$ 12,021	96.0%
Transfers						
Transfers In						
Transfers from other funds						
301A - Schwendener Lost Book Fund	$ -	$ -	$ (1,000)	$ (1,000)	$ -	100.0%
306 - ONEplace Stryker Johnston Grant	$ -	$ -	$ (320,000)	$ (320,000)	$ -	100.0%
Total Transfers In	$ -	$ -	$ (321,000)	$ (321,000)	$ -	100.0%
Transfers Out						
Transfers to other funds						
301 - Gifts & Memorials - Materials	$ -	$ -	$ 1,000	$ 1,000	$ (1,000)	100.0%
306 - ONEplace Stryker Johnston Grant	$ 45,710	$ -	$ 86,547	$ 87,231	$ 684	99.2%
397 - KCF- Local History Fd (Patton Trust)	$ 89,750	$ -	$ 89,750	$ 89,750	$ -	100.0%
Total	$ 135,460	$ -	$ 177,297	$ 177,981	$ (316)	99.6%
Total	$ 135,460	$ -	$ (143,703)	$ (143,019)	$ (316)	
TOTAL BEGINNING FUND BALANCE	**$ 1,469,972**	**$ -**	**$ 1,750,815**			
TOTAL NET SURPLUS/(DEFICIT)	**$ 268,809**	**$ -**	**$ (79,997)**			
TOTAL ENDING FUND BALANCE	**$ 1,738,781**	**$ -**	**$ 1,945,109**			

Account 906-327830
KALAMAZOO PUB LIBRARY ENDWMNT FND
ATTN JANNIE WILLIAMS
CORPORATION

MONTHLY STATEMENT

Reporting Period: **June 1 - 30, 2022**

ACCOUNT SUMMARY

Total Account Value: $5,656,610.36

YOUR INDEPENDENT ADVISOR

ARCADIA INVESTMENT MGMT CORP
125 S. KALAMAZOO MALL
SUITE 306
KALAMAZOO MI 49007

For questions regarding the services provided by your Independent Advisor call (269) 349-0800

CHANGE IN ACCOUNT VALUE

	This Month 6/1/22 - 6/30/22	Year to Date 1/1/22 - 6/30/22
BEGINNING VALUE	**$6,176,783.44**	**$7,008,958.66**
Dividends and Interest	**14,202.90**	39,657.05
Market Appreciation/(Depreciation)	**(214,375.98)**	(1,054,831.73)
Withdrawals from Account	**(320,000.00)**	(320,000.00)
Other Income or Expense	**-**	(17,173.62)
ENDING VALUE	**$5,656,610.36**	**$5,656,610.36**
CHANGE IN VALUE	**$(520,173.08)**	$(1,352,348.30)

Market Appreciation/ Depreciation
The change in value of investments due to the market assessment of their worth, which is separate from value added by corporate actions (such as the issuance of dividend or interest payments) and your own additions or withdrawals.

Other Income or Expense
Miscellaneous expenses including management fees, as well as TD Ameritrade fees (such as for wire transfer or returned checks) and/or miscellaneous income credited to the account such as a margin interest adjustment, royalties, etc.

SUMMARY OF HOLDINGS (does not represent an asset allocation)

	Market Value as of 6/30/22	Percent of Account
Cash and Cash Alternatives	$445,883.30	7.88%
Exchange Traded Funds (ETFs)	2,795,429.50	49.42
Fixed Income	225,370.56	3.98
Stocks	2,189,927.00	38.71
TOTAL VALUE	**$5,656,610.36**	**100.0%**

***Fixed Income** includes Corporate, Municipal, Agency, Treasury, CMOs, CDs, Structured Products, etc.*

Kalamazoo Public Library

Director's Report
July 2022

From the Director:

The KPL Plan 2022 Strategic Priorities:
Strengthening Organizational Health
Advancing Equity & Inclusion: Library Services for All in our Diverse Community
Inspiring Literacy, Learning, & Experiences

1. On July 15, Kalamazoo County reentered into the "High" level for COVID transmission rates, and as a result, the library is requiring all employees to wear a mask again while working in library buildings and shared spaces.

2. Active shooter training continues in July, where at Central on July 28 the library will open for public service at 1pm, and Oshtemo is closed all day.

3. State Aid to Libraries in Michigan for the next state FY increased $500,000, the third year in a row for a sizable increase. This will push the state aid per capita above $.50 for all public libraries for the first time since state aid was established in the 1970s. The jump will create a modest increase of approximately $5,000 for KPL.

4. Leadership Team has started work on the 2022-2023 strategic plan by reviewing and discussing priorities, goals, and objectives. This year, the plan's objectives will point toward benchmarks of both quantitative outputs (data) and qualitative PLA-based outcomes. Completion is expected by August.

5. The library is considering acquiring the digitized version of the Kalamazoo Gazette from 1837 to current, from Newsbank. KPL has "archival" bound copies of the original print version, a microfilm collection, and has for years, indexed the Gazette.

6. ONEplace finished FY 2021-2022 with more than 125 programs and over 3,500 program participants, the most ever of each. ONEplace staff member Stacy Jackson is currently in training to become a TRHT Racial Healing Practioner (ONEplace staff Ragan Savara is currently a TRHT Racial Healing Practioner). The ONEplace office is mostly complete with furnishing upgrades, for which the staff is very grateful.

