



RICC Regional Coordinator

The RICC Regional Coordinator will work out of The Arc Community Advocates in Kalamazoo and travel to serve regional RICCs. This is a 5 year project.

This is a full time position with full benefits. Salary based on experience. A Bachelors degree or equivalent experience is preferred.

Position Purpose: The primary role of the RICC Regional Coordinator is to provide regionally based technical assistance to all DD Council initiatives in the 20 counties of West Michigan, including Regional Interagency Consumer Committees (RICCs), grant projects, and any other activities of the DD Council and/or its work groups and committees. (for more info on DD Council or RICC, please visit <http://www.michigan.gov/mdch/>)

Organization Information: The Regional Interagency Consumer Committee (RICC) is a local grassroots group that is supported by the Michigan Developmental Disabilities Council.

Position Description: The Regional Coordinator will work in collaboration with the council's Community Services Consultant to:

- A. Assist with Self Assessment Needs for Desired and Ongoing Training.
- B. Support RICC Functions.
- C. Support Public Policy Advocacy.
- D. Interact with RICC Coaches and DD Council Staff.
- E. Serve as a liaison among the RICCs, RICC Coaches, and DD Council.
- F. Interact with all DD Council's Grant Projects and Peer Mentors.
- G. Carry out the duties spelled out in the Grant work plan and necessary evaluations.

Skills Required: Preferred 5+ years of experience working with people with Intellectual/Developmental Disabilities.

- Extensive knowledge of Intellectual/Developmental Disabilities and the issues relating to the I/DD population.
- Excellent written & communication skills.
- Leadership skills.
- Experienced in utilization of work plan and evaluation.
- Experience in the use of communication technology and Microsoft Office.
- Must be able to provide own transportation as extensive travel is required.
- Must be able to work flexible hours.

For more information please visit www.communityadvocates.org. Please send cover letter and resume to Lori West, lwest@communityadvocates.org. The deadline to apply is December 1.