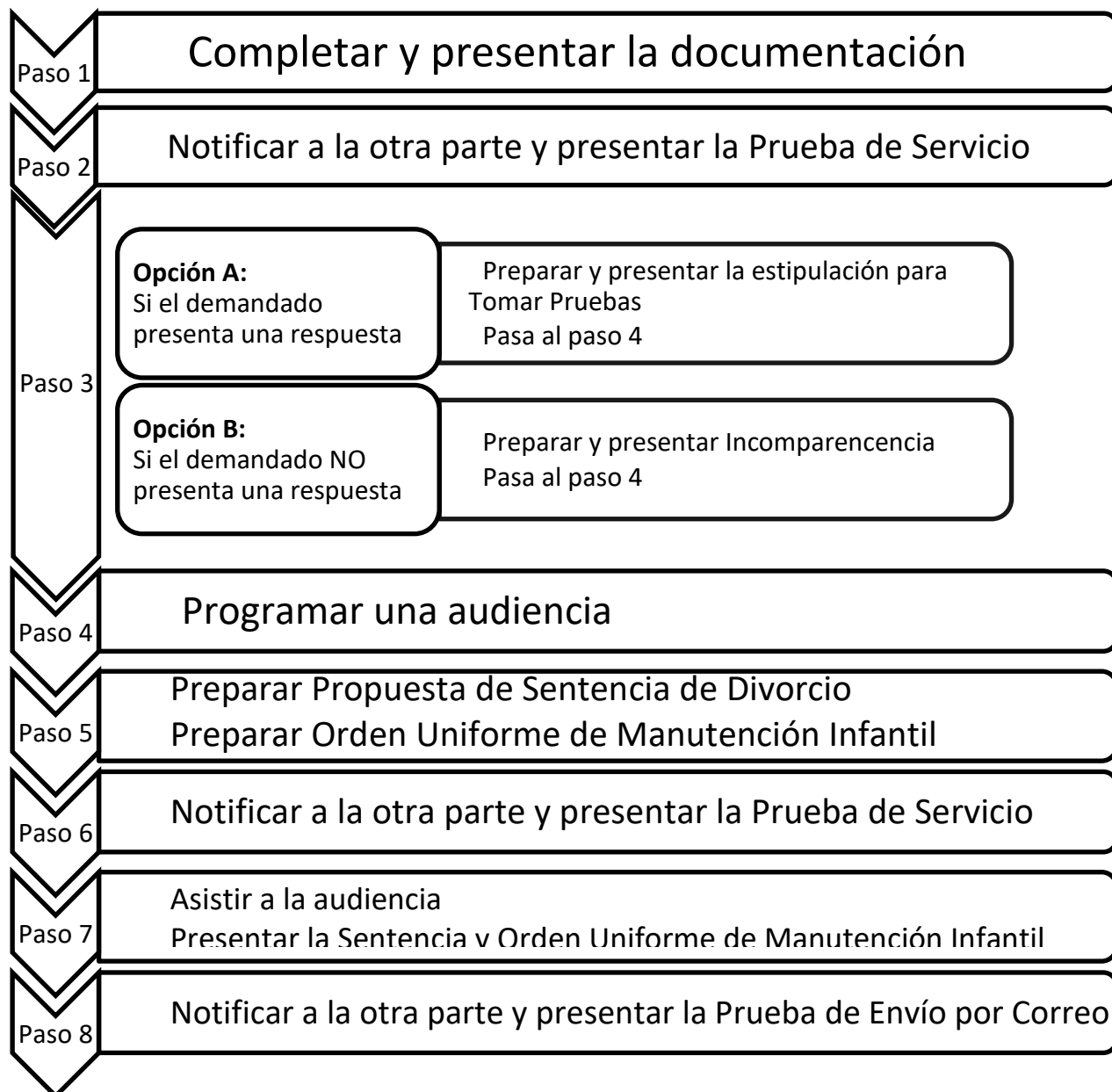




Divorcio con hijos menores (DM)

Formularios para presentar su propio caso de divorcio **no contestado** en Michigan*



* Esto no es asesoramiento legal. Quizá usted quiera consultar a un abogado. Este paquete es una colaboración entre la Biblioteca KPL Law, abogados locales y los tribunales. Gracias a El Concilio Kalamazoo por traducir este documento al español.

Cosas importantes que hay que saber

Uso de este Paquete de Divorcio

Este paquete proporciona los formularios básicos para presentar y resolver un caso de divorcio sencillo. Información adicional está disponible en la Biblioteca Jurídica y en la página MichiganLegalHelp.org. Ninguno de estos materiales puede decirle todo lo que necesita saber para manejar su caso o actuar en su propio interés.

Este paquete asume que:

- Las partes utilizarán Friend of the Court para los servicios de manutención infantil. Si usted pide manutención pero optas por no usar Friend of the Court, necesitas presentar una Orden Uniforme de Manutención Infantil No Friend of the Court Services (formulario [FOC 10a](#)) en lugar del formulario incluido FOC 10. Puede consultar la Biblioteca Jurídica para obtener una copia de este formulario.
- Las partes seguirán la Fórmula de Manutención Infantil de Michigan para calcular los pagos de manutención infantil. El tribunal **debe** ordenar la manutención conforme a la Fórmula de Manutención Infantil de Michigan, salvo que la aplicación de la misma fórmula sea injusta o inapropiada. Consulte el [Manual de Fórmulas de Manutención Infantil de Michigan](#) para una lista de factores de desviación. Si no utiliza la Fórmula de Manutención Infantil de Michigan, rellene y firme un Anexo Uniforme de Desviación de Orden de Manutención Infantil ([FOC 10d](#)), así como la Orden Uniforme de Manutención Infantil (FOC 10/52). Usted puede solicitar a la Biblioteca Jurídica una copia de este formulario.
- El demandante no está pidiendo manutención conyugal. Si usted solicita manutención conyugal, tendrá que adjuntar la Orden Uniforme de Manutención Conyugal (formulario [FOC 10b](#)) o la Orden Uniforme de Manutención Conyugal No Friend of the Court (formulario [FOC 10c](#)). Usted puede pedir a la Biblioteca Jurídica una copia de este formulario.
- Las partes no están dividiendo las prestaciones de pensiones ni de jubilación.
- Las partes no tienen deudas significativas ni riesgo de bancarrota.
- Ninguna de las partes posee un negocio.
- Ninguna de las partes solicitará órdenes temporales al tribunal.

Ayuda de la Biblioteca Jurídica

Nuestro personal no son abogados. No ofrecemos asesoramiento legal. Proporcionamos información, formularios y recursos. Para nosotros es importante que usted utilice la corte con éxito, pero no podemos hacer nada. Es la responsabilidad de usted de lo que ocurra en su caso.

Recibir ayuda de un abogado

Algunos asuntos en un caso de divorcio pueden ser demasiado complicados para alguien que se representa a sí mismo. La Biblioteca Jurídica ofrece clínicas jurídicas mensuales para quienes cumplen los requisitos. Usted puede hablar con un abogado para que le ayude a entender y tomar decisiones sobre asuntos importantes. Debería hablar con un abogado si su cónyuge tiene un abogado.

Violencia doméstica

Si es sobreviviente de violencia doméstica, solicitar el divorcio le puede poner un riesgo adicional. Hay muchos recursos comunitarios disponibles para ayudarlo y podría optar a representación legal gratuita. Píde al personal de la Biblioteca Jurídica que se conecte con recursos que le ayuden a mantenerse seguro.

CUSTODIA

La custodia legal significa el derecho y la obligación de tomar decisiones importantes sobre los hijos, como dónde irán a la escuela, qué religión practican y decisiones médicas no urgentes. La custodia física se refiere a dónde vivirán los niños la mayor parte del tiempo. Tanto la custodia legal como la física pueden ser exclusivas (con un solo progenitor) o compartida (compartida por ambos progenitores). El tribunal decide sobre la custodia en función del "interés superior del menor".

INTERÉS SUPERIOR DEL HIJO(S)

Al rellenar la Demanda, ten en cuenta que los factores relevantes para determinar el "interés superior" del niño o menores están establecidos en la Ley de Custodia de Menores de 1970 (MCL 722.23). MichiganLegalHelp.org tiene una explicación de estos factores. Usted necesita factores suficientes para respaldar su reclamación, pero este será un documento público que el Tribunal retendrá indefinidamente, así que téngalo en cuenta cuando describa en qué se basa la reclamación, especialmente en lo que respecta a hechos sensibles o penosos relacionados con los hijos.

TIEMPO DE CRIANZA

Cuando uno de los padres tiene la custodia física, el tiempo que los niños pasan con el otro progenitor se denomina "tiempo de crianza". Cuando los padres tienen custodia compartida, ambos tienen tiempo de crianza. El tiempo de crianza también se decide en función de los factores de "mejor interés". La ley presume que es lo mejor para los niños estar cerca y pasar tiempo con ambos padres. Un horario de tiempo de crianza establece los días y horarios de ese tiempo.

¿CUÁL ES LA POLÍTICA DE TIEMPO DE CRIANZA DEL CONDADO DE KALAMAZOO?

A menudo, el Tribunal utiliza una expresión abreviada llamada "Política de Tiempo de Crianza del Condado de Kalamazoo" para describir un tipo estándar de horario de tiempo de crianza. Una copia de esta política está incluida en este paquete. Familiarícese con este horario y podrá describir con mayor precisión el horario que desea, o expresarse consultando la Política de Tiempo de Crianza del Condado de Kalamazoo.

MANUTENCIÓN DE LOS HIJOS

Según la ley, ambos padres tienen la obligación de proporcionar apoyo económico a sus hijos. Qué progenitor deberá pagar la manutención al otro depende de los ingresos de cada progenitor, del número de hijos, y puede verse afectado por cuánto tiempo pasa cada uno con los hijos. La manutención infantil generalmente continúa hasta que el niño cumpla 18 años, pero puede continuar hasta los 19 si el niño aún está en escuela y es probable que se gradúe.

¿CÓMO CALCULO LA MANUTENCIÓN INFANTIL?