7. KPL is a founding member of a new service from the Library Speakers Consortium that will feature bestselling and award-winning authors twice a month to our patrons. Visit kpl.gov/about/news/new-author-talks for an updated list of upcoming author visits, and register by following the program link. Each online talk is hosted by a moderator, and patrons can ask questions through the microsite. All talks are also recorded so patrons can go back and watch it again.

8. The Friends of the Library are planning a September 10 bag sale in the Van Deusen Room.

Washington Square

9. Kids in the Kindergarten–5th grade summer program at El Concilio are visiting Washington Square every Friday afternoon from 3:30-4:30. They report in about progress in our summer reading game, check out books, and return books. We sometimes read a story to them or do a craft. WSQ staff have been doing outreach programs with the El Concilio summer program and school year tutoring program for several years now, so we are excited that they have been coming to the library this summer.

10. I received a heartfelt letter from staff at Heritage Community recognizing and honoring Washington Square Branch Manager Steve Siebers for his compassionate and attentive outreach work with seniors there.

Alma Powell

11. LEGO at the Alma Powell Branch Library continues every Tuesday afternoon at 3:30 pm, and Open Gaming occurs every Thursday afternoon at 3:30 pm.

12. On Saturday, June 25th, Family Drum Jam with Samuel Nalangira and Carolyn Koebel performed in the Community Room at the Douglass Community Association, and on June 28, Samuel Nalangira, joined by Carolyn Koebel and Nathan Durham, performed original songs on adungu with additional fretless electric bass and percussion accompaniment.

13. In early July, Powell staff also visited The Artbor to sign up Summer Reading Challenge youth and distribute 30 SRC books. On Friday, July 8, staff participated in the BACC Youth Day in the Community Room along with many other community organizations.

14. **Oshtemo** is launching a series of monthly programs centered on older patrons and caregivers called “Music and Memories” that will offer an hour of engagement with a certified music therapist.

Eastwood

15. Eastwood had two well attended programs recently. Sonya Hollins “So You Want to Publish” program had about 16 in attendance and the John Ball Zoo was huge with over 100 in attendance.

16. The Eastside Neighborhood Association had an outreach program “Show me the Money” with a guest speaker that spoke about being a first-time homebuyer. This was a finance program created to connect Eastside homebuyers and renters with information about saving and buying a home. Judi Rambow attended along with the Mobile Library team, signing up kids for SRC and issuing cards. Library material was handed out and networking with other neighborhood agencies took place.

17. Milan has had visits from Easel. Easel is an Eastside neighborhood after school program. They bring in about 15 kids and lots of excitement on Tuesdays for a library visit. We update their SRC signups, they read stories and checkout books.

Mobile Library

18. The Mobile Library crew and Powell Branch Manager Bill Caskey visited the Ecumenical Senior Center on June 16 and the Northside Association for Community Development (NACD) on June 21 to sign residents up for library cards, share information about Powell Library, and offer books for checkout.

19. KPL was excited to join Inner City Youth for Change as they brought together Alpha Phi Alpha Fraternity, Kalamazoo City Parks and Recreation, and Kalamazoo Department of Public Safety, for their annual Community Fun Day on June 24 at Rockwell Park. Milan Orozco, Brianna Jackson, Jon Jerow, Derek Johnson, and Angela Fortin shared books and games with youth.

20. The mobile library crew was joined by Jill Lansky and Brianna Jackson at Kzoo Parks Summer Cinema at Oakwood Neighborhood Association on June 24. Jill set up a scavenger hunt to promote Kalamazoo County Great Start Collaborative's Talking is Teaching campaign and the group shared books and snacks with nearly 60 cinema-goers.

21. On June 28, the Mobile Library stopped at the Root Beer Stand in Milwood to promote the Summer Reading Challenge. Anyone who visited the Mobile Library got to enjoy a free root beer with their book!

22. The Mobile Library visited residents at Village of Sage Grove on June 29 to register and renew library cards, connect patrons with Via Mail service, and talk about and share books.

KPL In the News

Streetcars on Rose Street in Kalamazoo; Now There's a Throwback
107.7 WRKR

Land Conservancy Offering HOP Hiking Program This Summer
94.9 WSJM

A Weekend of Celebrations in the Name of Emancipation Planned for Juneteenth in Kalamazoo
MLIVE

Borgess, Kalamazoo Public Library, Offer Heatwave Tips and Help
107.7 WRKR

Walking Tours of Historic Kalamazoo Return With 2 New Stops
MLIVE

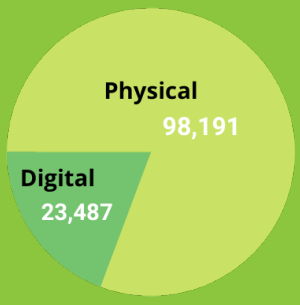
Kalamazoo Public Library

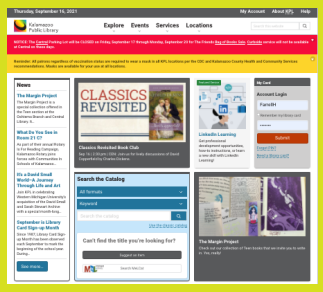
June 2022

Stats At-A-Glance

CIRCULATION

Physical Items: 98,191
Digital Items: 23,487





WEBSITE STATS

96,380 visits | 67,870 unique visitors
255,719 pageviews | 169,135 unique pageviews
2m 46s average visit duration

