



EDUCATING FOR FREEDOM IN SCHOOLS EXECUTIVE DIRECTOR JOB POSTING

Position Summary

Educating for Freedom In Schools (EFIS), a 501c3 youth development organization based on Kalamazoo, MI, seeks an experienced, competent and passionate individual to sustain and grow the organization in the role of Executive Director (ED). Reporting to the Board of Directors, the ED will have overall strategic and operational responsibility for EFIS staff, programs, expansion, and execution of its mission. This person will possess a deep knowledge of the youth development field and be skilled in developing core programs, operations, and business plans. Candidate must have a deep commitment and understanding of inclusion and equity, which is a core value of the organization.

History

Founded in 2011, EFIS' mission is to provide an innovative, global perspective of youth development to support the systems that serve and impact youth in Southwest Michigan. EFIS' programs currently include an afterschool and summer program following the CDF Freedom Schools model, a high school youth leadership program, and inclusion and equity capacity building services for the local youth development sector.

Key Areas of Responsibility

- Leadership & Management
- Staff Recruitment & Retention
- Fundraising & Communications
- Budget & Finance
- Planning & New Business
- Facilitation, Consulting, and Technical Support in Inclusion & Equity

Qualifications

The ED will be thoroughly committed to EFIS' mission. All candidates should have proven leadership, coaching, inclusion & equity, and relationship management experience. Concrete demonstrable experience and other qualifications include:

- Bachelor's degree in child related or human services field, with at least 5 years of senior management experience; track record of effectively leading; ability to point to specific

examples of having developed and operationalized strategies that have taken an organization to the next stage of growth.

- Preferred candidate will meet Michigan child care licensing requirements for a School Age Program Director.
- Ability to facilitate, train, and provide technical support on a variety of topics related to inclusion and equity.
- Understanding of and commitment to, social and emotional skill building in general, but more specifically in the youth development sector.
- Unwavering commitment to quality programs and data-driven program evaluation.
- Excellence in organizational management with the ability to coach staff, manage, and develop high-performance teams, set and achieve strategic objectives, and manage a budget.
- Past success working with a Board of Directors with the ability to cultivate existing & new board member relationships.
- Strong marketing, public relations, and fund development experience with the ability to engage a wide range of stakeholders and cultures.
- Strong written and verbal communication skills.
- Multidisciplinary project skills.
- Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning.
- Ability to work effectively in collaboration with diverse groups of people.

Hours/Salary: Competitive salary based on education and experience.

To apply, submit the following items to Lanna Lewis either via email at lanna.a.lewis@gmail.com or via mail at P.O. Box 50088, Kalamazoo, MI 49005. Please note interviews will begin during the month of March, with a projected start date of mid April, 2016.

- Resume
- Cover letter
- References (name, email, phone number, and relationship) or letters of recommendation from each of the following:
 - A community partner you have worked with
 - A youth you have served
 - The parent of a youth you have served