Existe una fórmula oficial en Michigan. La calculadora está en: pcal.state.mi.us/calculatorapp

Este paquete contiene los siguientes formularios (y sus títulos en inglés):

- Información sobre la Iniciación del Caso / Case Initiation Information
- Registro de divorcio / Record of Divorce (DCH-0838)
- Citación y Prueba de Servicio / Summons and Proof of Service (MC 01)
- Demanda de divorcio con hijos / Complaint for Divorce With Children
- Declaración verificada / Verified Statement (FOC 23)
- Solicitud de Servicios de Manutención Infantil IV-D / Application for IV-D Child Support Services(DHS 1201-D)
- Declaración jurada de la Ley Uniforme de Ejecución de la Jurisdicción de Custodia de Menores (UCCJEA) Uniform Child Custody Jurisdiction Enforcement Act Affidavit / (MC 416)
- Solicitud de exención de tasas / Fee Waiver Request (MC 20) (si procede)
- Inventario confidencial de casos / Confidential Case Inventory (si procede)
- Estipulación para Presentar Pruebas / Stipulation to Take Proofs
- Solicitud y Entrada por Defecto / Default Request and Entry (MC 07)
- Moción de Entrada de Sentencia en Rebeldía y Aviso de Audiencia / Motion for Entry of Default Judgment and Notice of Hearing
- Sentencia de divorcio con hijos / Judgment of Divorce With Children
 - Adenda del Impuesto sobre los Ingresos / Income Tax Addendum (si procede)
 - Adenda sobre el tiempo de crianza / Parenting Time Addendum (si procede)
 - Adenda de Bienes Personales y Deudas / Personal Property and Debt Addendum (si procede)
 - Adenda de Bienes Raíces / Real Property Addendum (si procede)
 - Adenda de vehículos / Vehicle Addendum (si procede)
- Orden Uniforme de Manutención Infantil / Uniform Child Support Order (FOC 10)
- Información sobre sentencias sobre relaciones domésticas / Domestic Relations Judgment Information (FOC 100)
- Testimonio en la audiencia final de divorcio / Testimony in Final Divorce Hearing
- Prueba de envío / Proof of Mailing (MC 302)

No va a utilizar todos los formularios incluidos en este paquete. Los formularios que usted utilice dependen de si el demandado presenta una Respuesta (Paso 3A o Paso 3B) y de qué Apéndices necesite con su sentencia.

¿CUÁLES SON LAS TASAS DE PRESENTACIÓN?

- Tasa de presentación: \$ 255
- Tarifa de moción: \$ 20

Pueden aplicarse otras tasas.

¡NO PUEDO PAGAR LAS TASAS!

Rellene el formulario de solicitud de exención de tasas incluido.

¿DÓNDE ESTÁ EL JUZGADO DE FAMILIA?

1536 Gull Road, Kalamazoo, Michigan 49048. Su número de teléfono es (269) 385-6000.

¿QUÉ SIGNIFICA "NO CONTESTADO"?

Eso significa que las dos partes están de acuerdo en los temas principales (por ejemplo, la custodia y los bienes). Si no están, será muy difícil hacer este proceso por su cuenta.

¿DEBO RELLENAR TODO EL FORMULARIO?

Algunas partes de estos formularios las rellena el secretario del juzgado.

¿CUÁNTO TIEMPO LLEVARÁ ESTO?

Según la ley de Michigan, al menos 180 días. Cualquier caso de divorcio debe tener al menos una audiencia.

¡ESTOS FORMULARIOS SON CONFUSOS!

El *libro de divorcio de Michigan con hijos menores* de Michael Maran le ayudará. Además, MichiganLegalHelp.org dispone de excelentes formularios gratuitos de divorcio.

¿QUÉ HIJOS DEBO INCLUIR?

Si no tiene claro qué hijos incluir en su divorcio, consulta el *Libro de Divorcio de Michigan con hijos menores* de Michael Maran y MichiganLegalHelp.org.

NO SÉ DÓNDE ESTÁ MI PAREJA.

Usted puede presentar una moción ante el tribunal para notificar a alguien de otra manera, llamada notificación alternativa. Solicita el formulario a la Biblioteca Jurídica (Moción y Verificación para Servicio Alternativo/ Motion and Verification for Alternate Service, MC 303).

¡AYUDA! ¡NECESITO ASESORAMIENTO LEGAL!

Llame a la Biblioteca Jurídica de KPL para saber cuándo será la próxima clínica legal gratuita (para residentes del condado de Kalamazoo): (269) 553-7920. La Biblioteca Jurídica también le puede orientar hacia otros recursos.

Instrucciones – Divorcio con hijos (DM)

Paso 1: Completar y archivar la documentación

Marque las casillas de abajo mientras rellena y firma estos formularios:



- ☐ Formulario de Inicio de Caso / Case Initiation Information Form
- ☐ Registro de divorcio / Record of Divorce (DCH-0838)
- ☐ Citación / Summons (MC 01)
- ☐ Demanda de divorcio con hijos / Complaint for Divorce With Children
- ☐ Declaración verificada / Verified Statement (FOC 23)
- ☐ Solicitud de Servicios de Manutención Infantil IV-D / Application for IV-D Child Support Services(DHS 1201-D)
- ☐ Declaración jurada de la Ley Uniforme de Ejecución de la Jurisdicción de Custodia de Menores (UCCJEA) Uniform Child Custody Jurisdiction Enforcement Act Affidavit / (MC 416)

(espere para firmar este formulario hasta que esté ante el secretario del juzgado o un notario)

Formularios adicionales si aplican a su situación:

- ☐ Solicitud de exención de tasas / Fee Waiver Request (MC 20)
- ☐ Inventario confidencial de casos / Confidential Case Inventory (MC21)

Archivar papeleo:



Después de rellenar los formularios, haga una copia para usted. Luego lleve o envíe por correo los originales de todos los formularios anteriores a la División de Familia, Complejo de Justicia de Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048.

El secretario hará copias para la otra parte con el sello y el sello del tribunal. Entregará las copias del Demandado en el Paso 2.



Paga la tasa de presentación (o presenta el Formulario de Solicitud de Exención de Tasas).

El secretario asignará un número de caso y un juez a su caso, y el secretario sellará y firmará la citación. Devolverán copias de todos los formularios que el Tribunal no necesita.

A continuación, se presentan formularios adicionales si se aplican a su situación:

- Solicitud de exención de tasas / Fee Waiver Request (MC 20): utilice este formulario si va a pedir al tribunal que exima de tasas
- Inventario confidencial de casos / Confidential Case Inventory (MC 21): utilice este formulario si tiene otros casos pendientes o resueltos con el demandado

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	CASE INITIATION INFORMATION	CASE NO.
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Court Address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 48048

Court Telephone No.
(269) 385-6000

To be completed by the attorney/party initiating the case.
It is required that this form be completed and presented to the Court Clerk when filing the case.

PARTIES INFORMATION	
PLAINTIFF	DEFENDANT
First, Middle and Last Name	First, Middle and Last Name
Address:	Address:
Phone Number ()	Phone Number ()
Date of Birth	Date of Birth
Plaintiff's Attorney Name and Address / Bar #	Defendant's Attorney Name and Address / Bar #
☐ I will be representing myself	☐ I will be representing myself

CHILDREN - List individually. List only the common children of the parties.		
Child's Name	Date of Birth	Address of Child

PENDING OR PREVIOUS COURT ACTIONS	
PARTY/PARTIES:	
JUDGE:	NAME OF COURT:
THIS ACTION IS: ☐ CLOSED ☐ OPEN	NEXT HEARING DATE:
TYPE OF ACTION: ☐ ADOPTION ☐ NAME CHANGE ☐ DELINQUENCY ☐ DIVORCE ☐ CUSTODY ☐ PATERNITY ☐ CHILD PROTECTIVE PROCEEDING ☐ OTHER: _____	

Date: _____

 Signature of Attorney/Party Initiating the Case

 Please print name of person signing this form

**RECORD OF
DIVORCE OR ANNULMENT**
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
By authority of MCL 333.2813.

Court Case Number

Kalamazoo

State File Number

County

1. Plaintiff's Full Name _____ 2. Plaintiff's Birthdate _____
☐ Male ☐ Female (First, Middle, Last) (Month, Day, Year)

3. Last Name Before First Married (if different) _____

4. Plaintiff's Residence _____
(City, Village, or Township) (County) (State)

5. Plaintiff's Birthplace _____ 6. Number of this Marriage _____
(State or Foreign Country) (First, Second, etc. - Specify)

7. Defendant's Full Name _____ 8. Defendant's Birthdate _____
☐ Male ☐ Female (First, Middle, Last) (Month, Day, Year)

9. Last Name Before First Married (if different) _____

10. Defendant's Residence _____
(City, Village, or Township) (County) (State)

11. Defendant's Birthplace _____ 12. Number of this Marriage _____
(State or Foreign Country) (First, Second, etc. - Specify)

13. Place of this Marriage _____
(City, Village, or Township) (County) (State or Foreign Country)

14. Date of this Marriage _____ 15. Date Couple Last Resided _____
(Month, Day, Year) in Same Household (Month, Day, Year)

16. Number of Minor Children in Household at Separation Date (Filing Date if Not Separated) _____
Check if Not Separated ☐ Check If None ☐
(Number)

STOP!

17. Plaintiff's Attorney In Pro Per _____
(Name - Type or Print) (Bar Number)

18. Attorney's Address N/A _____
(Number and Street) (City) (State) (Zip Code)

19. Judgment of _____ 20. Number of Minor Children Whose _____
(Divorce/Annulment - Specify) Physical Custody was Awarded to: Plaintiff _____ Defendant _____ Joint _____ Other _____
(Number) (Number) (Number) (Number)

☐ No Children ☐ Unknown

21. Judgment Recorded on _____ 22. I certify that this Divorce was granted on _____
(Month, Day, Year) (Month, Day, Year)

23. Certifying Official _____
(Signature) (Title) (Date Signed)

Failure to provide the required information is a misdemeanor punishable by imprisonment
of not more than 1 year or a fine of not more than \$1,000.00 or both.

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY	SUMMONS	CASE NO.
Court address		Court telephone no.

Plaintiff's name, address, and telephone no.

Defendant's name, address, and telephone no.

v

Plaintiff's attorney, bar no., address, and telephone no.