SERVICES

Ask a Librarian Chat Sessions
72

Total Database Searches
3,256

Law Library

Visitors	Calls	Questions Answered
147	72	250

ONSITE EVENT ATTENDANCE

Total Events: 48
Total Attendance: 1,442

Adult
Events: 6
Attendance: 168

Teen & Juvenile
Events: 42
Attendance: 1,274

KPL LIVE & KPL TV PROGRAMS

Total KPL TV
Events: 9
Views: 904

Total KPL TV
Monthly Views
81,642

Total Live Online
Events: 1
Views: 7

KALAMAZOO PUBLIC LIBRARY

LIBRARY STATISTICS

June 30, 2022

Agency	Central Library	East wood	Oshtemo	Powell	Washington Square	Total	Year to Date	Prior Year to Date	% Change
BOOKS									
-Adult	18,046	741	10,781	291	1,628	31,487	360,335	287,663	25%
-eBook	8,938					8,938	102,980	122,046	-16%
-Digital Magazine	1,218					1,218	9,855	12,706	-22%
Teen	3,156	183	1,347	53	196	4,935	49,703	33,506	48%
Juvenile	16,340	1,653	16,695	293	1,103	36,084	353,961	245,029	44%
Total	**47,698**	**2,577**	**28,823**	**637**	**2,927**	**82,662**	**876,834**	**700,950**	25%
AUDIO-VISUAL									
Audiobook									
-CD	1,215	83	776	85	84	2,243	20,406	16,136	26%
-Digital	10,146					10,146	114,340	105,582	8%
Music									
-CD	1,468	187	367	0	40	2,062	19,825	15,691	26%
-Digital	2,301					2,301	20,076	17,391	15%
Video									
-DVD	12,295	1,492	4,837	391	1,883	20,898	251,161	245,188	2%
- Digital	884					884	11,860	17,005	-30%
Wi-Fi Hotspots	4					4			
Library of Things	346	26	66	16	24	478	1,966		
Total Non-Print Material	**28,659**	**1,788**	**6,046**	**492**	**2,031**	**39,016**	**439,634**	**416,993**	5%
Total Circulation	**76,357**	**4,365**	**34,869**	**1,129**	**4,958**	**121,678**	**1,316,468**	**1,117,943**	18%
Computer Usage									
Onsite Computer Use	2,810	266	409	492	393	4,370	39,219	18,526	112%
WIFI Users	0					0		0	
Website									
Visits	96,380					96,380	1,403,534	1,043,957	34%
Unique Visitors	67,870					67,870	1,054,129	700,940	50%
Library Cards									
-New Registrations	344	19	163	7	28	561	4,402	1,930	128%
-Online Registrations	165	0	0	0	0	165	1,839	2,260	-19%
-Total Card Holders	11,593					11,593	129,782		

KALAMAZOO PUBLIC LIBRARY
LIBRARY STATISTICS
June 30, 2022

	Central Library	East wood	Oshtemo	Powell	Washington Square	Total	Year to Date	Prior Year to Date	% Change
Database Statistics									
Sessions									
-MeL & Other Databases	38					38	554	193	187%
-Local History	198					198	2,846	1,673	70%
-LinkedIn Learning	1,410					1,410	5,892	11,026	-47%
-CreativeBug	141					141	830	553	50%
Total Database Sessions	1,787	0	0	0	0	**1,787**	**10,122**	**13,445**	-25%
Searches									
-MeL & Other Databases	142					142	3,332	**1,830**	
-Local History	3,114					3,114	42,532	**25,760**	
-Law Library	0					0	3,373	**1,525**	
Total Database Searches	3,256	0	0	0	0	**3,256**	**49,237**	**29,115**	69%
Law Library									
-Visitors	147					147	1,050	**768**	37%
-Phone Calls	72					72	289	**446**	-35%
-Questions Answered	250					250	2,051	**1,644**	25%
Library visits by location	16,366	1,408	8,718	2,256	2,134	30,882	253,465	**139,491**	82%

PROGRAM STATISTICS
Onsite/Outreach Events
June 30, 2022

Agency	Central Library	East wood	Oshtemo	Powell	Washington Square	Total	Year to Date	Prior Year to Date	% Change
Onsite Events									
Adult Events	2	1	2	1	0	6	29	24	21%
Attendance	94	18	32	24	0	168	679	917	-26%
Teen Events	5	4	2	1	0	12	115	37	211%
Attendance	120	5	5	11	0	141	1,589	893	78%
Juvenile Events	11	2	7	6	4	30	94	24	292%
Attendance	595	135	319	49	35	1,133	4,588	2,162	112%
Total Onsite Events	**18**	**7**	**11**	**8**	**4**	**48**	**238**	**85**	180%
Total Onsite Attendance	**809**	**158**	**356**	**84**	**35**	**1,442**	**6,856**	**3,972**	73%
Outreach Events									
Adult	9	0	1	0	2	12	45		
Attendance	3,019	0	7	0	24	3,050	3,784		
Teen	4	0	0	0	0	4	12		
Attendance	661	0	0	0	0	661	807		
Juvenile	4	0	5	4	6	19	182		
Attendance	91	0	112	58	113	374	8,579		
Total Outreach Events	**17**	**0**	**6**	**4**	**8**	**35**	**239**		
Outreach Events Attendance	**3,771**	**0**	**119**	**58**	**137**	**4,085**	**13,170**		

