



Job Posting

Job Title: Crisis Services Program Director
Job Status: Full-time, Salaried

STATEMENT OF THE JOB

Provide leadership, develop programs, supervise staff, monitor and evaluate outcomes of all crisis programs offered by Gryphon Place.

ESSENTIAL FUNCTIONS:

- Management of Crisis Line Supervisors
- Coordination of the evaluation, monitoring, coaching and training of crisis services staff
- Oversight of program outcomes
- Liaison to all mental health and other crisis services contracts
- Develop and manage crisis services budget and grant/proposals
- Develop, coordinate and facilitate internal/external crisis service trainings
- Work in collaboration with other departments to assist in the COA and AAS accreditation process
- Comply with all applicable laws and regulations related to confidentiality, recipient rights, and contract compliance
- Coordinate and provide on-call support for 24/7 crisis line

QUALIFICATIONS AND EXPERIENCE:

Bachelors in human service field or equivalent. Minimum of five years of full time professional experience in the human service field. Minimum of two years of supervisory and management experience.

KNOWLEDGE/SKILLS/ABILITIES:

- Crisis intervention skills
- Data management
- Ability to demonstrate expert-level use of client/crisis software
- Clear, effective communication and accurate assessment of inquirer's needs
- High level of decision-making
- Ability to effectively problem solve
- Ability to multitask
- Excellent computer skills
- Ability to work independently with minimal supervision

Please apply with cover letter and resume by: Wednesday, July 20, 2016

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