Instructions: Check the items below that apply to you and provide any required information. Submit this form to the court clerk along with your complaint and, if necessary, a case inventory addendum (MC 21). The summons section will be completed by the court clerk.

Domestic Relations Case

- ☐ There are no pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.
- ☐ There is one or more pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint. I have separately filed a completed confidential case inventory (MC 21) listing those cases.
- ☐ It is unknown if there are pending or resolved cases within the jurisdiction of the family division of the circuit court involving the family or family members of the person(s) who are the subject of the complaint.

Civil Case

- ☐ This is a business case in which all or part of the action includes a business or commercial dispute under MCL 600.8035.
- ☐ MDHHS and a contracted health plan may have a right to recover expenses in this case. I certify that notice and a copy of the complaint will be provided to MDHHS and (if applicable) the contracted health plan in accordance with MCL 400.106(4).
- ☐ There is no other pending or resolved civil action arising out of the same transaction or occurrence as alleged in the complaint.
- ☐ A civil action between these parties or other parties arising out of the transaction or occurrence alleged in the complaint has

been previously filed in ☐ this court, ☐ _____ Court, where

it was given case number _____ and assigned to Judge _____

The action ☐ remains ☐ is no longer pending.

Summons section completed by court clerk.

SUMMONS

NOTICE TO THE DEFENDANT: In the name of the people of the State of Michigan you are notified:

1. You are being sued.
2. **YOU HAVE 21 DAYS** after receiving this summons and a copy of the complaint to **file a written answer with the court** and serve a copy on the other party **or take other lawful action with the court** (28 days if you were served by mail or you were served outside of Michigan).
3. If you do not answer or take other action within the time allowed, judgment may be entered against you for the relief demanded in the complaint.
4. If you require accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

Issue date	Expiration date*	Court clerk
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*This summons is invalid unless served on or before its expiration date. This document must be sealed by the seal of the court.

PROOF OF SERVICE

TO PROCESS SERVER: You must serve the summons and complaint and file proof of service with the court clerk before the expiration date on the summons. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE OF SERVICE / NONSERVICE

- ☐ I served ☐ personally ☐ by registered or certified mail, return receipt requested, and delivery restricted to the addressee (copy of return receipt attached) a copy of the summons and the complaint, together with the attachments listed below, on:
- ☐ I have attempted to serve a copy of the summons and complaint, together with the attachments listed below, and have been unable to complete service on:

Name	Date and time of service
Place or address of service	
Attachments (if any)	

- ☐ I am a sheriff, deputy sheriff, bailiff, appointed court officer or attorney for a party.
- ☐ I am a legally competent adult who is not a party or an officer of a corporate party. I declare under the penalties of perjury that this certificate of service has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Service fee	Miles traveled	Fee	
\$		\$	
Incorrect address fee	Miles traveled	Fee	TOTAL FEE
\$		\$	\$

Signature _____

Name (type or print) _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of a copy of the summons and complaint, together with

Attachments (if any) _____ on _____ Date and time _____

Signature _____ on behalf of _____

Name (type or print) _____

STATE OF MICHIGAN 9 TH CIRCUIT COURT KALAMAZOO COUNTY	COMPLAINT FOR DIVORCE WITH CHILDREN	CASE NO.
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Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

v

Defendant (other party)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

I state:

1. Residence

- ☐ One of us has lived in Michigan for the last 180 days.
☐ One of us has lived in Kalamazoo County for the last 10 days.

2. Marriage and Separation

We were married on (date): _____ in (city/state): _____.
☐ We currently live in the same household; **or** ☐ We stopped living together on (date): _____.

3. Pregnancy

- ☐ Neither of us is pregnant; **or**
☐ I am pregnant; **or**
☐ Defendant is pregnant.

4. Children of the Marriage

We have children together who were born or conceived during this marriage. The full name and age of each child is:

Name of Minor Child (under age 18):	Age:	Born before marriage:
		☐
		☐
		☐
		☐

Name of Adult Child (over age 18 but under 19 ½, attending high school full time, and intending to graduate):	Age:	Born before marriage:
		☐

☐ One or more of the children listed above may have a biological father who is someone other than me or the defendant. I understand that the parties are the child's legal parents unless the court enters an order of non-paternity.

5. Children's Addresses

A Uniform Child Custody Jurisdiction Enforcement Act Affidavit (MC 416) is filed with this complaint.

6. **Property and Debts**

We ☐ have; **or** ☐ do not have property or debts to divide.

7. **Reason for Divorce**

There has been a breakdown of the marriage relationship to the extent that the objects of matrimony have been destroyed and there remains no reasonable likelihood that the marriage can be preserved.

8. Other: _____.

I REQUEST that the Court:

a. Enter a judgment of divorce.

b. Order custody as follows:

Child's Name:	Age	Legal Custody	Physical Custody
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint

c. Order parenting time as follows:

- ☐ Reasonable parenting time on dates and times we agree to; **or**
☐ According to a specific schedule.

d. Order child support as follows:

- ☐ Child support will be calculated according to the Michigan Child Support Formula; **or**
☐ Other: _____

e. ☐ Order a fair division of marital property and debts, if applicable.

f. Order a fair division of the costs related to this case.

g. ☐ Change my last name to _____.

h. Grant any other relief that the Court believes is fair and appropriate.

The statements in this Complaint are true to the best of my knowledge.

Date

Plaintiff Signature

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	VERIFIED STATEMENT	CASE NO. and JUDGE
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Friend of the court address

Telephone no.

Information about you:							
1. Last name		First name		Middle name		2. Any other names by which you have been known	
3. Date of birth		4. Social security number			5. Driver's license number and state		
6. Mailing address and residence address (if different)							
7. E-mail address							
8. Eye color	9. Hair color	10. Height	11. Weight	12. Race	13. Gender	14. Scars, tattoos, etc.	
15. Mobile telephone no.		16. Home telephone no.		17. Work telephone no.		18. Occupation	
19. Business/Employer's name and address						20. Gross weekly income	
21. Did you apply for or receive public assistance? If yes, please specify kind and case number. ☐ Yes ☐ No							
22. Any other country(ies) of citizenship:			23. Foreign/international identifying number(s) and source(s) (driver's license, passport, social/tax no., etc.)				

Information about the other parent in this case:							
24. Last name		First name		Middle name		25. Any other names by which parent has been known	
26. Date of birth		27. Social security number			28. Driver's license number and state		
29. Mailing address and residence address (if different)							
30. E-mail address							
31. Eye color	32. Hair color	33. Height	34. Weight	35. Race	36. Gender	37. Scars, tattoos, etc.	
38. Mobile telephone no.		39. Home telephone no.		40. Work telephone no.		41. Occupation	
42. Business/Employer's name and address						43. Gross weekly income	
44. Did this parent apply for or receive public assistance? If yes, please specify kind and case number. ☐ Yes ☐ No ☐ Unsure							
45. Any other country(ies) of citizenship:			46. Foreign/international identifying number(s) and source(s) (driver's license, passport, social/tax no., etc.)				

Information about the minor child(ren):					
47. a. Name and sex of minor child in case	M/F	b. Birth date	c. Age	d. Soc. sec. no.	e. Residential address

48. a. Name and sex of other minor child of either party	M/F	b. Birth date	c. Age	d. Residential address

49. Health care coverage available for each minor child			
a. Name of minor child	b. Name of policy holder	c. Name of insurance Co./HMO	d. Policy/Certificate/Contract/Group No.

50. Name(s) and address(es) of person(s) other than parties, if any, who may have custody of child(ren) during pendency of this case.

I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief.

Date

Signature

You are required to notify friend of the court, in writing, if any of your public assistance information changes before your judgment is entered. If you want child support services, complete form DHS-1201D. DHS-1201D is available online at <https://www.courts.michigan.gov/49752a/siteassets/forms/scao-approved/dhs1201d.pdf>. Or you may request a copy from your local friend of the court office.

APPLICATION FOR IV-D CHILD SUPPORT SERVICES

(For Privately Filed Domestic Relations Cases Only)

State of Michigan

Friend of the Court

FOR OFFICE USE ONLY

App Request
Date

App Returned
Date

IV-D Case
Number

Instructions: This is an application for IV-D child support services, and is intended only for parents filing a domestic relations case (divorce, annulment, separate maintenance, paternity, or custody) on their own or through their own attorney. This form is not intended for people without children or those who are not a party to a domestic relations case. This application is designed to be used with a Verified Statement, Judgment Information Form, or other similar court form.

AUTHORITY: 45 Code of Federal Regulations 302.33. **Completion of this application for IV-D child support services is voluntary.**

Domestic Relations Filing/Docket Number (if available)

Who does the child(ren) live with most of the time? (This information is used for administrative purposes only and has no impact on any pending custody hearings.)

What is your relationship to the child(ren) for whom you are applying for child support services?

☐ Mother ☐ Father

☐ Mother ☐ Father ☐ Both

A. Mother's Information

Mother's Name (First, Middle, Last)

Mother's Social Security Number

Mother's Mailing Address (Street, City, State, Zip Code)

Mother's Telephone Number

B. Father's Information

Father's Name (First, Middle, Last, Suffix)

Father's Social Security Number

Father's Mailing Address (Street, City, State, Zip Code)

Father's Telephone Number

C. Family Violence Disclosure

I believe that disclosure of my address or other identifying information may result in physical or emotional harm to me or the child(ren). If yes, additional information will be requested by Friend of the Court staff.

☐ Yes ☐ No

D. Acknowledgement for Child Support Recipient

If I am sent money in error or overpaid, the Michigan IV-D child support program will take action to correct this error. By checking the "yes" box below, I give the IV-D program permission to pay back the error or overpayment by keeping 25% (or otherwise as directed below) from my future child support payments. If I later change my mind, I must contact the Friend of the Court office. Failure to check "yes" has no effect on my eligibility for IV-D child support services.

☐ Yes (Check one if different than 25%) ☐ 10% ☐ 50%

☐ No, please contact me before you try to recover an amount from my support payments.

E. Acknowledgement for Applicant

I understand that I must provide my Social Security number pursuant to the Social Security Act, 42 USC 66(a)(13), in order for Michigan's child support program to provide services.