PROGRAM STATISTICS

Live Online/Recorded Online Events

June 30, 2022

Agency	Central Library	East wood	Oshtemo	Powell	Washington Square	Total	Year to Date	Prior Year to Date	% Change
Live Online Events									
Adult	0	0	1	0	0	1	118	116	2%
Attendance	0	0	7	0	0	7	3,237	3,064	6%
Teen	0	0	0	0	0	0	15	79	-81%
Attendance	0	0	0	0	0	0	156	1,281	-88%
Juvenile	0	0	0	0	0	0	21	33	-36%
Attendance	0	0	0	0	0	0	134	1,025	-87%
Total Live Online Events	**0**	**0**	**1**	**0**	**0**	**1**	**154**	**228**	-32%
Total Live Online Attendance	**0**	**0**	**7**	**0**	**0**	**7**	**3,527**	**5,370**	-34%
Recorded Online Events									
Adult	2	0	0	0	0	2	31	38	-18%
Views	183	0	0	0	0	183	1,847	1,356	36%
Teen	7	0	0	0	0	7	108	246	-56%
Views	721	0	0	0	0	721	14,618	30,594	-52%
Juvenile	0	0	0	0	0	0	18	107	-83%
Views	0	0	0	0	0	0	413	7,651	-95%
Total Recorded Online Events	**9**	**0**	**0**	**0**	**0**	**9**	**157**	**391**	-60%
Total Recorded Online Views	**904**	**0**	**0**	**0**	**0**	**904**	**16,878**	**39,601**	-57%
Total New Events	**44**	**7**	**18**	**12**	**12**	**93**	**788**	**742**	6%
Total New Events Attendance &	**5,484**	**158**	**482**	**142**	**172**	**6,438**	**40,431**	**49,587**	-18%
KPL TV Total Monthly Views	**81,642**					**81,642**	**1,082,304**	**633,480**	71%

June 2022 Reference Questions
4,842; Increase of 8% over May 2022

Branch

KPL - Central	2,501	-5%
KPL - Oshtemo	1,743	+62%
KPL - Washington Square	308	-33%
Law Library	219	+52%
KPL - Alma Powell	60	-55%
KPL - Eastwood	11	-48%

Type

Other	1,160	+52%
Account	1,037	+2%
Reference	910	+35%
Technology	849	-30%
Directional	467	-5%
Readers Advisory	419	+27%

Duration

0-5 minutes	2,013	+29%
1-5 minutes	1,161	+18%
0-1 minutes	1,014	-28%
5+ minutes	326	+31%
5-10 minutes	242	+35%
10+ minutes	86	-10%

Asked by

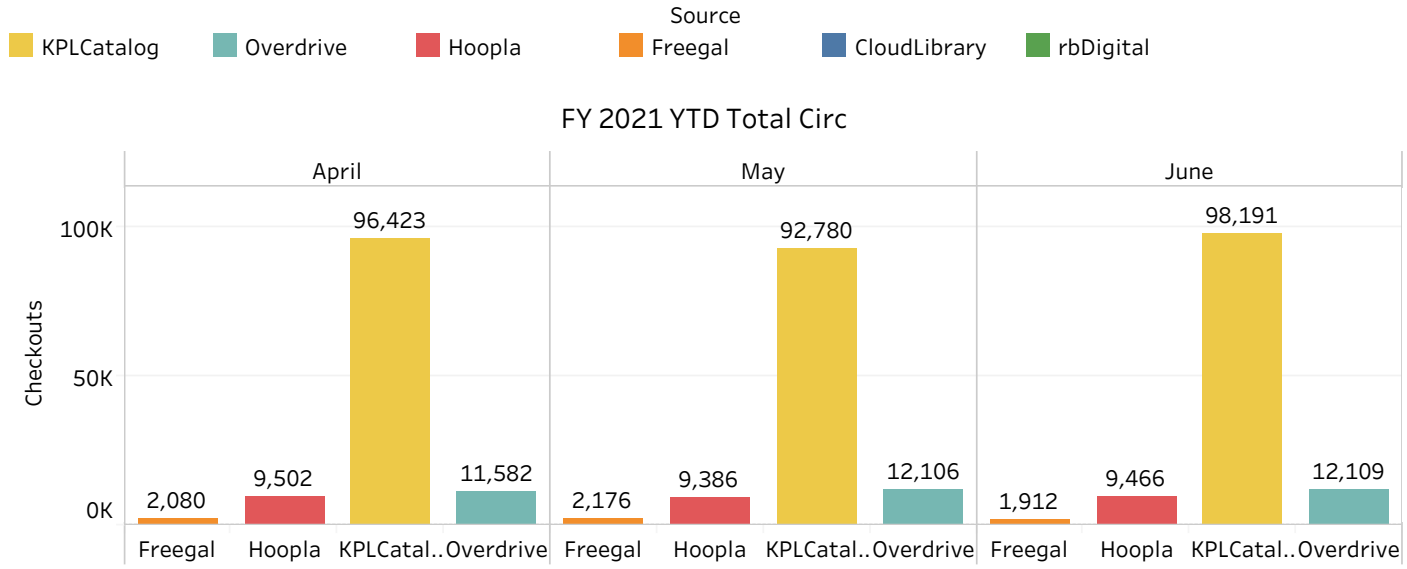
Adult	3,825	0%
Child	753	+135%
Teen	257	-27%
Staff	6	N/A
Other	1	N/A

