

**JOB POSTING**  
**Part-time Kitchen Assistant Position**  
August 28, 2015

**Kitchen Assistant:** Assist in providing daily meals for people struggling with homelessness, poverty, mental illness, addiction and other personal crises. Work as part of a team in the kitchen with food preparation, carry out specific cleaning and maintenance tasks, move and lift delivered items in the warehouse, and other duties as a shift mandates. Must be calm in a hectic environment and comfortable working with a diverse population, compassionately and creatively adapting to the needs of our members (those we serve).

**Hours:** This is a part-time position. Hours will vary - facility is open 6:30 a.m. – 5:30 p.m. seven days/week

**Essential Job Functions**

1. Display commitment to the highest level of food sanitation practices at all times
2. Excellent manual dexterity and ability to lift heavy pots (50#)
3. Ability to stand on your feet for many hours at a time
4. Food preparation and knife skills
5. Acceptance of deliveries; proper dating, labeling and storage
6. Regular required maintenance and cleaning of the kitchen
7. Excellent attendance and punctuality
8. Ability to effectively manage your emotions in the workplace

**Desired Characteristics for this position are:**

- Is trustworthy and has an extremely high level of integrity
- Loves to clean and organize
- Consistently meets commitments in a timely and professional manner
- Is comfortable following established systems
- Is eager to constantly learn and is good at solving problems
- Welcomes challenges and asks for help when needed
- Takes constructive criticism well and is comfortable going direct when problems arise
- Is able to work independently as well as be an integral member of a team
- Is attracted to diversity in all aspects of the workplace- food, people and culture
- Possess a strong interest in food and all that is involved in healthy meal preparation
- Demonstrate a strong work ethic, and the ability to work effectively with a team
- Love to learn and takes direction with a smile
- Have an understanding and compassion toward people experiencing poverty, substance abuse, and mental illness

**Specific requirements:** This job has some special requirements including mandatory drug screening and background check.

**Wage:** \$8.26/hour

**To apply:** Please submit written letter of interest and resumé to Kitchen Manager, 440 N. Church St., Kalamazoo, MI 49007 or email [kitchenmanager@ministrywithcommunity.org](mailto:kitchenmanager@ministrywithcommunity.org). No Calls, please.

**Deadline:** Until filled

M/F/D/V