I have received or have had an opportunity to review a copy of DHS-Pub-748, *Understanding Child Support: A Handbook for Parents*, at www.michigan.gov/childsupport in the Popular Forms section. I understand that I can also ask for a printed copy from the Friend of the Court.

I request child support services available under Title IV-D of the Social Security Act for the child(ren) listed in my domestic relations court filing (refer to DHS-Pub-748 for a list of available services).

Applicant or Attorney of Record Signature (Signature is required)

Applicant or Attorney of Record Printed Name

Date

If signed by an attorney, (s)he is acting on behalf of

Printed Name (Required)

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

Return this completed application to your local Friend of the Court Office.

Court telephone number

Plaintiff's name

v

Defendant's name

In the matter of

1. The name and present address of each child (under 18) in this case is:
2. The Cities/States/Countries the child(ren) have lived in during the last 5 years along with the dates the child(ren) lived there (include addresses if available):
3. The name(s) and present address(es) of custodians with whom the child(ren) has/have lived within the last 5 years are:
4. I do not know of, and have not participated (as a party, witness, or in any other capacity) in any other court decision, order, or proceeding (including divorce, separate maintenance, separation, neglect, abuse, dependency, guardianship, paternity, termination of parental rights, and protection from domestic violence) concerning the custody or parenting time of the child(ren), in this state or any other state, **except**: Specify case name and number, court name and address, and date of child custody determination, if one.

5. I do not know of any pending proceeding that could affect the current child custody proceeding, including a proceeding for enforcement or a proceeding relating to domestic violence, a protective order, termination of parental rights, or adoption, in this state or any other state, **except:** Specify case name and number, court name and address, and nature of the proceeding.

That proceeding _____ is continuing. _____ has been stayed by the court.
Temporary action by this court is necessary to protect the child(ren) because the child(ren) has/have been subjected to or threatened with mistreatment or abuse or is/are otherwise neglected or dependent. Attach explanation

6. I do not know of any person who is not already a party to this proceeding who has physical custody of, or who claims rights of legal or physical custody of, or parenting time with, the child(ren), **except:** State name(s) and address(es) of each person.

7. The child(ren)'s "home state" is _____. *See definition of "home state" below.

8. I state that a party's or child's health, safety, or liberty would be put at risk by the disclosure of this identifying information.

I have filled this form out completely, and I acknowledge a continuing duty to advise this court of any proceeding in this state or any other state that could affect the current child-custody proceeding.

Signature of affiant _____ Name of affiant (type or print) _____ Address of affiant _____

Subscribed and sworn to before me on _____
Date

Deputy clerk/Notary public signature _____

My commission expires on _____
Name (type or print) _____

Notary public, State of Michigan, County of _____. Acting in the County of _____.
This notarial act was performed using an electronic notarization system or a remote electronic notarization platform.

*"Home state" means the state in which the child(ren) lived with a parent or a person acting as a parent for at least 6 consecutive months immediately before the commencement of a child-custody proceeding. In the case of a child less than 6 months of age, the term means the state in which the child lived from birth with a parent or person acting as a parent. A period of temporary absence of a parent or person acting as a parent is included as part of the period. MCL 722.1102(g).

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY	FEE WAIVER REQUEST	CASE NO. and JUDGE
--	---------------------------	---------------------------

Court address

Court telephone no.

Plaintiff/Petitioner's name, address, and telephone no.

Defendant/Respondent's name, address, and telephone no.

V

Plaintiff/Petitioner's attorney, bar no., address, and telephone no.

Defendant/Respondent's attorney, bar no., address, and telephone no.

In the matter of _____

Instructions: Complete this form and file it with the court. If this request is filed by a prisoner, a certified statement of the prisoner's trust account showing a current balance and a 12-month history of deposits and withdrawals must accompany this form. After you receive a decision on your request, you must serve your request and the decision on the other party(ies).

I, _____, request a waiver of my filing fees for the following reason: (Check 1, 2, or 3)

Print or type your name

☐ 1. I receive the following type(s) of public assistance because of indigence:

- ☐ Food Assistance Program through the State of Michigan (also known as FAP or SNAP)
- ☐ Medicaid (including Healthy Michigan, CHIP, and ESO)
- ☐ Family Independence Program through the State of Michigan (also known as FIP or TANF)
- ☐ Women, Infants, and Children benefits (WIC)
- ☐ Supplemental Security Income through the federal government (SSI)
- ☐ Other means-tested public assistance: _____

My public assistance case number(s) (if any) is _____.

Write "none" if no case number. Do not write your Social Security Number

☐ 2. I am represented by a legal services program or I receive assistance from a law school clinic because of indigence. The name of the legal services program or law school clinic is _____.

☐ 3. I am unable to pay the fees and I did not check item 1 or 2 above.

My gross household income is \$ _____ every _____.

The number of people in my household is _____. Week/Two weeks/Month/Year

My source of income is _____.

List assets and their worth, such as bank accounts. If you need more space, attach a separate sheet.

List obligations and how much you pay, such as rent or other debts. If you need more space, attach a separate sheet.

I declare under the penalties of perjury that this request has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date _____ Signature _____

CLERK WAIVER

1. Payment of filing fees is waived.

Signature of court clerk and date

ORDER

IT IS ORDERED:

- ☐ 1. Payment of filing fees is waived because:
- ☐ a. Your gross household income is under 125% of the federal poverty guidelines.
 - ☐ b. Your gross household income is above 125% of the federal poverty guidelines, but payment of the fees would constitute a financial hardship for you.
 - ☐ c. Other:

If you become able to pay the fees before this case is resolved, you must notify the court.

- ☐ 2. The fee waiver request is denied because:
- ☐ a. Your gross household income is above 125% of the federal poverty guidelines and payment of the fees would not constitute a financial hardship for you
 - ☐ b. Other:

Judge/Magistrate (when authorized) signature and date

NOTICE

IF YOUR REQUEST WAS DENIED: To continue your case and preserve your filing date, you have 14 days from the issue date below to pay the filing fees or request a review. To request a review, fill out a Request for Review of Denied Fee Waiver (form MC 114) and file it with the court.

Issue date (completed by clerk)

STATE OF MICHIGAN CIRCUIT COURT - FAMILY DIVISION COUNTY	CONFIDENTIAL CASE INVENTORY (DOMESTIC RELATIONS AND JUVENILE CODE)	CASE NUMBER PETITION NUMBER JUDGE
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Plaintiff's name	v	Defendant's name
In the matter of _____		

Instructions: List any known pending or resolved family division or tribal court cases involving the person(s) named in the complaint or petition or family members of the person(s) named in the complaint or petition. File the completed form with the complaint or petition, but do not attach or staple together. Complete and file additional sheets if necessary.

Examples of family division cases include personal protection orders, divorce, custody, paternity, child support, juvenile delinquency, and child protective proceedings. See MCL 600.1021 for a complete list.

Note: This form is confidential and not to be served on other parties in this case.

Court information (name, number, and county/state)		
☐ This court ☐ Other court or tribunal:		
Case name	Case/File number	
Assigned judge	Case status ☐ Pending ☐ Resolved	Are support or custody/parenting time orders in effect? ☐ Support ☐ Custody/Parenting Time

Court information (name, number, and county/state)		
☐ This court ☐ Other court or tribunal:		
Case name	Case/File number	
Assigned judge	Case status ☐ Pending ☐ Resolved	Are support or custody/parenting time orders in effect? ☐ Support ☐ Custody/Parenting Time

Court information (name, number, and county/state)		
☐ This court ☐ Other court or tribunal:		
Case name	Case/File number	
Assigned judge	Case status ☐ Pending ☐ Resolved	Are support or custody/parenting time orders in effect? ☐ Support ☐ Custody/Parenting Time

Court information (name, number, and county/state)		
☐ This court ☐ Other court or tribunal:		
Case name	Case/File number	
Assigned judge	Case status ☐ Pending ☐ Resolved	Are support or custody/parenting time orders in effect? ☐ Support ☐ Custody/Parenting Time

Date

Signature

Instrucciones – Divorcio con hijos (DM)

Paso 2: Notifique a la otra parte y presente la prueba de notificación



Necesitará un asistente mayor de 18 años para completar este paso. Su ayudante debe entregar (notificar) a la otra parte la documentación que rellenó en el Paso 1:

- Citación firmada por el secretario
- Queja
- Declaración verificada
- Declaración jurada de la Ley Uniforme de Ejecución de la Jurisdicción de Custodia de Menores

Sirve a la otra parte de dos maneras. Usa **cualquiera de las dos**:

- **Servicio personalizado**

Su ayudante puede entregar los trabajos en persona. Si su cónyuge acepta la notificación de los papeles, él o ella puede rellenar y firmar el Reconocimiento del Servicio en la segunda página de la citación. Si no lo hacen, está bien. Su asistente puede rellenar y firmar el Certificado de Notificación en la segunda página del formulario de citación.

O

- **Entrega por correo**

Usted o su ayudante puede acudir a la oficina de correos y enviar los papeles por correo certificado, entrega restringida, Recibo de Devolución Solicitado. La oficina de correos cobra una tarifa por estos servicios. Si usted no usa correo certificado y restringido, otra persona puede firmar los papeles. Si alguien que no sea la otra parte firma, tendrá que enviar los papeles de nuevo. Complete una tarjeta verde en la oficina de correos para solicitar este servicio. La tarjeta verde es así:

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
■ Complete items 1, 2, and 3. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature X ☐ Agent ☐ Addressee B. Received by (Printed Name) C. Date of Delivery D. Is delivery address different from item 1? ☐ Yes ☐ No If YES, enter delivery address below:	
1. Article Addressed to:			
 9590 9401 0000 5191 0000 12			
2. Article Number (Transfer from service label)		3. Service Type ☐ Adult Signature ☐ Priority Mail Express® ☐ Adult Signature Restricted Delivery ☐ Registered Mail™ ☐ Certified Mail® ☐ Registered Mail Restricted Delivery ☐ Certified Mail Restricted Delivery ☐ Signature Confirmation™ ☐ Collect on Delivery ☐ Signature Confirmation Restricted Delivery ☐ Collect on Delivery Restricted Delivery ☐ Signature Confirmation Restricted Delivery ☐ Insured Mail ☐ Insured Mail Restricted Delivery (over \$500)	
PS Form 3811, July 2020 PSN 7530-02-000-9053		Domestic Return Receipt	

La persona que envía los papeles debe rellenar y firmar el Certificado de Notificación en la segunda página del formulario de citación.

