Kalamazoo County Area Schools Employment Consortium

Employment Application

Openings as of 9/9/2019

Paraprofessional

JobID: 5827

Position Type:
Support Staff/Special Education Assistant

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Date Posted:
9/9/2019

Location:
KRESA/Young Adult Program

Closing Date:
09/30/2019

Division:

Special Education

Position Type:

Full-time, 11-Month

Responsibilities:

- Assists with managing difficult behaviors through the use of de-escalation strategies or team restraint when students are in crisis and when in danger of hurting themselves, others, or property.
- Collects data and progress monitors students' academic interventions and behavior objectives.
- Leads and manages student classroom activities outside of classroom instruction.
- Assists in instruction of students as designed by the teacher.
- Provides feedback and monitors the classroom when students are working.
- Performs classroom maintenance (cleaning, sanitizing, preparing, fixing) as required.
- Assists with organization of daily classroom schedule and events calendar.
- Implements rules of student conduct through PBIS (Positive Behavioral Intervention and Supports) and specific program expectations.
- Maintains order in classroom and effectively disciplines students through classroom procedures and protocols.
- Assists students with problem solving when adjustment and academic needs arise.
- Keeps attendance, student records, anecdotal observations, and evaluations as required by school and teacher.
- Other duties as assigned.

Qualifications:

High school diploma or equivalent. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss cultural differences with colleagues and

clients. Ability to assess one's own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

Preferred Skills:

Ability to select and develop appropriate methods, skills and techniques attuned to people's cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

Apply online at www.kresa.org/jobs

Kalamazoo RESA is an Equal Opportunity Employer/Program.

Auxiliary aids and services are available upon request to individuals.

Notice of Non-discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Assistant Superintendents- Tom Zahrt & Mindy Miller. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.

FMLA regulations require all employers to post the updated FMLA notice.

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