



Kalamazoo County Area Schools Employment Consortium

Employment Application

Openings as of 6/14/2016

Spanish Interpreter

JobID: 3433

Position Type:

Professional Support Services

Closing Date:

06/24/2016

Date Posted:

6/14/2016

Location:

KRESA

Division:

Special Education

Position Type:

Part-time, as needed

Responsibilities:

Interpreting Spanish/English communication and translating material from English to Spanish to ensure Spanish speaking families have access to the educational services provided by KRESA by performing the following duties:

- Interprets and/or translates during evaluations, home visits, IEP and IFSP meetings.
- Maximizes the families' opportunities to obtain information and communication.
- Uses planning time to meet with teachers and staff.
- Reviews material and documents as necessary for successful interpreting.
- Supports staff in facilitation of communication and learning.
- Ensures translated written material to be read and understood follows the overall meaning of the original.
- Follows rules of sentence structure, grammar, punctuation, and general style of the original author.
- Other duties as assigned.

Qualifications:

Bachelors degree; fluent in Spanish. 3 to 5 years' experience as employed interpreter. Strong interpersonal skills. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss cultural differences with colleagues and clients. Ability to assess ones own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

Preferred Skills:

Ability to select and develop appropriate methods, skills and techniques attuned to people's

cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

Apply online at www.kresa.org/jobs

Kalamazoo RESA is an Equal Opportunity Employer/Program.

Auxiliary aids and services are available upon request to individuals.

It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on gender/sex, sexual orientation, race, religion, height, weight, color, age, national origin, disability or any other status covered by federal, state or local law be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Tom Zahrt. Contact information: 269-250-9200, 1819 E. Milham Avenue, Portage, MI 49002.

FMLA regulations require all employers to post the [updated FMLA notice](#).

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