

AmeriCorps Construction Assistant

Habitat for Humanity Michigan AmeriCorps Construction Assistant is a part-time, 12-month (minimum 900 hours over the course of the term) position. The assistant will assist in supporting Kalamazoo Valley Habitat for Humanity's (Habitat) efforts in the construction of new and rehabilitated homes and home repair projects. The candidate must be available to work weekdays as well as most Thursday evenings and Saturdays.

The Construction Assistant will:

- Assist Habitat construction staff with construction activities.
 - Provide supervision of volunteers on worksites with an emphasis on volunteer safety, quality of work, and adherence to Habitat policies and procedures.
 - Assist in the setup and preparation of worksites for daily activities.
 - Train and support new volunteers on the worksite.
- Assist Habitat staff with process and procedure projects
 - Working with other Habitat construction staff, enforcement of a formal safety program.
 - Assist with the writing of site policies and procedures.
 - Other projects as assigned by the Habitat construction manager

Qualifications and Requirements:

- High school diploma required.
- Comfortable with manual labor and physical tasks.
- Comfortable working on home building and construction sites.
- Knowledge, skill, and experience in working with volunteers.
- Experience and skill in working with people of diverse backgrounds.
- Must have good creativity and professional writing skills.
- Must have own transportation. Habitat trucks can be used as available.

To apply, send resume and cover letter by FAX or email to:

Bridget Ferrigan
AmeriCorps Program Manager
(517)485-1509(fax)
bferrigan@habitatmichigan.org
OR:

Apply online at: <http://habitatmichigan.org/get-involved/ameri-corps/ameri-corps-member-application>