



## Kalamazoo County Area Schools Employment Consortium

### Employment Application

Openings as of 8/9/2016

#### ***Parents As Teachers (PAT) Supervisor***

JobID: 3563

**Position Type:**

Professional Support Services/Early Childhood

**Closing Date:**

08/17/2016

**Date Posted:**

8/9/2016

**Location:**

KRESA/West Campus

**Division:**

Early Childhood

**Position Type:**

Full-time, 12-Month

**Responsibilities:**

Assist in the promotion of Ready, Set, Succeed! and Great Start Plus (two Kalamazoo RESA Great Start programs). Advocate for optimal child development opportunities for families. Supervise and monitor KRESA parent educators and Seeds for Success parent educators. Provide reflective supervision to parent educators according to the PAT Essential Requirements. Enter essential data into the MSDS data system for KRESA and Seeds for Success children. Provide training for new PAT parent educators in the ETO data system. Support data entry into the ETO system and provide technical assistance to parent educators and Seeds for Success partners. Triage, organize and maintain caseloads for KRESA and Seeds for Success parent educators. Plan and provide professional development age appropriate activities with children birth to 5 years using mandated curriculum. Supervise and monitor developmental screenings for children enrolled in the home visiting programs. Supervise and monitor play groups. Supervise and monitor parent educators as they provide parental support and referrals to appropriate community agencies. Attend and participate in monthly Seeds for Success supervisor meetings. Write required reports, correspondence, policies and procedures as assigned by Early Childhood Director. Comply with and monitor all PAT and KRESA state and grant requirements. Other duties as assigned.

**Qualifications:**

Bachelor degree in a related field (Education, Family Studies or Social Work). At least 3 years of experience as a Parent Educator, preferably with Parents As Teachers (PAT) program. Must have knowledge of PAT Curriculum and Affiliate requirements. Must have knowledge of PAT Essential Requirements and Quality Endorsement Standards. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss cultural differences with colleagues and clients. Ability to assess one's own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

**Preferred Skills:**

Ability to select and develop appropriate methods, skills and techniques attuned to people's cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

***Apply online at [www.kresa.org/jobs](http://www.kresa.org/jobs)***

**Kalamazoo RESA is an Equal Opportunity Employer/Program.**

**Auxiliary aids and services are available upon request to individuals.**

**It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on gender/sex, sexual orientation, race, religion, height, weight, color, age, national origin, disability or any other status covered by federal, state or local law be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Director of Human Resources, Tom Zahrt. Contact information: 269-250-9200, 1819 E. Milham Avenue, Portage, MI 49002.**

FMLA regulations require all employers to post the [updated FMLA notice](#).

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