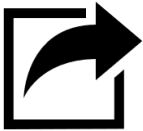
Usted tiene 91 días desde la fecha de emisión de la citación para entregar los papeles del divorcio a su cónyuge, o su caso será desestimado.

Prueba de Notificación

Si usted utilizó la notificación personal, debería recibir la Prueba de Notificación completada (la segunda página del formulario de citación, también conocida como la Devolución de la Notificación de la Citación) de su ayudante. Si los formularios se enviaron por correo, recibirá la tarjeta verde de vuelta por la oficina de correos firmada por el demandado.

Para más información sobre cómo notificar documentos de divorcio, lee "Cómo notificar documentos de divorcio" en [MichiganLegalHelp.org](https://michiganlegalhelp.org).

Presenta la prueba de servicio:



Después de que su cónyuge haya recibido la notificación de los papeles del divorcio, presente uno de estos ante el Tribunal de Familia:

- Si usted utilizó la notificación **PERSONAL**, presente la Prueba de Notificación en la segunda página del formulario de citación. Asegúrese de que el Certificado de Servicio esté firmado por su ayudante o que el Reconocimiento del Servicio esté firmado por su cónyuge.
- Si usted utilizó el servicio **MAIL**, presente la Prueba de Notificación en la segunda página del formulario de citación. Asegúrese de que el Certificado de Servicio esté firmado por quien envió los papeles por correo. Asegúrese de que la tarjeta verde de recibo de devolución que firmó su cónyuge está grapada a la segunda página del formulario.

Esto demuestra al tribunal que entregó al demandado una copia de los documentos del Paso 1.

Puede llevar o enviar por correo la documentación de prueba de notificación a la División de Familia, Complejo de Justicia Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048.

Instrucciones – Divorcio con hijos (DM)

Paso 3A: Si el demandado presenta una respuesta: Prepare y presente la estipulación para obtener pruebas

Si la otra parte quiere participar en el caso de divorcio, puede presentar una Respuesta. Este es un documento que responde a cada párrafo de la Queja. Si el/la asistente entregó los documentos a la otra parte, la Respuesta debe presentarse **21** días después de la fecha en que notificó a la otra parte. Si el/la asistente envió los papeles por correo, la Respuesta debe presentarse en un plazo **de 28** días.



Si su cónyuge NO presenta una Respuesta, pasa al Paso 3B.

Si la otra parte **presenta** una Respuesta a la Citación y la Demanda, **y ambos están de acuerdo en los aspectos principales de vuestro divorcio**, pueden presentar una Estipulación para Presentar Pruebas y solicitar que el tribunal dicte una sentencia de consentimiento.

Usted y su cónyuge pueden resolver los problemas mediante:

- Hablar entre ellos y llegar a un acuerdo, o
- Utilizar un mediador para llegar a un acuerdo, o
- Solicitar y asistir a una conferencia judicial para llegar a un acuerdo

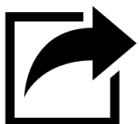
Si usted y su cónyuge no están de acuerdo sobre los temas principales del caso de divorcio, quizá quieran hablar con un abogado.

Si ambos están de acuerdo en los aspectos de vuestro divorcio, marque la casilla mientras rellenan y firman este formulario:



☐ Estipulación para Presentar Pruebas

El demandado también debe firmar este formulario.



Presenta el formulario original en la División de Familia, Complejo de Justicia Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048. Usted lo puede llevar o enviarlo por correo. El Tribunal le hará una copia a usted y al demandado después de que el secretario judicial la selle. Entregar al demandado su copia en el Paso 6.

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	STIPULATION TO TAKE PROOFS	CASE NO.
--	-----------------------------------	-----------------

Court Address
FAMILY DIVISION - 1536 GULL ROAD, KALAMAZOO, MI 49048

Court Telephone No.
(269) 385-6000

Plaintiff's Name, Address and Telephone

v

Defendant's Name, Address and Telephone

NOW COME the parties who agree and stipulate that the plaintiff may present proofs and move for entry of a Judgment of Divorce at the court's convenience, provided that the judgment bears the signatures of both parties.

Dated: _____

 Signature of Plaintiff

Dated: _____

 Signature of Defendant

Instrucciones – Divorcio con hijos (DM)

Paso 3B: Si el demandado NO presenta una respuesta: Prepárese y presente la declaración en rebeldía

Si la otra parte no responde (presenta una respuesta) a la citación y la demanda, usted puede presentar un recurso en rebeldía y solicitar que el tribunal dicte sentencia en rebeldía. Si el/la asistente entregó los papeles a la otra parte, el demandado tiene **21** días desde la fecha en que se le notificó para presentar una respuesta. Si usted o su ayudante envían los papeles, el demandado tiene **28** días. Si no se presenta ninguna respuesta, usted puede comenzar este paso el día 22 (o el día 29 si el servicio se envió por correo).

Marque las casillas mientras rellena y firma estos formularios:



☐ Solicitud y Entrada por defecto / Default Request and Entry (MC 07). **ESPERE para firmar este formulario. El secretario judicial o un notario deben testificar su firma.**

☐ Moción de Entrada de sentencia en rebeldía de divorcio y notificación de audiencia. Rellene y firme solo la parte de la Moción.



Archive los originales de los formularios en la División de Familia, Complejo de Justicia Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048. El secretario del tribunal escribirá la fecha de la vista en el formulario y hará copias para usted y el demandado. Entregará una copia al Demandado en el Paso 6. La última copia se prepara y se presenta ante el Tribunal después de que haya notificado al Demandado en el Paso 6.



Pague la tasa de la moción (a menos que le hayan concedido una exención de tasas en el Paso 2).

Firme la primera página del formulario de Solicitud y Entrada de por Defecto delante del Secretario o ante un notario. El Secretario rellenará la parte de Entrada por Defecto. Ellos guardarán un original y le darán una copia firmada a usted.

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT	DEFAULT REQUEST AND ENTRY	CASE NO. and JUDGE
--	------------------------------	--------------------

Court address

Court telephone no.

Plaintiff's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.

v

Defendant's name, address, and telephone no.
Defendant's attorney, bar no., address, and telephone no.

Party in default: _____

REQUEST

1. I request the clerk to enter the default of the party named above for failure to plead or otherwise defend as provided by law.
2. The defaulted party is not an infant or incompetent person.
3. ☐ It is unknown whether the defaulted party is in the military service. ☐ The defaulted party is not in the military service.
☐ The defaulted party is in the military but there has been notice of pendency of the action and adequate time and opportunity to appear and defend has been provided. Attached, as appropriate, is a waiver of rights and protections provided under the Servicemembers Civil Relief Act. Facts upon which this conclusion is based are: (specify)
4. This request is made on my personal knowledge and, if sworn as a witness, I can testify competently to the facts in this request.

I declare under the penalties of perjury that this request has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Applicant/Attorney signature

Subscribed and sworn to before me on _____
Date

Deputy clerk/Notary public signature

My commission expires on _____
Name (type or print)

Notary public, State of Michigan, County of _____ . ☐ Acting in the County of _____ .

☐ This notarial act was performed using an electronic notarization system or a remote electronic notarization platform.

NOTE: Default can be entered by a district court clerk without the request of a party.

DEFAULT ENTRY

The default of the party named above for failure to plead or otherwise defend is entered.

Court clerk signature and date

Use note: The party who sought the entry of the default is responsible for serving all parties in accordance with MCR 2.603(A)(2).

CERTIFICATE OF MAILING

I served a copy of this default request and entry on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 2.107(C)(3). I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	MOTION FOR ENTRY OF DEFAULT JUDGMENT AND NOTICE OF HEARING	CASE NO.
--	---	-----------------

Court address

☐ FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.

(269) 385-6000

Plaintiff's Name, Address & Telephone no. ☐ In Pro Per	v	Defendant's Name, Address & Telephone no. ☐ In Pro Per
Plaintiff's Attorney, Bar No., Address & Telephone No.		Defendant's Attorney, Bar No., Address & Telephone No.

MOTION

1. Plaintiff filed a complaint for divorce on _____.
Date
2. Defendant was served on _____.
Date
3. An affidavit and default were filed on _____.
Date
4. A proposed Default Judgment of Divorce is being served on the Defendant with service of this Motion.
5. Defendant was served at least 14 days before the scheduled hearing with the (1) Default Request and Entry, (2) this motion for entry of default judgment and notice of hearing, and (3) a proposed judgment of divorce.
6. Plaintiff requests the court to enter a default judgment of divorce in this matter under MCR 3.210(B)(4)(a).

Date

Plaintiff Signature

NOTICE OF HEARING

This matter will be scheduled for _____ at _____ before _____ at 1536 Gull Road,
Date Time Judge
Kalamazoo, MI 49048.

CERTIFICATE OF SERVICE

I certify that on this date I served a copy of this Motion on the parties or their attorneys by delivery or first-class mail addressed to their last-known addresses as defined in MCR 2.107(C)(3).

Date

Plaintiff Signature

Instrucciones – Divorcio con hijos (DM)

Paso 4: Programe una audiencia



Cuando presente la Estipulación para Presentar Pruebas o la documentación predeterminada, el secretario fijará una fecha final para la audiencia. La fecha de la audiencia debe ser al menos 60 días después de la fecha en que presentó la documentación inicial del divorcio. El secretario redactará la información de la audiencia en un **Aviso de Audiencia** y hará copias.

Paso 5: Preparar la propuesta de sentencia de divorcio y la orden uniforme de manutención infantil

En este paso, está creando una propuesta de Sentencia de Divorcio para notificar a su cónyuge lo que solicita en la Sentencia. El Amigo del Tribunal debe aprobar su propuesta de sentencia. **Marque las casillas mientras sigue estos pasos:**



☐ Rellene la Sentencia de Divorcio con Menores, incluyendo cualquier anexo que necesite. **¡NO marque aún la casilla junto a "Propuesto" o "Final" bajo el título!** Fíjese en las otras casillas que marcar y líneas o espacios en blanco que rellenar.