Format

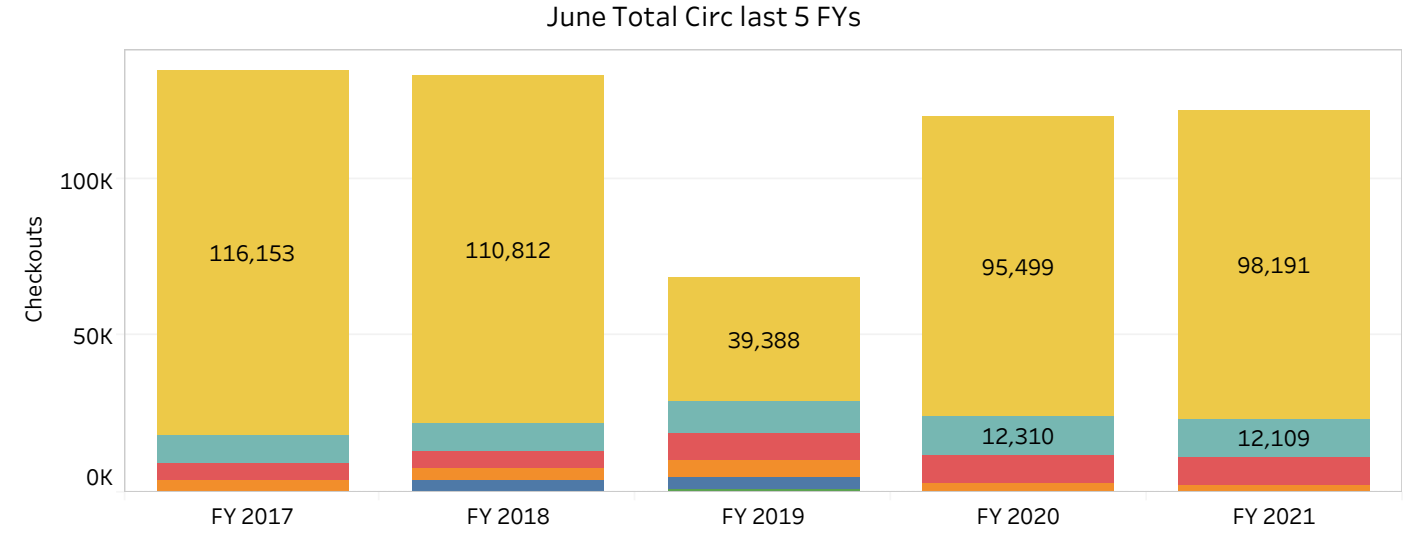
In person	3,973	+12%
Phone	825	-8%
Chat	44	+52%

Location

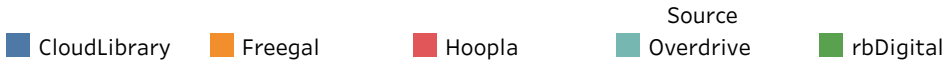
Oshtemo Circulation	1,007	+19%
Central Reference	808	+14%
Oshtemo Reference	724	+248%
Central Childrens Room	471	+76%
Central Tech Intern	340	-30%
Washington Square	308	-33%
Central Circulation	285	-44%
Law Library	261	+52%
Central AV	227	-7%
Central Teen	145	-36%
Local History	119	+37%
Central Switchboard	62	-30%
Powell	60	-55%
Eastwood	11	-48%



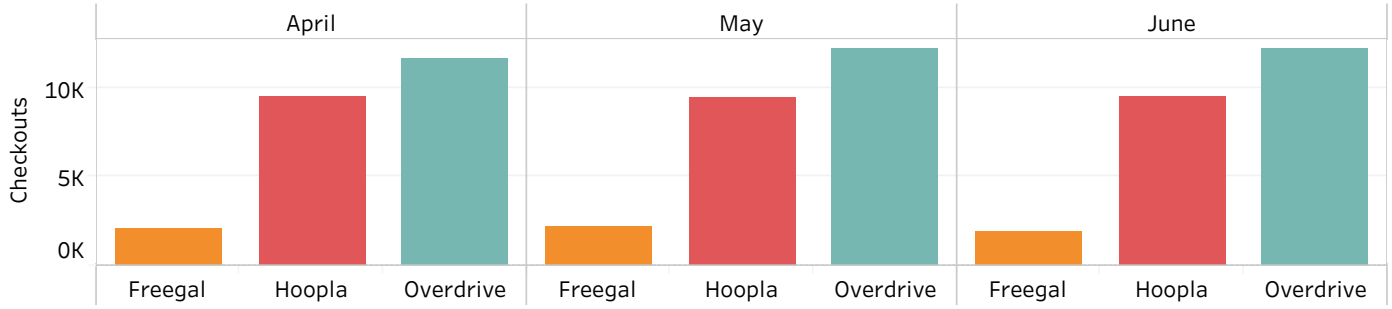
Source	April	May	June	Grand Total
Freegal	2,080	2,176	1,912	25,335
Hoopla	9,502	9,386	9,466	108,233
KPLCatalog	96,423	92,780	98,191	1,122,499
Overdrive	11,582	12,106	12,109	136,874
Grand Total	119,587	116,448	121,678	1,392,941



