

JOB DESCRIPTION
DOUGLASS COMMUNITY ASSOCIATION
Frederick Douglass Recovery Center

OUTPATIENT THERAPIST*

**Projected position(s) depending on clinic needs and available funding*

Position Summary

Frederick Douglass Recovery Center (FDRC) therapists provide high quality, evidence-based clinical interventions and promote positive outcomes with community residents in need of mental health services. They provide quality care and comprehensive services including advocacy, communication, and resource management delivered in the context of a client-centered relationship. Reports to FDRC Clinic Director.

Qualifications

Master's degree in a human services field (social work, psychology, counseling), licensed by the State of Michigan, required; and full license, preferred.

Familiarity with current evidenced-based therapy practices is essential. Previous related experience in providing outpatient therapy services is a plus. Ability to work independently, plus excellent communication, negotiation, and organizational skills are required.

State of Michigan substance abuse license/certification preferred.

Duties and Responsibilities

1. Provide direct counseling services to consumers (youth, adults, and families), utilizing evidence based practices, and including completion of client assessments, treatment plans, progress notes, and quarterly reviews.
2. Demonstrated ability to establish a therapeutic relationship with clients and consistently interact with clients in an empathic and understanding manner.
3. Demonstrated experience with working with diverse clients including Veterans, People of Color, Medicaid population, etc.
4. Maintain appropriate documentation of client treatment and progress, as well as completion of appropriate paperwork for providers.
5. Maintain a high standard of ethics in all interactions with clients, coworkers, and administrative staff at DCA.

6. Maintain professional credentials and pursue appropriate training in accord with licensure.
7. Experience and skill in working in a multicultural clinical environment is a plus.
8. Work collaboratively with medical, treatment and other supportive linkages in the community to coordinate services on behalf of clients.
9. Maintain a high standard of professional ethics and safeguards the protected health information, privacy and confidential information of every client.
10. Participate in mandatory trainings and other professional development opportunities needed to stay current in the field and maintain required credentials.
11. Submit required paperwork that is thorough, accurate and on time.
12. Must have a valid driver's license and reliable transportation.
13. Perform other duties as required by the clinical director

Other Skills and Characteristics

- Passion for making a difference in the lives of persons served.
- Well-developed skills in establishing therapeutic relationships with clients who possess a variety of strengths and challenges.
- Expert clinical skills with knowledge and experience in providing case management services; assisting individuals to improve coping skills and increase support systems; connecting individuals to services through appropriate referrals; and advocating for client's needs.
- Strong ability to plan and organize time to meet the needs of clients and the requirements for documentation and paperwork. Excellent verbal and written communication skills.

Application requirements: Qualified candidates must e-mail a letter of interest and resume, along with 3-5 professional references to:

c.warren@douglasscommunity.org (Please use "Outpatient Therapist" in the subject line)
Douglass Community Association
Attn: Curtis Warren, L.M.S.W.
1000 W. Paterson
Kalamazoo, Michigan 49007

Douglass Community Association is an equal opportunity employer.

Revised: November 4, 2016