3A→ Si siguiera el Paso 3A y presentó una Estipulación para Presentar Pruebas:

☐ Marque la casilla en la sentencia para sentencia de **CONSENTIMIENTO**.

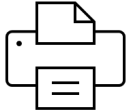
3B→ Si siguiera el Paso 3B y presentaste una Moción para Emitir Sentencia en Rebeldía:

☐ Marque la casilla en la sentencia para sentencia en **REBELDÍA**.

☐ Cuando termine de rellenar la Sentencia, haga una copia de la Sentencia y los Anexos y **marca la casilla junto a "Propuesto" bajo el título de la copia**. Aparte la sentencia y los anexos originales para presentarlos ante el Tribunal en el Paso 7.

☐ Rellene y firme la **Orden Uniforme de Manutención Infantil / Uniform Child Support Order (FOC 10/52)**. Consulta Cosas Importantes que Debes Saber al principio de este paquete para obtener información sobre la Fórmula de Manutención Infantil de Michigan.

☐ Rellene la **Información sobre Sentencia de Relaciones Domésticas / Domestic Relations Judgment Information (FOC 100)**. Marque la casilla junto a "Final".



Haga copias de los formularios que rellenó:

Nombre del formulario (y su nombre en inglés)	Número de copias
Propuesta de sentencia de divorcio con hijos y anexos / Proposed Judgment of Divorce With Children and Addendums	2
Información sobre sentencias sobre relaciones domésticas / Domestic Relations Judgment Information (FOC 100)	2
Orden Uniforme de Manutención Infantil / Uniform Child Support Order (FOC 10/52)	3

Los originales de estos documentos son para usted.

Envíe una copia de cada documento al **Amigo del Tribunal, Complejo de Justicia Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048.**

Una copia de cada documento se entrega al demandado en el Paso 6.

Una copia de la Orden Uniforme de Manutención Infantil es para el Tribunal en el Paso 7.

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN ☐ PROPOSED ☐ FINAL	CASE NO.
--	--	-----------------

Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

Defendant (other party)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

v

The Honorable _____, Judge, 9th Circuit Court

I. Findings of the Court

1. This judgment is entered ☐ after the defendant's default. ☐ on agreement of the parties (consent). ☐ after trial.
2. The plaintiff filed a complaint for divorce against the defendant.
3. **THE COURT FINDS** that there has been a breakdown of the marriage relationship to the extent that the object of matrimony have been destroyed and there remains no reasonable likelihood that the marriage can be preserved.

IT IS ORDERED:

II. Dissolution of Marriage

4. The marriage between the plaintiff and the defendant is dissolved. The parties are divorced.

III. Child Custody, Parenting Time, and Child Support

5. **Custody of the minor child(ren)** is awarded as follows:

Child's Name:	Age	Legal Custody	Physical Custody
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint
		☐ sole to plaintiff ☐ sole to defendant ☐ joint	☐ sole to plaintiff ☐ sole to defendant ☐ joint

6. **Required Notice of Change in Child(ren)'s Address:**
When a parent with physical custody moves and the address of the child(ren) changes, they must promptly complete and file a Change in Personal Information Form (FOC 108) with the Friend of the Court.
7. **Restrictions on Moving the Child(ren) out of Michigan:**
Court approval is required to move the child(ren) out of Michigan.

8. Restrictions on Moving the Child(ren) More Than 100 Miles:

If moving within Michigan:

- ☐ Court approval is required to move the child(ren) more than 100 miles from where they lived when this divorce began (pursuant to MCL 722.31); **or**
- ☐ The parties lived more than 100 miles away from each other when this divorce began (and MCL 7322.31 does not apply); **or**
- ☐ One of the parties has sole legal and sole physical custody according to the Custody section above and the child(ren) can be moved without court approval; **or**
- ☐ The parties agree that the children may be moved without court approval.

9. Parenting Time is as follows:

- ☐ The parties will agree on a reasonable parenting time schedule; **or**
- ☐ Parenting time is ordered according to the attached Kalamazoo County Parenting Time Guidelines which is incorporated into this judgment by reference; **or**
- ☐ The parties will follow a specific parenting time schedule according to the attached Parenting Time Addendum.

10. Parenting Time in a Foreign Country:

- ☐ Neither party will have parenting time in a foreign country or nation that is not a party to the Hague Convention on the Civil Aspects of International Child Abduction; **or**
- ☐ The parties agree that ☐ plaintiff ☐ defendant may exercise parenting time in _____ (name of foreign country or nation), which is not a party to the Hague Convention on the Civil Aspects of International Child Abduction.

11. Parental Cooperation:

The parties will cooperate with each other in carrying out this judgment in each child's best interests. Neither party will do anything to estrange the other from the child or injure the child's opinion of the other party.

12. Child support is awarded according to the attached Uniform Child Support Order (FOC 10/52).**13. Tax Deductions:** Federal and state income tax deductions, credits, and exemptions for the minor child(ren) are awarded according to the attached Income Tax Addendum. If the parent claiming the deductions, credits, and exemptions in a tax year is not the parent with whom the child(ren) lived for the greater number of nights during the year, the other parent will file IRS form 8332 to release their claim to the dependent tax benefits for that tax year.**IV. Property Division****14. Personal Property** (possessions, assets, or business interests):

- ☐ Each party is awarded the personal property now in their possession as their separate property. Each party is fully responsible for paying any debt related to that property. The other party has no claim to that property. No transfer of property between the parties is required; **or**
- ☐ The parties' personal property is awarded according to the attached Personal Property and Debt Addendum. Personal property must be exchanged within 30 days of the entry of this judgment.

15. Debts:

- ☐ The parties have no debts together; **or**
- ☐ Each party is responsible for paying the debts in their own name; **or**
- ☐ Debts are divided according to the attached Personal Property and Debt Addendum.

16. Debt Collection (hold harmless):

- ☐ Does not apply; **or**
- ☐ If one party fails to pay a debt as ordered and the creditor tries to collect the debt from the other party, the party who was ordered to pay the debt must hold the other party harmless from any collection action regarding the debt. This includes reimbursing the other party for any debt they paid and for attorney fees or costs related to defending against the collection action.

17. Vehicles:

- ☐ The parties do not own any vehicles together; **or**
- ☐ Each party will keep the vehicle(s) now in their name and possession. Each party is fully responsible for paying any

debt related to their vehicle(s). The other party has no claim to any vehicle in the other's name and possession; **or**

☐ The parties' vehicle(s) are awarded according to the attached Vehicle Addendum.

18. Real Property (land or home):

☐ The parties do not own any real property together; **or**

☐ The parties' real property is awarded according to the attached Real Property Addendum.

19. Retirement Accounts:

☐ There are no pensions, annuities, or other types of retirement plans or accounts to be divided; **or**

☐ Each party is awarded their own pensions, annuities, or other types of retirement plans or accounts as their separate property.

20. Life Insurance: Except as otherwise preserved in this judgment, any interests of either party in any insurance policy or insurance contract on the life of the other party, as beneficiary or otherwise, are extinguished. Each party holds their policy free and clear of the other party.

21. Health Insurance Availability through COBRA: Either party may obtain coverage for themselves under the other party's present medical or health insurance policy carried through their employment pursuant to the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Each party shall, immediately upon entry of this judgment of divorce, notify their respective plan administrator of this provision, to enable the plan administrator to give proper notice to the other party pursuant to COBRA.

V. Other Provisions

22. Spousal Support:

☐ Neither party is awarded spousal support and parties cannot ask for it in the future (it is forever barred); **or**

☐ Either party may ask for spousal support in the future (it is reserved); **or**

☐ Spousal support is awarded according to the attached Uniform Spousal Support Order (FOC 10b or 10c).

23. Documents: Each party will properly prepare and deliver to the other party all the documents required to divide the property and debt as ordered in this judgment within 30 days of the date of this judgment. A certified copy of this judgment may be recorded with the register of deeds in any county in Michigan where the property is located.

24. Hidden Assets: If either party has hidden any of their assets from the other party, the issue of property division in the divorce may be reopened on the motion of either party. If this motion were to be granted, this court would then resolve the distribution of any previously undisclosed (hidden) assets.

25. Prior Orders: Except as otherwise provided in this judgment, any non-final orders or injunctions entered in this action are terminated.

26. Costs and Fees:

☐ The fees and costs in this case have been paid by the plaintiff; **or**

☐ The fees and costs in this case will be paid by the defendant; **or**

☐ The fees and costs in this case are waived.

27. Name Change:

☐ Neither party asked for a name change; **or**

☐ The plaintiff's name is changed to: _____.

☐ The defendant's name is changed to: _____.

28. Attachments: The following addendums are attached and incorporated into this judgment of divorce.

☐ Personal Property and Debt Addendum ☐ Vehicle Addendum ☐ Real Property Addendum

☐ Income Tax Addendum ☐ Parenting Time Addendum

29. **Other provisions:**

30. **Case Closure:** This judgment resolves the last pending claim and closes this case.
31. **When Judgment Becomes Final:** This judgment is effective immediately after it is signed by the judge and filed with the clerk.
32. **Jurisdiction Retained:** This court retains jurisdiction of this matter to enforce all the terms of this judgment of divorce.
- This judgment is consistent with my decision in this matter.

Date

Judge Bar no.

Date

Friend of the Court

We have read, understand, and agree to the terms of this judgment of divorce:

Plaintiff signature Date

Defendant signature Date

STATE OF MICHIGAN 9 TH CIRCUIT COURT KALAMAZOO COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN INCOME TAX ADDENDUM	CASE NO.
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Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

V

Defendant (other party)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

Income tax deductions, credits, and exemptions are divided as follows:

Child's Name	Claimed by	Years	Tax Year to Begin
	☐ plaintiff ☐ defendant	☐ all ☐ alternating	
	☐ plaintiff ☐ defendant	☐ all ☐ alternating	
	☐ plaintiff ☐ defendant	☐ all ☐ alternating	
	☐ plaintiff ☐ defendant	☐ all ☐ alternating	

If alternating years are chosen, the other party is entitled to the same deductions in alternating years.

Tax year refers to the year for which income taxes are filed.