KPLCatalog	116,153	110,812	39,388	95,499	98,191
Overdrive	8,725	8,655	10,215	12,310	12,109
Hoopla	5,603	5,546	8,355	9,422	9,466
Freegal	3,332	4,002	5,787	2,484	1,912
CloudLibrary		3,151	3,708		
rbDigital	466	528	1,038		
Grand Total	134,279	132,694	68,491	119,715	121,678

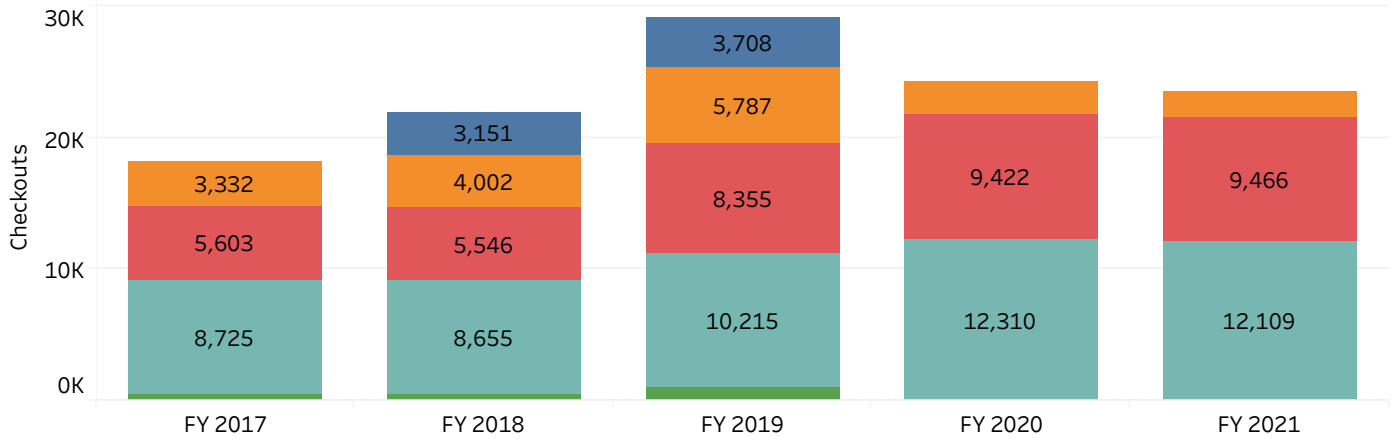


FY 2021 YTD Digital Checkouts



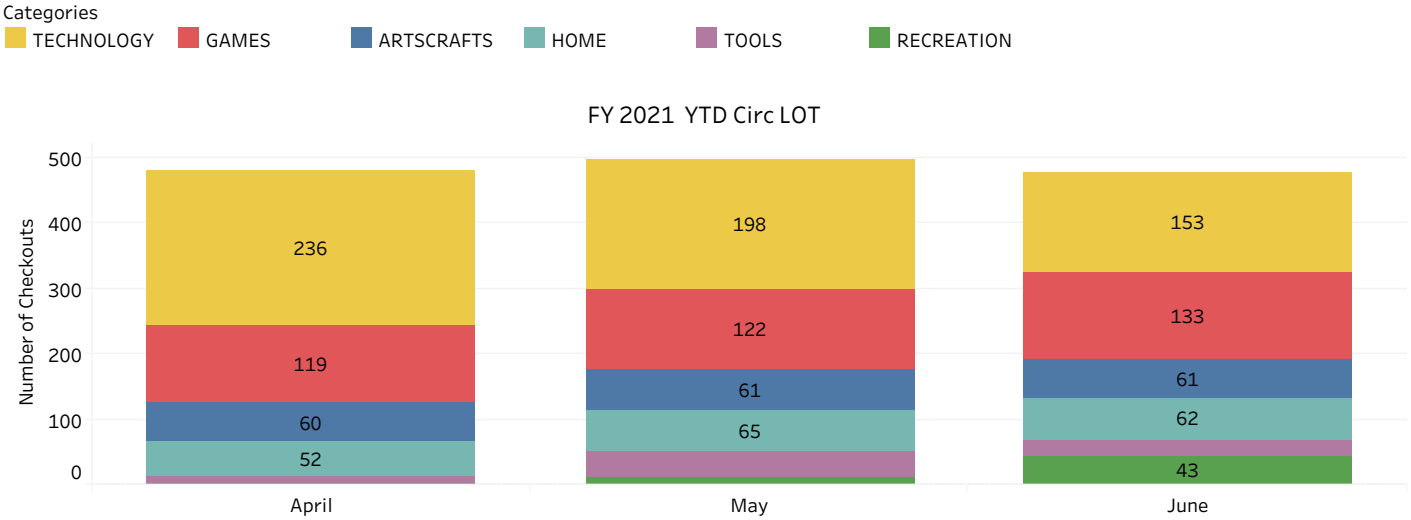
Source	April	May	June	Grand Total
Freegal	2,080	2,176	1,912	25,335
Hoopla	9,502	9,386	9,466	108,233
Overdrive	11,582	12,106	12,109	136,874
Grand Total	23,164	23,668	23,487	270,442

