



Kalamazoo County Area Schools Employment Consortium

Employment Application

Openings as of 3/7/2016

Director of Early Childhood Programs

JobID: 3224

Position Type:

Administration/Director

Closing Date:

04/11/2016

Date Posted:

3/7/2016

Location:

KRESA/West Campus

Division:

Instructional Center - Early Childhood

Position Type:

Full-time, 12-Month

Summary:

Lead, manage and develop highly effective and innovative early childhood development programs for children of Kalamazoo County. The director must have the ability to work positively with early childhood programs, the nine local school districts, higher education, community organizations and the relevant community initiatives in a collaborative manner. The director must be able to determine current and future early childhood program direction, needs, and opportunities for young children, preparing them from birth to 3rd grade for success in their education. Through a passion for early childhood education, a strong work ethic, a comprehensive understanding of early childhood developmental challenges, and an ability to collaborate, the director will drive measurable improvements in birth to 3rd grade outcomes for children in the Kalamazoo County area.

Responsibilities:

Provide ongoing support and leadership related to best practices and current research of early childhood instruction and programs. Responsible for success of Great Start and Ready Set Succeed programs. Supervise and evaluate administrators and coordinators of early childhood programs, including Head Start, Great Start Readiness Program, Early On, Preprimary Evaluation Team, and Early Childhood Special Education. Lead the local area Great Start Collaborative effort, coordinating systems of community resources and supports for families. Strengthen the alignment of KRESA early childhood programs through strong leadership, supporting a continuum of programming from birth to 3rd grade. Monitor compliance with all policies, regulations and procedures. Develop budget plan and monitor expenditures and revenue. Implement a program evaluation model focused on continuous improvement. Initiate and/or guide positive systems change to support and build program/staff capacity. Provide leadership within the county for early childhood education and family support systems. Support a culture of inclusiveness and create an environment of understanding about the diverse community in which we live. Insure communication and

marketing of services with local districts, parents, and community. Oversee the preparation of reports for federal, state and local regulatory agencies. Other duties as assigned.

Qualifications:

Master's degree in Educational Leadership or related field. Three to five years related administrative experience and/or training. Knowledge of Multi-Tiered System of Supports to address the unique academic and social-emotional needs of all children. Strong written and verbal communication skills and advanced computing skills, including word processing, spreadsheets, database and internet access. Ability to be innovative and relentless in problem solving. Ability to read, analyze and interpret data in a data driven organization. Awareness and understanding of best research based early childhood instructional practices. Ability to write reports, correspondence, policies and procedures. Maintains confidentiality. Displays willingness to support and make decisions with sound judgment in timely manner. Develops innovative strategies to achieve department goals. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss cultural differences with colleagues and clients. Ability to assess ones own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

Preferred Skills:

Master's degree in Early Childhood or Early Childhood Education preferred. Ability to select and develop appropriate methods, skills and techniques attuned to people's cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

Apply online at www.kresa.org/jobs

Kalamazoo RESA is an Equal Opportunity Employer/Program.

Auxiliary aids and services are available upon request to individuals.

It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on gender/sex, sexual orientation, race, religion, height, weight, color, age, national origin, disability or any other status covered by federal, state or local law be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Human Resources Director, Tom Zahrt. Contact information: 269-250-9200, 1819 E. Milham Avenue, Portage, MI 49002.

FMLA regulations require all employers to post the [updated FMLA notice](#).

Powered by AppliTrack, a product of Frontline Technologies.