If the parent claiming the deductions, credits, and exemptions in a tax year is not the parent with whom the child(ren) lived for the greater number of nights during the year, the other parent will file IRS form 8332 to release their claim to the dependent tax benefits for that tax year.

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN PERSONAL PROPERTY AND DEBT ADDENDUM	CASE NO.
--	--	-----------------

Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

Defendant (other party)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

V

Personal property is awarded as follows:

Type of Property (household, bank account, etc.):	Description:	Value:	Awarded to:
			☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant

☐ Other: _____

Debts are divided as follows:

Type of Debt (credit card, loan, etc.):	Creditor/Description: (person or company owed the debt / who owed debt)	Account Number: (last 4 digits only)	Amount Owed:	Debt will be paid by:
				☐ plaintiff ☐ defendant
				☐ plaintiff ☐ defendant
				☐ plaintiff ☐ defendant
				☐ plaintiff ☐ defendant
				☐ plaintiff ☐ defendant

☐ Other: _____

STATE OF MICHIGAN 9TH CIRCUIT COURT KALAMAZOO COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN REAL PROPERTY ADDENDUM	CASE NO.
--	---	-----------------

Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

Defendant (other party)

Name:	<i>In Pro Per</i>
Address:	
Phone number:	

v

Real property is awarded as follows:

Address:	Legal Description of Property: (found on deed or mortgage)	Tax Parcel Number:	Awarded to:	Debt will be paid by:
			☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant
			☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant

If one party is awarded a property:

- ☐ The party awarded the property will prepare a quit claim deed. The other party will sign the quit claim deed upon request.
- ☐ The party awarded the property will use their best efforts to refinance the home and remove the other party's name from the mortgage within _____ days. If unsuccessful, then _____.
- ☐ Other: _____.

If both parties are awarded a property:

- ☐ The property will be sold within a reasonable time after the Judgment of Divorce is entered at a price agreed upon by the parties. The parties will share equally in the profit or loss from the sale, and in any related expenses. The parties will hold the property as tenants in common until the sale. Both parties will cooperate regarding the sale and the execution of all necessary documents required.
- ☐ Other: _____.

STATE OF MICHIGAN 9 TH CIRCUIT COURT KALAMAZOO COUNTY	JUDGMENT OF DIVORCE WITH CHILDREN VEHICLE ADDENDUM	CASE NO.
--	--	----------

Court address
FAMILY DIVISION – 1536 GULL ROAD, KALAMAZOO, MI 49048

Court telephone no.
(269) 385-6000

Plaintiff (person who starts the case) Name: <i>In Pro Per</i> Address: Phone number:	V	Defendant (other party) Name: <i>In Pro Per</i> Address: Phone number:
--	---	---

Vehicles are awarded as follows, free and clear of any right, title, or interest of the other party:

Make, Model, and Year:	VIN Number:	Awarded to:	Any debt or loan will be paid by:
		☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant
		☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant
		☐ plaintiff ☐ defendant	☐ plaintiff ☐ defendant

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	UNIFORM CHILD SUPPORT ORDER ☐ EX PARTE ☐ TEMPORARY ☐ MODIFIED ☐ FINAL	CASE NO. and JUDGE
--	--	---------------------------

Court address	Court telephone no.
----------------------	----------------------------

Plaintiff's name, address, and telephone no.	v	Defendant's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.		Defendant's attorney, bar no., address, and telephone no.
Plaintiff's source of income name, address, and telephone no.		Defendant's source of income name, address, and telephone no.

- This order is entered ☐ after hearing. ☐ after statutory review. ☐ on stipulation/consent of the parties.
- ☐ The friend of the court recommends child support be ordered as follows.
- ☐ If you disagree with this recommendation, you must file a written objection with _____ on or before **21 days** from the date this proposed order is mailed. If you do not object, this proposed order will be presented to the court for entry.
- ☐ The calculations pursuant to MCL 552.505(1)(h) and MCL 552.517b are attached.

IT IS ORDERED

1. Deviation from Michigan Child Support Formula.

- ☐ a. The support provisions ordered follow the Michigan Child Support Formula.
- ☐ b. The support provisions ordered do not follow the Michigan Child Support Formula. The attached deviation addendum (FOC 10d) provides the basis for the deviation and the required findings by the court.

2. a. Payer, Support Recipient, and Children Supported Under This Order.

Payer (person who is ordered to pay support):	Support recipient (payee; person, or agency, to whom support is sent):
Children's names	Annual overnights with payer

- b. Effective Date or Condition.** The payer shall pay a **monthly** child support obligation for the children named above, effective _____.
- Date or condition

2. c. **Support Obligation.**

Children supported:	1 child	2 children	3 children	4 children	5 or more children
Base Support: (includes support plus or minus premium adjustment for health-care insurance)					
Support:	\$	\$	\$	\$	\$
Premium adjust.	\$	\$	\$	\$	\$
Subtotal:	\$	\$	\$	\$	\$
Ordinary medical:	\$	\$	\$	\$	\$
Child care:	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$
Benefit credit:	\$	\$	\$	\$	\$
Total:	\$	\$	\$	\$	\$

☐ Support was reduced because payer's income was reduced.

- d. **Ordinary Medical Expenses.** Ordinary medical expenses are the support recipient's co-payments, deductibles, and other uninsured medical-related costs for all children in this case. Annually, the ordinary medical expense amount to be shared between the parties is \$ _____.
The payer's portion of ordinary medical expenses is listed in the above grid.
- e. **Additional Medical Expenses.** Additional medical expenses are the support recipient's out-of-pocket (uninsured) expenses that exceed the children's ordered annual ordinary medical expense amount and any of the support payer's uninsured medical expenses. The annual ordinary medical amount is listed in the paragraph above. Plaintiff will pay _____ % and defendant will pay _____ % of all additional medical expenses. Additional medical expenses for the year they are incurred that are not paid within 28 days of a written payment request may be enforced by the friend of the court.
- f. **Obligation Ends.** Except for child care, or as otherwise ordered, support obligations for each child end on the last day of the month the child turns age 18.
- ☐ g. **Post-majority Support.** The following children will (1) regularly attend high school on a full-time basis after turning 18 years of age, (2) have a reasonable expectation of completing sufficient credits to graduate, and (3) reside full time with the support recipient or at an institution. Therefore, the support obligation for each specific child ends on the last day of the month as follows, except in no case may it extend beyond the time the child reaches 19 years and 6 months of age: (Specify name of child and the date, using the last day of the month, the obligation ends mm/dd/yyyy).

- h. **Child Care.** The parties must notify each other of changes in child care expenses and must additionally notify the friend of the court if the child care expenses end. The child care obligation for each child ends the earlier of the last day of the month that the child is under the age of 13, or if verified, the date when the child care expenses for the child end.
the date provided below, or if verified, the date when the child care expenses for the child end.
When the child care obligation for each child ends, the total child care obligation reduces by that child's pro rata share unless specified differently below. At the court's discretion, the child care obligation may continue beyond that date as a child's health or safety needs require. (Specify name of child; amount for the child, if known; and date the obligation ends (mm/dd/yyyy).)

3. **Health Care Coverage.** For the benefit of the children, the ☐ plaintiff ☐ defendant shall maintain health care coverage (as defined in MCL 552.602) that includes payment for hospital, dental, optical, and other health care expenses when that coverage is accessible to the child and available at a reasonable cost. The reasonable cost is the parent's net cost of adding the children to the parent's coverage
☐ up to a maximum of \$ _____ for plaintiff. ☐ up to a maximum of \$ _____ for defendant.
☐ not to exceed 6% of the plaintiff's/defendant's gross income.
4. **Income Withholding.** Income withholding takes immediate effect. Payments shall be made through the Michigan State Disbursement Unit unless otherwise ordered in item 13.

5. **Qualified Medical Support Order.** This order is a qualified medical support order with immediate effect pursuant to 29 USC 1169. To qualify this order, the friend of the court shall issue a notice to enroll pursuant to MCL 552.626b. A parent may contest the notice by requesting a review or hearing concerning availability of health care at a reasonable cost.
6. **Retroactive Modification, Surcharge for Past-Due Support, and Liens for Unpaid Support.** Except as provided by MCL 552.603, support is a judgment the date it is due and is not modifiable retroactively. A surcharge may be added to past-due support. Unpaid support is a lien by operation of law and the payer's property can be encumbered or seized if an arrearage accrues in an amount greater than the periodic support payments payable for two months under the payer's support order.
7. **Address, Employment Status, Health Insurance.** Both parties shall notify the friend of the court in writing of: a) their mailing and residential addresses and telephone numbers; b) the names, addresses, and telephone numbers of their sources of income; c) their health-maintenance or insurance companies, insurance coverage, persons insured, or contract numbers; d) their occupational or driver's licenses; and e) their social security numbers unless exempt by law pursuant to MCL 552.603. Both parties shall notify the friend of the court in writing within 21 days of any change in this information. Failure to do so may result in a fee being imposed.
8. **Foster-Care Assignment.** When a child is placed in foster care, that child's support is assigned to the Michigan Department of Health and Human Services while under the state's jurisdiction or while in a county-funded program.
9. **Redirection.** As provided by MCL 552.605d and subject to statutory procedures, the friend of the court may redirect support paid for a child to the person who is providing the actual care, support, and maintenance of that child.
10. a. **Abatement (Child Living Full-Time with Payer).** As provided by MCL 552.605d and subject to statutory procedures, the friend of the court shall abate support charges to zero for a child who resides on a full-time basis with the payer of support.
b. **Abatement (Payer Incarcerated).** As provided by MCL 552.605d and subject to statutory procedures, the friend of the court shall abate support charges to zero if the payer of support will be incarcerated for 180 consecutive days or more without the ability to pay.
☐ c. **Abatement (Payer Incapacitated).** When the friend of the court becomes aware that the payer's condition meets the definition of incapacitation as defined in the current or subsequent Michigan Child Support Formula for ☐ 180 days or more, ☐ ____ days or more, monthly support charges shall abate and be temporarily reduced to zero effective the date that the friend of the court office provides notice of the abatement to the parties and to the court. Support charges shall be reinstated effective ☐ 60 days ☐ ____ days after the incapacitation ends. The office shall provide notice of reinstatement to the parties and to the court that specifies the date charges will be effective.