June Digital Checkouts

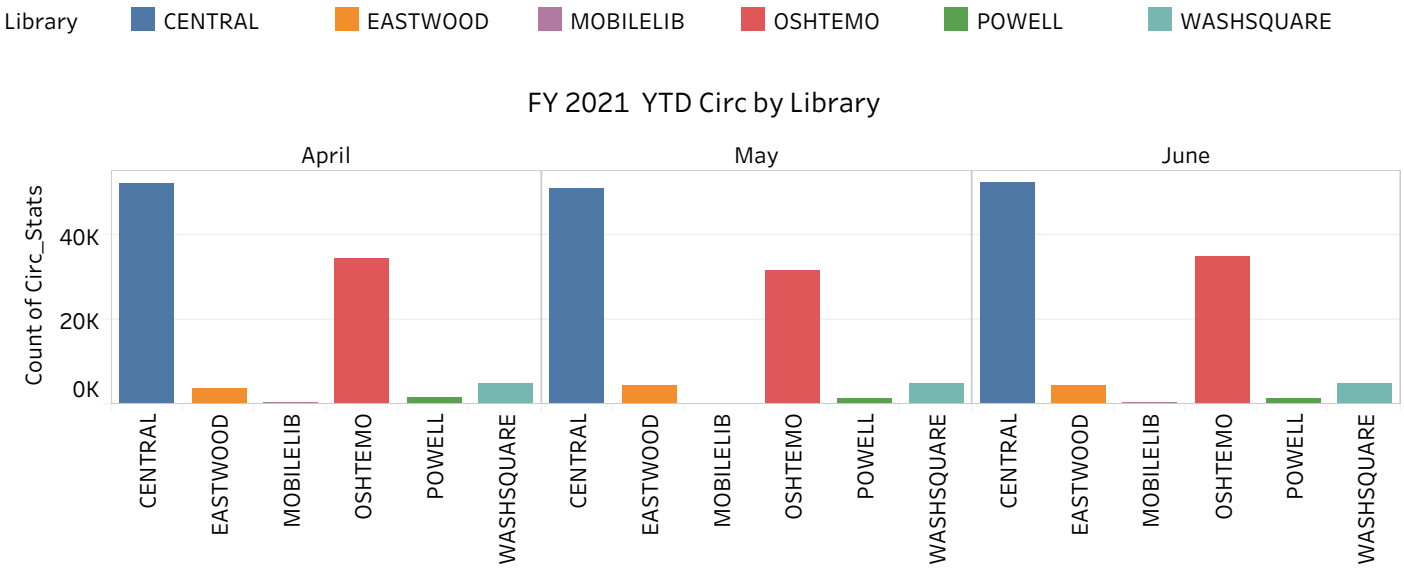


Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
CloudLibrary		3,151	3,708		
Freegal	3,332	4,002	5,787	2,484	1,912
Hoopla	5,603	5,546	8,355	9,422	9,466
Overdrive	8,725	8,655	10,215	12,310	12,109
rbDigital	466	528	1,038		
Grand Total	18,126	21,882	29,103	24,216	23,487

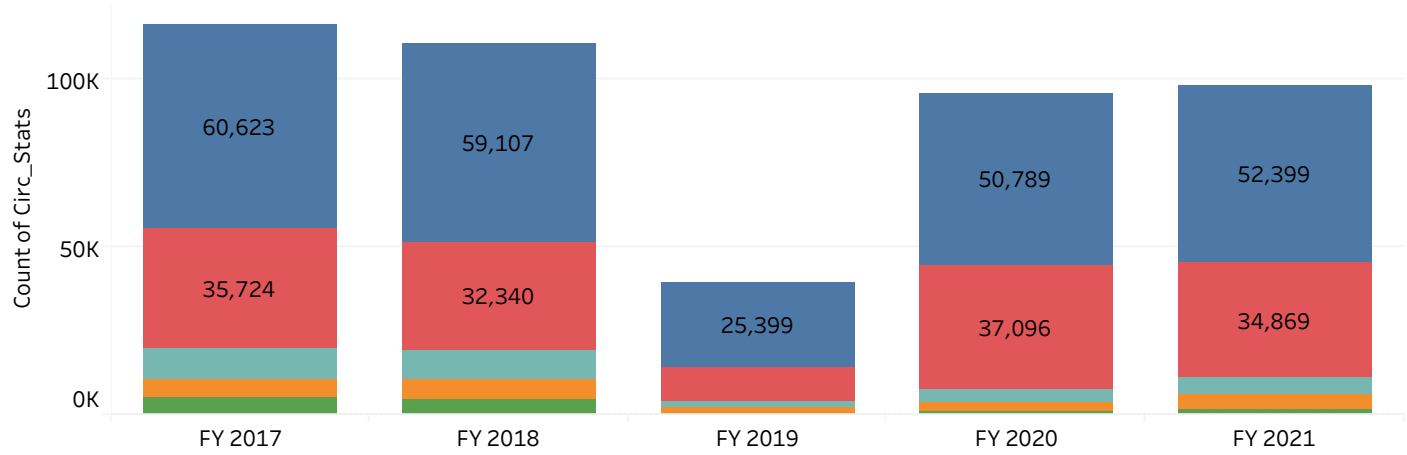
Library of Things (LOT)



