



Supports Coordinator

Do you have a passion for improving the health of individuals receiving behavioral health services? Would you like to be a valuable member of a diversity driven, mission-minded team that impacts our community? If so, we have an exciting opportunity for you to work as a full-time **Supports Coordinator!**

What You Will Be Doing

Working full-time as a **Supports Coordinator** you will be responsible for linking, monitoring and coordinating needed services for youth with developmental disabilities, more specifically children with autism and their families. You will be responsible for helping to identify strengths, connecting youth and families with public and community resources, and strengthening natural supports. You will help youth with improved overall functioning and enhanced resiliency skills. You'll assist with the development of person and family centered plans, attend to crisis services during the day and work with ancillary service providers and natural supports.

What We Require

You will have a minimum of a bachelor's degree in Psychology, Social Work or a related human services field and one-year experience in the mental health field working with youth with autism. You must have the ability to work in a fast-paced environment, have excellent communication and interpersonal skills and have the ability to recognize, assess and prioritize service needs. You will have a high degree of organizational skills, the ability to meet changing demands, flexibility in work schedules, advanced computer skills, including word processing, spreadsheets, database management and e-mail. Must meet minimum direct service requirements and timely paperwork/electronic health record submissions as determined by the agency and funding sources. Strongly prefer professional licensure and designation (LBSW, LLMSW, LMSW, LLP, LPC). A valid Michigan Driver's license is required for this position.

Who We Are

Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) has been delivering quality services and programs to improve the lives of those we serve for over 30 years. KCMHSAS works with youth, families, and adults with mental illnesses, intellectual and developmental disabilities, and substance use disorders to help them succeed. We provide welcoming and diverse community partnerships which collaborate and share resources to support individuals and families to be successful and achieve their goals in a trauma-informed environment.

Why Work For KCMHSAS

Because we make a difference in the lives of the individuals we serve in the Kalamazoo community every day. You will have the opportunity to work with amazing co-workers in an environment that values diversity, inclusion, work/life balance and encourages ongoing education for professional development.

We also offer a competitive compensation and benefits package, with some of the best retirement plans in southwest Michigan. You will also enjoy 10 paid holidays, 23 days of PTO and the opportunity to earn additional PTO hours for participating in our wellness program!

Come Join Us!

Individuals of diverse racial, ethnic, and cultural backgrounds along with bilingual candidates are encouraged to apply.

KCMHSAS is an equal opportunity employer that encourages diversity and inclusion among its workforce. KCMHSAS fomenta la diversidad y la inclusión.

We look forward to meeting you! Please apply online at www.kazoocmh.org/careers

Physical Requirements / Working Conditions:

Physical Efforts – Job demands include prolonged sitting and standing as appropriate. May occasionally require light lifting up to 25 pounds, stooping, kneeling, crouching, or bending as appropriate. Requires coordination of hands and/or eye/hand/foot.

Working Conditions – Office environment with noise from computers, copy machine, and telephones. Use of video display terminal (VDT) for periods in excess of 30 minutes at a time. Possible eyestrain from extended periods of viewing VDT. May be exposed to bloodborne pathogens, infectious diseases, and parasites. Travel throughout the Kalamazoo area is required.