

**Kalamazoo Public Library  
OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
SPECIAL SESSION**

DATE: January 27, 2006  
TIME: 12:00 Noon  
LOCATION: Central Library  
Board Room – Third Floor  
315 South Rose Street  
Kalamazoo, Mi 49007

President Godfrey called the meeting to order at noon.

**PRELIMINARY BUSINESS**

Roll Call: Trustees present: Donald Brown, Loren Dykstra, Lisa Godfrey, James VanderRoest and Valerie Wright.

President Godfrey indicated the special meeting was called to address one item: a budget adjustment for a repair.

Recommendation: **Director Rohrbaugh recommended the approval and transfer from Capital Improvement Plan reserves of up to \$26,000 in budgeted expenditures for the repair of the Central library holographic rotunda collar.**

Executive  
Summary:

One of the panels in the holographic collar in the rotunda ceiling of Central library fell sometime after closing on Sunday, January 22. The second floor rotunda has been closed for safety considerations. In order to respond quickly and repair the collar, it will be necessary for Miller Davis, construction managers for the library's 1996-98 renovation, to build a temporary scaffold below the dome window on the lower level to access and repair the collar and further secure all the panels. A Miller Davis crew will work on the project after the library closes each day and, if they can begin immediately, estimate completion of the repair in about one week.

Miller-Davis estimated the cost of the project to not exceed \$26,000, although it is anticipated to be less as long as extensive repairs are not required. Miller Davis will bill the library for the time and materials necessary to effect repairs and ensure the integrity of the holographic collar.

**MOTION: J. VanderRoest moved and D. Brown supported a motion to approve and transfer from Capital Improvement Plan reserves of up to \$26,000 in budgeted expenditures for the repair of the Central library holographic rotunda collar as recommended.**

Discussion: In response to trustee questions, A. Rohrbaugh explained the panels weigh around 10 lbs., repair work will include securing the remaining panels, and we have been working with our attorney and insurance company to determine whether we will be able to recoup any of the cost for repairs.

President Godfrey pointed out the expenditure being discussed for repairs does not include any funds for attorney fees that will be incurred regarding this matter.

**ADJOURNMENT**

Hearing no objections, President Godfrey adjourned the meeting of the Kalamazoo Public Library Board of Trustees at 12:07 p.m.

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Loren Dykstra, Secretary