

Kalamazoo Regional Educational Services Agency

ASD Paraprofessional (62 - WELC)

JOB POSTING

Job Details

Title

ASD Paraprofessional

Posting ID

62 - WELC

Description

This position qualifies for a signing bonus up to \$1000

Division: Special Education

Position Type:

Full Time-11 Month

M-F 7:30 - 3:30

(Salary: \$24,451.88 - \$36,500.63)

Assists the teacher in the instruction to students of academic, social, and motor skills in public schools and/or community sites by performing the following duties:

Primary Duties and Responsibilities:

- Knowledge of subject matter, students' needs, and building/program policies
- Assists with managing difficult behaviors through the use of de-escalation strategies or team restraint when students are in crisis and when in danger of hurting themselves, others, or property.
- Collect data and progress monitor student's academic interventions and behavior objectives.
- Leads and manages student classroom activities outside of classroom instruction.
- Assists in instruction of students as designed by the teacher.
- Provides feedback and monitors the classroom when students are working.
- Performs classroom maintenance (cleaning, sanitizing, preparing, fixing) as required.
- Assists with organization of daily classroom schedule and events calendar.
- Implements rules of student conduct through PBIS and specific program expectations.
- Maintains order in classroom and effectively disciplines students through classroom procedures and protocols.
- Assists students with problem solving when adjustment and academic needs arise.
- Keeps attendance, student records, anecdotal observations, evaluations as required by school and teacher.
- Regular and consistent attendance.
- Other duties as assigned

Minimum Skills and Education Required:

High school diploma or equivalent.

Preferred Skills and Education:

- Embraces and supports KRESA philosophies related to diversity, inclusiveness, and anti-racism.
- Ability to interact effectively with individuals from a wide range of cultures.
- Ability to discuss cultural differences with colleagues and clients.
- Ability to assess one's own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.
- Develop and maintain relational capacity with staff and students.
- Ability to communicate and work among a team of colleagues.
- Embraces a teamwork attitude.
- Ability to be flexible and be open minded.
- Be an empathic listener

- Contribute in a positive way to the environment.
- Organized and able to plan ahead
- Show adaptability to frequent changes in the work environment.
- Practices safe work habits.
- Uses equipment and material properly.
- Displays reliable attendance and promptness.
- Ability resolve problems.
- Utilizes effective instructional practices to motivate and engage students in learning
- Maintains confidentiality

Physical Demands:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is frequently required to reach with arms and hands, stand, walk and sit. The employee must frequently lift and/or move up to ten pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus.

Apply online at www.kresa.org/jobs
Kalamazoo RESA is an Equal Opportunity Employer/Program.
Auxiliary aids and services are available upon request to individuals.

Notice of Non-discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information (collectively, "Protected Classes") or any other legally protected category be allowed during any program, activity, service or in employment. The following individuals at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Tom Zahrt & Isaac Carter. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.

<i>Shift Type</i>	Regular
<i>Salary Range</i>	Per Year
<i>Location</i>	WOODSEdge LC

Applications Accepted

<i>Start Date</i>	09/05/2023
<i>End Date</i>	04/01/2024

Job Contact

<i>Name</i>	WELC Office	<i>Title</i>	
<i>Email</i>		<i>Phone</i>	269-250-9400