

**Kalamazoo Public Library
OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
REGULAR SESSION**

DATE: March 22, 2010
 TIME: 4:00 p.m.
 LOCATION: Central Library
 Board Room
 315 South Rose Street
 Kalamazoo, MI 49007

PRELIMINARY BUSINESS

ROLL CALL:

All Trustees present: Cynthia Addison, Fenner Brown, Robert Brown, Lisa Godfrey, Cheryl TenBrink, James Vander Roest and Valerie Wright

President Wright called the meeting to order at 4:00 p.m.

I. RECOGNITIONS, RESOLUTIONS, COMMUNICATIONS

There were no recognitions, resolutions or communications.

II. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

III. CONSENT CALENDAR

- A. Minutes of the Board Meetings of February 22, 2010 and March 8, 2010
- B. Personnel Items (none)

Disposition: The board accepted the Minutes of the Meetings of February 22 and March 8, 2010 as presented.

IV. FINANCIAL REPORTS

- A. Financial Reports for the Period Ending February 28, 2010

Recommendation: A. Rohrbaugh recommended the board accept the Financial Reports for the Period Ending February 28, 2010 as presented.

Executive

Summary: The director emphasized the receipt of significant property tax revenues and pointed out the funds have been saved to make a debt service payment in May.

MOTION: R. BROWN MOVED AND L. GODFREY SUPPORTED THE MOTION TO ACCEPT THE FINANCIAL REPORTS FOR THE PERIOD ENDING FEBRUARY 28, 2010.



Motion carried 7-0.

V. REPORTS AND RECOMMENDATIONS

ACTION ITEM

A. Goals to Support Priorities

Recommendation: Director Rohrbaugh recommended the board accept the “Goals to Support Priorities” as the next step in our strategic planning process.

MOTION: J. VANDER ROEST MOVED AND L. GODFREY SUPPORTED THE MOTION TO ACCEPT THE FOLLOWING RECOMMENDED “GOALS TO SUPPORT PRIORITIES” AS THE NEXT STEP IN KPL’S STRATEGIC PLANNING PROCESS.

- Goal 1:** Children (birth to five) will have programs, services, and materials to prepare them to enter school ready to learn.
- Goal 2:** Parents and caregivers will have the tools and skills needed to prepare children (birth to five) to learn when they enter school.
- Goal 3:** Children (six to eleven) will have materials and services that stimulate their imaginations and provide pleasurable reading, viewing and listening experiences.
- Goal 4:** Tweens and teens (twelve to eighteen) will have a supportive environment that provides pleasurable reading, viewing, and listening experiences that respond to their current interests.
- Goal 5:** Adults will enjoy a wide variety of new and popular reading, viewing, and listening materials and services that respond to their current interests.
- Goal 6:** Everyone in Kalamazoo will have free high-speed access to the online world in the library.
- Goal 7:** Representatives from nonprofit organizations will have the tools to build capacity and achieve excellence provided by the library’s ONEplace, whose funding will be secure and sustainable.
- Goal 8:** Everyone will have resources to understand local history and traditions and to connect past with present through family histories.

Executive
Summary:

At the March 8 meeting, the board accepted these five service priorities:

1. Create young readers: early literacy
2. Stimulate imagination: reading, viewing, and listening for pleasure
3. Connect to the online world: public internet access
4. Build successful enterprises: non-profit support
5. Discover your roots: genealogy and local history

The process we are following begins with priorities, followed by goals with measurable objectives, and activities to meet those objectives. The focus becomes the goals, not the service priorities.

Managers have begun working on the objectives. During Sandra Nelson’s third and final visit to KPL in mid-April, about one third of the staff will be involved in determining the activities for these objectives. The group will include managers, lead librarians, and staff representatives from all departments.

After we complete this planning process, it is expected we will compile a brief handout for the public that includes our three year goals and some of the objectives we will undertake to meet those goals. The activities and measures would be the underlying component for internal use. She also expects to report periodically to the board on progress towards meeting these goals.