	April	May	June	Grand Total
ARTSCRAFTS	60	61	61	513
CHROMEBOOK				10
GAMES	119	122	133	563
HOME	52	65	62	352
RECREATION	2	10	43	60
TECHNOLOGY	236	198	153	1,288
TOOLS	11	40	26	152
Grand Total	480	496	478	2,938

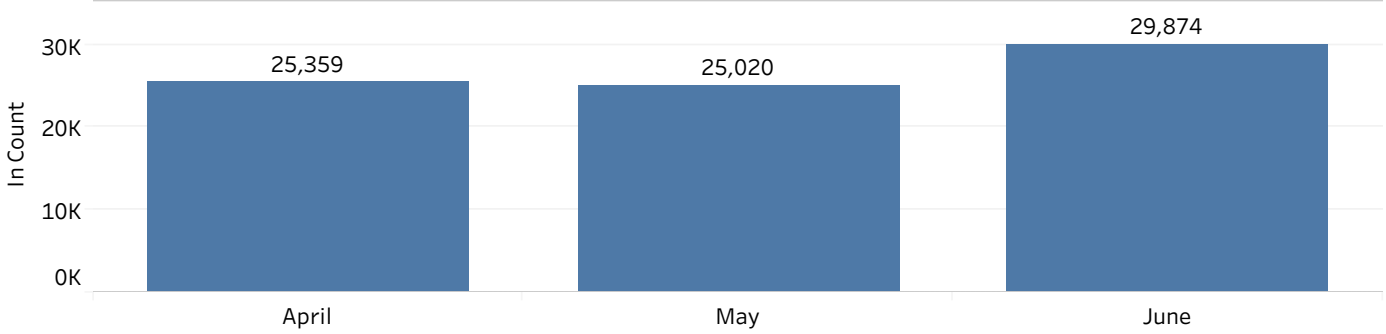


Library	April	May	June	Grand Total
CENTRAL	51,887	50,731	52,399	608,654
EASTWOOD	3,707	4,451	4,365	42,955
MOBILELIB	206	69	471	776
OSHTEMO	34,443	31,441	34,869	398,739
POWELL	1,433	1,381	1,129	16,139
WASHSQUARE	4,747	4,707	4,958	55,228
Grand Total	96,423	92,780	98,191	1,122,499



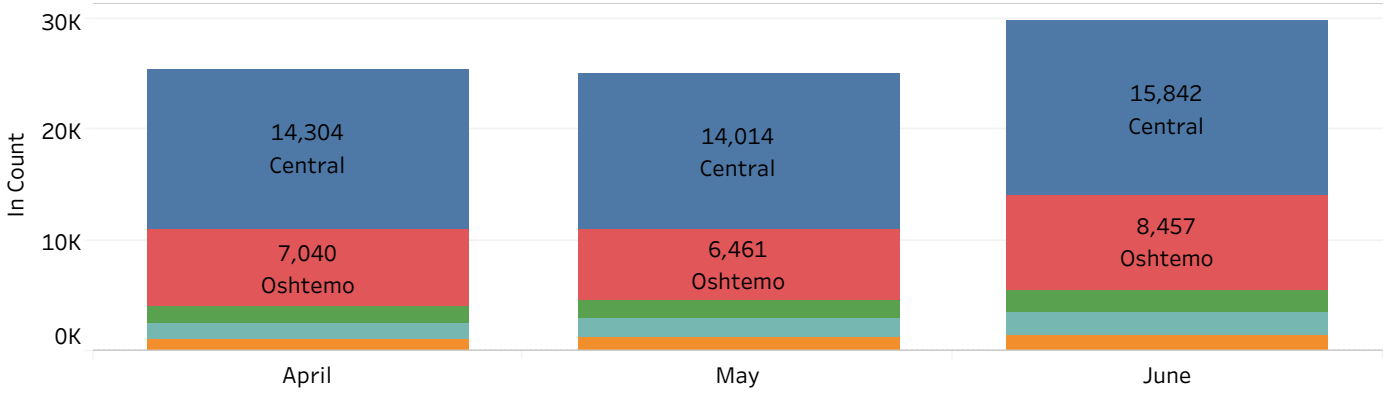
Library					
CENCURBSID				1	
CENTRAL	60,623	59,107	25,399	50,789	52,399
EASTWOOD	5,549	6,381	1,468	2,732	4,365
MOBILELIB					471
OSHTEMO	35,724	32,340	9,763	37,096	34,869
POWELL	4,874	4,350	718	1,013	1,129
WASHSQUARE	9,383	8,634	2,040	3,868	4,958
Grand Total	116,153	110,812	39,388	95,499	98,191

FY 2021 YTD Library Visits



Library	April	May	Grand Total
Central	14,304	14,014	124,476
Oshtemo	7,040	6,461	65,514
Washington	1,524	1,696	12,354
Eastwood	1,037	1,189	10,264
Powell	1,454	1,660	9,974
Grand Total	25,359	25,020	222,582

FY 2021 YTD Library Visits by Library



May

Library	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Central	27,009	25,706	8	35	14,014
Eastwood	1,708	1,967	107	67	1,189
Oshtemo	9,624	9,320	104	283	6,461
Powell	3,361	3,188	36	19	1,660
Washington	3,674	3,900	9	22	1,696
Grand Total	45,376	44,081	264	426	25,020