Either party may object to the abatement or reinstatement by filing a written objection with the court within 21 days following when the notice was filed, or by filing a motion. If a timely objection is received, the friend of the court shall either set the objection for hearing or complete a support review with an effective date no earlier than the date of filing of that notice.

Based on a motion by either party or a recommendation following a review by the friend of the court, the amount abated may be later corrected based on the parties' incomes or ability to pay during the abatement period.

11. **Fees.** The payer of support shall pay statutory and service fees as required by law.
12. **Review.** Each party to a support order may submit a written request to have the friend of the court review the order. The friend of the court is not required to act on more than one request received from a party each 36 months. A party may also file a motion to modify this support order.

☐ 13. **Other:** (Attach separate sheets as needed.)

14. **Prior Orders.** This order supersedes all prior child support orders and all continuing provisions are restated in this order. Past-due amounts owed under any prior support order in this case are preserved and paid at the rate calculated using the arrearage guideline in the Michigan Child Support Formula.

Judge signature and date

Plaintiff (if consent/stipulation) _____ Date Defendant (if consent/stipulation) _____ Date

Plaintiff's attorney _____ Date Defendant's attorney _____ Date

Prepared by: _____
Name (type or print)

CERTIFICATE OF MAILING

I served a copy of this uniform child support order on the parties or their attorneys by first-class mail addressed to their last-known addresses as defined by MCR 3.203. ☐ I also served the Deviation Addendum (FOC 10d) with this order. I declare under the penalties of perjury that this certificate of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date

Signature

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	DOMESTIC RELATIONS JUDGMENT INFORMATION ☐ TEMPORARY ☐ FINAL	CASE NO. and JUDGE
--	---	---------------------------

Friend of the court address

Telephone no.

USE NOTE: Complete this form and file it with the friend of the court when the first temporary custody, parenting-time, or support order is entered and when submitting any final proposed judgment awarding custody, parenting time, or support. Mail a copy to each party and file proof of mailing with the court (may use form MC 302, Proof of Mailing).

The information previously provided ☐ is changed. ☐ is unchanged. (Complete only the fields that have changed.)

Date

Signature

Plaintiff Information**Defendant Information**

Name		Name	
Address		Address	
Social security number	Telephone number	Social security number	Telephone number
E-mail address		E-mail address	
Employer name, address, telephone number, and FEIN (if known)		Employer name, address, telephone number, and FEIN (if known)	
Driver's license number and state		Driver's license number and state	
Occupational license number(s), type(s), issuing state(s), and date(s)		Occupational license number(s), type(s), issuing state(s), and date(s)	

CUSTODY PROVISIONS

sole, plaintiff = P sole, defendant = D joint = J other = O _____
 (must identify)

Child's name	Social security number	Date of birth	Physical custody P, D, J, O	Child's primary residence address	Legal custody P, D, J, O

SUPPORT PROVISIONS

☐ Support provisions are stated in the Uniform Support Order.

MEDICAL SUPPORT PROVISIONS: List the name of each insurance provider for the plaintiff and the defendant. Then enter the name of each child in this case who is covered by that provider and the type of coverage provided.

Plaintiff's Insurance Coverage

Provider name and address	Policy/Group no.	Cert. no.	Child(ren)'s name(s)	Medical	Dental	Optical	Other

Defendant's Insurance Coverage

Provider name and address	Policy/Group no.	Cert. no.	Child(ren)'s name(s)	Medical	Dental	Optical	Other

Instrucciones – Divorcio con hijos (DM)

Paso 6: Notifique a la otra parte y presente la prueba de notificación



Entregue una copia de los siguientes formularios de los Pasos 3 y 5 al Demandado al menos 14 días antes de la fecha de la vista. Puede enviarlos por correo de Primera Clase o entregarlos en persona.

3A→ Si siguiera el Paso 3A y presentó una Estipulación para Presentar Pruebas:

- Estipulación para Presentar Pruebas
- Aviso de audiencia que incluye la fecha de la audiencia
- Propuesta de sentencia de divorcio con hijos y anexos
- Orden Uniforme de Manutención Infantil (FOC 10/52)
- Información sobre sentencias sobre relaciones domésticas (FOC 100)

3B→ Si siguiera el Paso 3B y presentó una Moción para Entrada de Sentencia por Defecto:

- Solicitud y Entrada por Defecto firmadas por el secretario (MC 07)
- Moción de Entrada de Sentencia en Rebeldía y Aviso de Audiencia que incluye la fecha de la audiencia
- Propuesta de sentencia de divorcio con hijos y anexos
- Orden Uniforme de Manutención Infantil (FOC 10/52)
- Información sobre sentencias sobre relaciones domésticas (FOC 100)

Después del envío por correo, prepara la Prueba de Servicio. Marque las casillas mientras completas estos pasos:

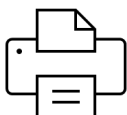


3A→ Si siguiera el Paso 3A y presentó una Estipulación para Presentar Pruebas:

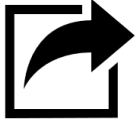
- ☐ Haga una copia del formulario de Prueba de Envío al final de este paquete (MC 302). (También usará este formulario para el Paso 8.)
- ☐ Rellene el formulario de Prueba de Envío (MC 302).

3B→ Si siguiera el Paso 3B y presentó una Moción para Entrada de Sentencia por Defecto:

- ☐ Completar la sección del Certificado de Notificación en el formulario de Moción de Entrada de Sentencia en Rebeldía y Aviso de Audiencia.
- ☐ En la sección de Certificado de Envío de la Solicitud y Entrada en Impago, escribe los nombres de los tres documentos que envió al Demandado.



Haga copias de los formularios que rellenó. Las copias son para que las guardes.



Lleve o envíe por correo los originales de los documentos de Prueba de Notificación a la División de Familia, Complejo de Justicia Gull Road, 1536 Gull Road, Kalamazoo, Michigan 49048.

Lleve o envíe copias de los siguientes documentos al Amigo del Tribunal, Gull Road Justice Complex, 1536 Gull Road, Kalamazoo, MI 49048:

- Propuesta de Sentencia de Divorcio con Hijos y Anexos / Proposed Judgment of Divorce With Children and Addendums
- Orden Uniforme de Manutención Infantil / Uniform Child Support Order (FOC 10/52)
- Información sobre sentencias sobre relaciones domésticas / Domestic Relations Judgment Information (FOC 100)

Estos documentos deben ser recibidos por el Amigo del Tribunal al menos dos semanas antes de la fecha de la audiencia para su aprobación. Si no se reciben a tiempo, el juez no los firmará en la vista final del divorcio y su divorcio se retrasará.

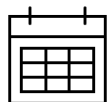
Instrucciones – Divorcio con hijos (DM)

Paso 7: Asistir a la audiencia y presentar la sentencia y la Orden Uniforme de Manutención Infantil

Antes de su audiencia, revise y rellene el documento de Testimonio en la Audiencia Final de Divorcio en este paquete. Llévelo con usted a la audiencia. El juez puede pedirle que lo lea en voz alta, o puede hacerle más preguntas.



☐ Marque la casilla junto a "Final" en la sentencia de divorcio con hijos.



Asista a la audiencia. Presente la sentencia final original de divorcio con hijos y cualquier anexo y orden uniforme de manutención infantil que haya preparado en el Paso 5. Si se le aprueba comparecer por Zoom, debe entregar una copia de la sentencia y los anexos antes de la audiencia. Si asiste en persona, entregue la sentencia al secretario durante la audiencia para que el juez la firme.

El secretario hará dos copias de la sentencia firmada y sellada. Una copia es para que la guarde. Enviará otra copia al demandado en el Paso 8.

Tras la audiencia, el Tribunal enviará una Sentencia de Divorcio con Hijos y Adendos firmada y una Orden Uniforme de Manutención Infantil al Amigo del Tribunal.

Paso 8: Notifique a la otra parte y presente la Prueba de Envío



Envíe por correo la sentencia firmada de divorcio con hijos, los anexos y la Orden Uniforme de Manutención Infantil al demandado. Debe hacerlo en un plazo de siete días.



Rellene el formulario de Prueba de Envío (MC 302) y preséntelo ante la División de Familia, Gull Road Justice Complex, 1536 Gull Road, Kalamazoo, Michigan 49048. Usted puede dejarla en persona o por correo. Esto demuestra al Tribunal que usted entregó la sentencia final y la Orden Uniforme de Manutención Infantil al demandado.

Testimony in Final Divorce Hearing Divorce (With Children)

1. My full name is _____ (name).
2. My address is _____ (address), and I am the plaintiff in this case.
3. I married the Defendant on _____ (date) in _____ (location).
4. I filed a complaint for divorce on _____ (filing date).
5. I lived in Michigan for 180 days and in Kalamazoo County for 10 days immediately prior to filing this Complaint.
6. When I filed my complaint for divorce, all the statements were true.
7. All the statements in my complaint for divorce are still true today.
8. There has been a breakdown of the marriage relationship such that the objects of matrimony have been destroyed and there remains no reasonable likelihood that the marriage can be preserved.
9. I do not believe there is any possibility of reconciliation.
10. I am not currently pregnant [OR my spouse is not currently pregnant]
11. There are minor children of this marriage. Their names and ages are: _____.
12. I am asking the court to award custody (state custody arrangement): _____.
13. We have agreed on a parenting time schedule.
14. I am asking the court to award child support (state child support arrangement) _____.
15. I have read all of the terms of the proposed Judgment of Divorce, and I agree with them.
16. I would like the court to change my surname to _____ (name).

I ask that this Court grant an absolute judgment of divorce.

Thank you, Your Honor.

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY	PROOF OF MAILING	CASE NO. and JUDGE
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Court address

Court telephone no.

Plaintiff's name, address, and telephone no.	v	Defendant's name, address, and telephone no.
Plaintiff's attorney, bar no., address, and telephone no.		Defendant's attorney, bar no., address, and telephone no.
In the matter of _____		

On the date below I sent by first-class mail a copy of _____

to: List names and addresses.

I declare under the penalties of perjury that this proof of mailing has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Date _____

Signature _____

Name (type or print) _____