MOTION CARRIED 7 – 0.

B. ONEplace: First Year in Review

Presentation: Director Rohrbaugh introduced Bobbi Luce, of the ONEplace, who reviewed for trustees the target audience for ONEplace services and the first year' activities, which included 101 workshops and events for more than 2200 attendees. The reported level of satisfaction with the services provided has been excellent and survey responses have provided good suggestions for future initiatives.

Disposition: Trustees thanked Ms. Luce for the report and were pleased to hear about the successful first year of operation for the ONEplace.

C. Retirement Reform Legislation

Presentation: A. Rohrbaugh advised trustees that legislation which has been introduced in both the State House and Senate to “reform the state employee and public school employee retirement systems...” would impact KPL. About one third of KPL employees are in the Michigan Public School Employees Retirement System. (MPSERS) We are in the process of considering the financial impact this could have on our 2010 – 2011 budget and will be meeting next week with the Finance and Budget Committee as the next step.

The 29 employees who would be affected by any changes made to this retirement by the legislature are being kept fully informed and encouraged to look at any developments in light of their individual situation. D. Schiller is the point person on this issue.

Disposition: Trustees received the information.

VI. COMMITTEE REPORTS

Finance & Budget Committee

J. Vander Roest: indicated the committee will meet March 25 regarding the proposed retirement legislation and its ramifications for KPL.

Personnel Committee

R. Brown: No report.

Building Committee

A. Rohrbaugh: No report.

Endowment Committee

V. Wright: No report.

VII. OTHER BUSINESS

Director's Report

In addition to the director's written report, she reported the successful author visit from David Guterson, author of this year's Reading Together book, “Snow Falling on Cedars.” Over 500 attended the program featuring him, most attendees were KPL district residents as determined from completed surveys.

She highlighted some other items from her report and answered trustee questions on several more, including the annual gift from the Friends of KPL (\$45,000 this year that will include funding for summer reading programs and staff recognition), a grant request submitted for federal stimulus money for technology, current status and future of the Library of Michigan, how KPL can support the Google nomination process for the Kalamazoo area, and discussion of the reaction to flat screen monitors in the circulation area at the central library and how to explain the value of disseminating information at KPL in this manner.

VIII. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

IX. TRUSTEE COMMENTS

J. VanderRoest is pleased with the renovation of the circulation area at central; it looks much more current and welcoming.

Cynthia Addison complimented the director on her welcoming comments at the David Guterson program as setting a wonderful tone for the evening.

L. Godfrey enjoyed the Guterson program and encouraged trustees to regularly read the director's blog which deals with interesting topics, and staff blogs, especially about books – she has read a number of books as a result of staff recommendations.

V. Wright appreciated the engagement of the attendees at the Guterson program who were drawn together by one book.

X. CLOSED SESSION

President Wright asked for a motion to move to executive session to discuss labor negotiations and asked Mary Doud, Deputy Director, and Diane Schiller, Head of Financial Services, to stay for the closed session.

MOTION: IT WAS MOVED BY F. BROWN AND SUPPORTED BY J. VANDER ROEST TO MOVE TO EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS.

Roll Call Vote: J. Vander Roest – yes; R. Brown – yes; F. Brown – yes; C. TenBrink – yes; C. Addison – yes; L. Godfrey – yes; V. Wright – yes.



Motion carried 7 – 0. Trustees moved to executive session at 5:00 p.m.

MOTION: IT WAS MOVED BY C. ADDISON AND SUPPORTED F. BROWN TO RETURN TO OPEN SESSION.

Roll Call Vote: J. Vander Roest – yes; R. Brown – yes; F. Brown – yes; C. TenBrink – yes; C. Addison – yes; L. Godfrey – yes; V. Wright – yes.



Motion carried 7 – 0. The meeting returned to open session at 5:35 p.m.

X. ADJOURNMENT

Hearing no objection, President Wright adjourned the meeting of the Kalamazoo Public Library Board of Trustees at 5:36 p.m.

Cheryl TenBrink, Secretary